



**PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT**

**MEMORANDUM**

**DATE:** JULY 24, 2019

**TO:** PLANNING COMMISSION

**FROM:**  DAVID M. REYES, DIRECTOR OF PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT

**SUBJECT:** ZONING CODE AMENDMENT – SINGLE ROOM OCCUPANCY AND MICRO-UNITS

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**BACKGROUND:**

Staff has prepared a presentation for the Planning Commission regarding existing Single Room Occupancy standards, regulations and trends from other jurisdictions, and preliminary ideas for ways to encourage further production of Single Room Occupancy and/or micro-units as a strategy for creating more affordable housing. The purpose of this study session is to share information with the Planning Commission and receive input and direction for further study of these issues. A public hearing will be scheduled in the future to consider a Zoning Code Amendment.