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AGENDA
ACCESSIBILITY AND DISABILITY COMMISSION
REGULAR MEETING
TUESDAY, AUGUST 27, 2019

MEMBERS

Martin Sweeney, Chair, District 6
Cy Warren Estabrook, Vice-Chair, Mayor
David Azevedo, District 1
Jorge Lambrinos, District 2
James Farr, District 3
Sharon Rogers, District 4
Michael Warner II, District 5
Andrea Jennings, District 7
Mark Waterson, At Large

STAFF

Ali Everett, Accessibility Issues Coordinator
Tamer Sabha, Recording Secretary

MISSION STATEMENT

The City of Pasadena is dedicated to delivering exemplary municipal services, responsive to our entire community and consistent with our history, culture and unique character.

In compliance with the Americans with Disabilities Act of 1990, assistive listening devices are available from the Human Services and Recreation Department with a 24-hour advance notice. Please call (626) 744-4386 to request use of a listening device.

Language translation services are available for this meeting by calling (626) 744-7333 at least 24 hours in advance.

Habrá servicio de interpretación disponible para éstas juntas llamando (626) 744-7333 al por lo menos con 24 horas de anticipación.

Public meeting begins at 5:30 p.m. Items on the agenda may not be called in order listed. Agendas and supporting documents are available on the internet.

Materials related to an item on this Agenda submitted to the Accessibility and Disability Commission after distribution of the agenda packet are available for public inspection at the reception counter at the Jackie Robinson Community Center at 1020 N. Fair Oaks Ave. during normal business hours.



AGENDA
ACCESSIBILITY AND DISABILITY COMMISSION
REGULAR MEETING
TUESDAY, AUGUST 27, 2019
5:30 PM
JACKIE ROBINSON COMMUNITY CENTER
1020 NORTH FAIR OAKS AVENUE
PASADENA, CA 91103

1. **CALL TO ORDER; WELCOME; ROLL CALL**
2. **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**
Please limit comments to 3 minutes per speaker.
3. **REVIEW AND APPROVAL OF MINUTES, JULY 23, 2019***
4. **OLD BUSINESS**
ACTION ITEM
 - **APPROVE COMMISSION WORK PLAN FOR FY 2019-2020***
5. **NEW BUSINESS**
INFORMATION ITEM
 - **INFORMATION ABOUT THE 2020 U.S. CENSUS – RASOUL FADAVI (PARTNERSHIP SPECIALIST, U.S. CENSUS BUREAU)**
ACTION ITEM
 - **FY 2019-2020 WORK PLAN DISCUSSION***
6. **COMMENTS AND UPDATES**
INFORMATION ITEMS
 - **STAFF COMMENTS**

 - **COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS**
7. **SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS**
8. **ADJOURNMENT**

*Attachment

Martin Sweeney

Martin Sweeney, Chair

Accessibility and Disability Commission

Note to Public: An opportunity for Public Comment will be provided at the time the above items are discussed.

I HEREBY CERTIFY that this Notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room 247, the Bulletin Board in the rotunda area of City Hall, Jackie Robinson Community Center,, and a copy was distributed to the Central Library for posting on this 22nd day of August 2019, by 5:30 p.m., and that copies were emailed, faxed or delivered, and/or notice accepted by telephone not less than 72 hours prior to the meeting, to each member of the Accessibility and Disability Commission and emailed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.



Tamer Sabha, Recording Secretary
Human Services and Recreation Department

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Items on the agenda may not be called in the order listed

DRAFT MINUTES



**CITY OF PASADENA
ACCESSIBILITY AND DISABILITY COMMISSION
REGULAR MEETING
TUESDAY, JULY 23, 2019
5:30 PM
1020 NORTH FAIR OAKS AVENUE
PASADENA, CA 91103**

COMMISSIONERS PRESENT: David Azevedo (6:04 PM arrival), Cy Estabrook, James Farr, Andrea Jennings, Jorge Lambrinos, Sharon Rogers, Martin Sweeney, Michael Warner II, Mark Waterson

COMMISSIONERS ABSENT: None.

