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**AGENDA  
HUMAN RELATIONS COMMISSION  
SPECIAL MEETING  
MONDAY, AUGUST 5, 2019**

**MEMBERS**

Theresa Robinett, Chair, District 2  
Nat Nehdar, Vice-Chair, District 5  
Brandon Lamar, Mayor  
Vacant, District 1  
Justin Jones, District 3  
Dr. Emmell Beech, District 4  
Sonia Singla, District 6  
Charlotte Miles, District 7  
Emma Oshagan, At Large

**STAFF**

Kenny James, Recreation & Human Services Administrator  
Tamer Sabha, Recording Secretary

**MISSION STATEMENT**

The City of Pasadena is dedicated to delivering exemplary municipal services, responsive to our entire community and consistent with our history, culture and unique character.

*In compliance with the Americans with Disabilities Act of 1990, assistive listening devices are available from the Human Services and Recreation Department with a 24-hour advance notice. Please call (626) 744-4386 to request use of a listening device.*

*Language translation services are available for this meeting by calling (626) 744-7333 at least 24 hours in advance.*

*Habr  servicio de interpretaci n disponible para  stas juntas llamando (626) 744-7333 al por lo menos con 24 horas de anticipaci n.*

*Public meeting begins at 5:30 p.m. Items on the agenda may not be called in order listed. Agendas and supporting documents are available on the internet.*

*Materials related to an item on this Agenda submitted to the Human Relations Commission after distribution of the agenda packet are available for public inspection at the reception counter at the Jackie Robinson Community Center at 1020 N. Fair Oaks Ave. during normal business hours.*



**AGENDA  
HUMAN RELATIONS COMMISSION  
SPECIAL MEETING  
MONDAY, AUGUST 5, 2019  
6:30 PM  
JACKIE ROBINSON COMMUNITY CENTER  
1020 NORTH FAIR OAKS AVENUE  
PASADENA, CA 91103**

1. **CALL TO ORDER; WELCOME; ROLL CALL**
2. **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**  
Please limit comments to 3 minutes per speaker.
3. **REVIEW AND APPROVAL OF MINUTES, JULY 2, 2019\***
4. **NEW BUSINESS**  
**INFORMATION ITEMS**
  - **DISCUSSION OF COMMISSION EVENTS CALENDAR FOR FY 2019-2020**
  - **UPDATE FROM ASSEMBLYMEMBER HOLDEN'S ANNUAL BLOCK PARTY**
5. **OLD BUSINESS**  
**ACTION ITEM**
  - **COMMISSION WORK PLAN UPDATES AND DISCUSSION\***
    - **REKINDLING THE LIGHT OF PEACE**
    - **ESSAY CONTEST**
    - **COMMUNITY SURVEY**
6. **COMMENTS AND UPDATES**  
**INFORMATION ITEMS**
  - **STAFF COMMENTS**
    - **Revised public meeting policy: Resolution No. 9716, *A Resolution of the City Council of the City of Pasadena Amending and Restating Rules for the Conduct of all Council, Committee, Board, and Commission Meetings, Proceedings, and Business***
  - **COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS**
7. **SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS**
8. **ADJOURNMENT**

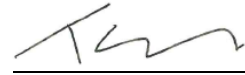
\*Attachment



Theresa Robinett, Chair  
Human Relations Commission

**Note to Public:** An opportunity for Public Comment will be provided at the time the above items are discussed.

I HEREBY CERTIFY that this Notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room 247, the Bulletin Board in the rotunda area of City Hall, Jackie Robinson Community Center, and a copy was distributed to the Central Library for posting on this 31<sup>st</sup> day of July 2019, by 5:30 p.m., and that copies were emailed, faxed or delivered, and/or notice accepted by telephone not less than 72 hours prior to the meeting, to each member of the Human Relations Commission and emailed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.



Tamer Sabha, Recording Secretary  
Human Services and Recreation Department

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Items on the agenda may not be called in the order listed

**\*DRAFT MINUTES\***



**CITY OF PASADENA  
HUMAN RELATIONS COMMISSION  
REGULAR MEETING  
TUESDAY, JULY 2, 2019  
6:30 PM  
1020 NORTH FAIR OAKS AVENUE  
PASADENA, CA 91103**

**COMMISSIONERS PRESENT:** Emmell Beech, Justin Jones, Charlotte Miles, Nat Nehdar, Theresa Robinett

**COMMISSIONERS ABSENT:** Brandon Lamar (excused), Emma Oshagan (excused), Sonia Singla (unexcused)

**STAFF PRESENT:** Kenny James, Tamer Sabha

**1. CALL TO ORDER; WELCOME; ROLL CALL**

Chair Robinett called the meeting to order at 6:30 PM. Staff (Sabha) called the roll and a quorum was established for the Commission.

**2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**

Elizabeth Barrios, Pasadena resident, introduced herself to the commission and stated she was interested in commissions, and wanted to attend a meeting to learn more about the community.