STAFF PRESENT: Ali Everett, Tamer Sabha

1. CALL TO ORDER; WELCOME; ROLL CALL

Chair Sweeney called the meeting to order at 5:30 PM. Staff (Sabha) called the roll and a quorum was established for the Commission.

2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

None.

3. REVIEW AND APPROVAL OF MINUTES, MAY 28, 2019, AND JUNE 11, 2019

After review, it was moved (Lambrinos) and seconded (Rogers) to approve the Minutes of the May 28, 2019 meeting with typographical corrections. (Motion carried) (Abstain: Farr, Jennings)

After review, it was moved (Farr) and seconded (Waterson) to approve the Minutes of the June 11, 2019 meeting. (Motion carried) (Abstain: Rogers, Jennings)

4. OLD BUSINESS

▪ REVIEW AND APPROVE YEAR END REPORT OF ACCOMPLISHMENTS FOR FY 2018-2019

After discussion, it was moved (Lambrinos) and seconded (Warner II) to approve the Year End Report of Accomplishment for FY 2018-2019. (Motion unanimously carried)

RECESS: At 5:41 PM the Commission took a 9 minute dinner recess. The meeting resumed at 5:50 PM.

▪ REVIEW AND APPROVE COMMISSION WORK PLAN FOR FY 2019-2020

After discussion, it was moved (Estabrook) and seconded (Azevedo) to approve the commission Work Plan for FY 2019-2020 as contained in the agenda packet with the edits that were discussed. (Motion unanimously carried)

5. NEW BUSINESS

▪ **FY 2019-2020 WORK PLAN DISCUSSION***

Chair Sweeney created the following ad hoc committees in support of the FY 2019-2020 Work Plan objectives, and appointed the following commissioners to serve on them:

Objective #1 – Outreach

Communications Strategy ad hoc: Lambrinos (lead), Farr, Jennings, Sweeney

Objective #2 – Disability Culture

Disability Culture ad hoc: Sweeney (lead), Jennings, Rogers, Warner II

Objective #3 – Transportation

Transportation ad hoc: Estabrook (lead), Azevedo, Warner II

Objective #4 – Housing

Housing ad hoc: Azevedo (lead), Farr, Jennings, Lambrinos

Objective #7 – Adaptive & Inclusive Recreation

Adaptive & Inclusive Recreation ad hoc: Estabrook (lead), Jennings

6. COMMENTS AND UPDATES

▪ **STAFF COMMENTS**

Staff (Everett) made the following comments:

- Provided information regarding a city-wide fair housing survey;
- Distributed the flyer for Assemblymember Chris Holden's Annual Block Party and Resource Fair on Saturday, August 3, 2019;
- Distributed a copy of City Council Resolution No. 9716 (Rules of Conduct for all Public Meetings), and
- Provided information about the Access and Functional Needs Work Group quarterly meeting on Wednesday, July 24, 2019, on the topic of personal and business preparedness presented by Lisa Derderian (Public Information Officer).

▪ **COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS**

Chair Sweeney asked the commission about their availability to table at Assemblymember's Holden's Block Party on Saturday, August 3, 2019.

7. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS

- Presentation from Matthew Feaster (Epidemiologist, Pasadena Public Health)

8. ADJOURNMENT

It was moved (Rogers) and seconded (Waterson) to adjourn the regular meeting. (Motion unanimously carried) The meeting was adjourned at 7:30 PM.

**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION
WORK PLAN: 7/1/19 – 6/30/20**

MISSION (as stated in Charter/Ordinance):

The purpose of the commission is to advise the council on accessibility issues in Pasadena.
The commission shall:

1. Study and examine (a) existing inequities in access to the physical, work, communication, civic involvement, social and cultural environments for all residents of Pasadena, particularly those who have disabilities, and (b) policies, procedures, programs and legislation for eliminating those inequities.
2. Recommend policies, procedures, programs and legislation to promote and ensure the accessibility of the physical, work, communication, civic involvement, social and cultural environments to all residents of Pasadena, particularly those who have disabilities.
3. Consult and cooperate with other public agencies and commissions on matters relevant to the commission.
4. Assist the accessibility and disability issues coordinator to carry out assigned programs and responsibilities.