**3. REVIEW AND APPROVAL OF MINUTES, MAY 7, 2019 AND JUNE 8, 2019\***

After review, it was moved (Nehdar) and seconded (Miles) to approve the minutes of the May 27, 2019 meeting. (Motion carried) (Abstain: Jones)

After review, it was moved (Jones) and seconded (Nehdar) to approve the minutes of the June 8, 2019 meeting. (Motion carried) (Abstain: Miles)

**4. NEW BUSINESS**

▪ **DISCUSSION REGARDING IMPROVING THE COMMUNITY'S RELATIONSHIP WITH THE POLICE DEPARTMENT (VICE-CHAIR NEHDAR)**

Vice-Chair Nehdar reported meeting with Chief Perez and Commander Moody to increase the community's relationship with the police department, and discussed planning a picnic to celebrate diversity and love for the community. Vice-Chair Nehdar also suggested bringing the police department into local schools to present at assemblies on the topics of safety, knowing your rights, and feeling comfortable with the police department.

▪ **APPOINT PARLIAMENTARIAN FOR FY 2019-2020**

After discussion, it was moved (Jones) and seconded (Beech) to appoint Vice-Chair Nehdar as Parliamentarian for FY 2019-2020. (Motion unanimously carried)

- **DISCUSSION REGARDING COMMISSION PARTICIPATION AT ASSEMBLYMEMBER CHRIS HOLDEN'S ANNUAL BLOCK PARTY ON SATURDAY, AUGUST 3**

After discussion, it was moved (Jones) and seconded (Miles) to participate at Assemblymember Chris Holden's Annual Block Party on Saturday, August 3. Commissioners Robinett and Nehdar will staff the table from 11:00 AM-12:00 PM. (Motion unanimously carried)

## 5. OLD BUSINESS

- **REVIEW AND APPROVE WORK PLAN FY 2019-2020\***
  - **COMMUNITY OUTREACH**
  - **COMMUNITY SURVEY**
  - **PASADENA RECREATION AND PARKS FOUNDATION APPLICATION**

### Advise the City Council

No update.

### Public Forums

Chair Robinett appointed Commissioners Jones, Beech, and Robinett to the Community Forum Adhoc Committee.

### Outreach

Chair Robinett appointed Commissioners Robinett and Nehdar to the Rekindling the Light of Peace Adhoc Committee, and appointed Commissioners Miles, Nehdar, and Robinett to the Essay Contest Adhoc Committee.

### Funding

No update.

After discussion, it was moved (Jones) and seconded (Miles) to approve the Work Plan for FY 2019-2020 as discussed. (Motion unanimously carried)

## 6. COMMENTS AND UPDATES

- **STAFF COMMENTS**

Staff (James) provided information about steps for the Recreation and Parks Foundation becoming a fiscal receiver for the commission.

- **COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS**

Vice-Chair Nehdar provided information about the Southern California National Parents Day Awards Ceremony on Saturday, August 10 beginning at 9:30 AM at the Pasadena City Hall rotunda. The Vice-Chair also invited the commission to Midsummer Night Concert on Saturday, September 7 in upper Hastings Ranch.

Commissioner Miles reminded the Commissioners about National Night Out taking place on Tuesday, August 6 and asked how this would affect the regular meeting date for the commission.

After discussion, it was moved (Nehdar) and seconded (Miles) to cancel the regular meeting on Tuesday, August 6 due to National Night Out and hold a special meeting on Wednesday, August 7 at 6:30 PM. (Motion unanimously carried)

**7. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS**

None.

**8. ADJOURNMENT**

It was moved (Miles) and seconded (Jones) to adjourn the regular meeting. (Motion unanimously carried) The meeting was adjourned at 7:43 PM.

**CITY OF PASADENA HUMAN RELATIONS COMMISSION  
DRAFT WORK PLAN: 07/01/19-06/30/20**

**MISSION** (as stated in Charter/Ordinance):

The purpose of the Human Relations Commission is to aid the city in achieving better human relations in city government, and to provide assistance to private persons and groups in promoting good will and better relations among all people. The Human Relations Commission is an advisory body.

**OBJECTIVES:**

<b>1.</b>	<p>To advise City Council on Human Relations issues of public, local and national concerns with regular updates to provide an opportunity to review and understand issues for the decision making process.</p> <p><b>STATUS:</b></p> <p>July 2019: No update. August 2019:</p>
<b>2.</b>	<p>To present public forums, panels, and programs on issues that affect human relations in the City of Pasadena.</p> <p>Community Forum Adhoc Committee: <b>Jones</b>, Beech, Robinett</p> <p><b>STATUS:</b></p> <p>July 2019: Chair Robinett appointed Commissioners Jones, Beech, and Robinett to the Community Forum Adhoc Committee. August 2019:</p>
<b>3.</b>	<p>To enhance the profile of the Human Relations Commission within the City of Pasadena through outreach, surveying the community, visibility, collaborations, and accessibility with increased community involvement.</p> <p>Rekindling the Light of Peace Adhoc Committee: <b>Robinett</b>, Nehdar Essay Contest Adhoc Committee: <b>Miles</b>, Nehdar, Robinett</p> <p><b>STATUS:</b></p> <p>July 2019: Chair Robinett appointed Commissioners Robinett and Nehdar to the Rekindling the Light of Peace adhoc committee, and appointed Commissioners Miles, Nehdar, and Robinett to the Essay Contest adhoc committee. August 2019:</p>
<b>4.</b>	<p>To investigate potential funders and a collaboration with the Recreation and Parks Foundation.</p>

	<p><b>STATUS:</b></p> <p>July 2019: No update. August 2019:</p>
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NOTE: Objectives are subject to change with approval by the Commission.