**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION
WORK PLAN: 7/1/19 – 6/30/20**

OBJECTIVES:

1.	OUTREACH Objective: To increase awareness and visibility of the Accessibility & Disability Commission, gather information about concerns of persons with disabilities in Pasadena, promote leadership and citizenship opportunities for persons with disabilities, and build working partnerships with local business, academic, nonprofit, and civic organizations. <hr/> <p>During FY 2019-2020 the Commission will:</p> <ol style="list-style-type: none">1. Develop a communication strategy to enhance community input and promote Commission meetings and disability related events.2. Compile an annual calendar of disability and community related events for the purpose of targeting opportunities to promote the Commission and its purpose.3. Consult and cooperate with other commissions and public agencies, including disability organizations, to support and promote issues relevant to the disability community.4. Recommend an annual award acknowledging an individual and an organization that have made the City of Pasadena a more inclusive and accessible community.5. Study, examine, and recommend conducting a demographic survey of the disability community in Pasadena.
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**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION
WORK PLAN: 7/1/19 – 6/30/20**

2. DISABILITY CULTURE

Objective: To promote disability awareness, history, and culture in partnerships with local business, academic, nonprofit, and civic organizations.

During FY 2019-2020 the Commission will:

1. Study, examine, and recommend activities and events that commemorate and celebrate the 30th Anniversary of the Americans with Disabilities Act (July 26, 2020).
2. Consult and cooperate with other public agencies and commissions to host book/poetry readings highlighting cultural and personal experiences of disability.
3. Consult and cooperate with other public agencies and commissions in support of the *iBook Club of Pasadena* and its objective to promote literacy development and socialization for persons with complex communication profiles.

**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION
WORK PLAN: 7/1/19 – 6/30/20**

3. TRANSPORTATION

Objective: Monitor and advise the City Council on issues of transportation accessibility and para-transit, and inform persons with disabilities on the various transportation services available in Pasadena.

During FY 2019-2020 the Commission will:

1. Study, examine, and provide recommendations regarding accessibility considerations for the Union Street Protected Bike Lane project.

**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION
WORK PLAN: 7/1/19 – 6/30/20**

4. HOUSING

Objective: To gather information about housing concerns of persons with disabilities in Pasadena, as our city and region face an unprecedented housing affordability crisis.

During FY 2019-2020 the Commission will:

1. Study and examine policies, procedures, programs, or legislation with housing experts (e.g. commission presentations and requests for information), both from Pasadena city staff and elsewhere, as it relates to people with disabilities and their families.
2. Study, examine, and recommend policies, procedures, programs, or legislation regarding key housing concerns of persons with disabilities and their families.

**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION
WORK PLAN: 7/1/19 – 6/30/20**

5. PUBLIC SAFETY

Objective: To promote and support emergency preparedness for persons with disabilities, their families and neighborhoods.

During FY 2019-2020 the Commission will:

1. Consult and cooperate with other public agencies and commissions, specifically the quarterly meetings of the Pasadena Access and Functional Needs Work Group, regarding the unique emergency response needs of persons with disabilities and their families.
2. Consult and cooperate with other public agencies and commissions regarding disability awareness and communication strategies available when interacting with persons who have complex communication profiles.

**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION
WORK PLAN: 7/1/19 – 6/30/20**

6. PUBLIC RIGHTS-OF-WAY

Objective: To promote accessibility in the public right-of-way.

During FY 2019-2020 the Commission will:

1. Study, examine, and recommend policies and procedures that establish a communication strategy to inform the public of sidewalk and intersection closures.
2. Study, examine, and recommend policies and procedures regarding Capital Improvement Projects affecting accessibility in the public right-of-way.

**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION
WORK PLAN: 7/1/19 – 6/30/20**

7. ADAPTIVE & INCLUSIVE RECREATION

Objective: To promote health and recreational opportunities for persons with disabilities and their families.

During FY 2019-2020 the Commission will:

1. Study, examine, and recommend policies and strategies that provide recreational activities in Pasadena that benefit the disability community and help promote inclusion.
2. Assist with promotion of the Pasadena Adaptive Sports Festival taking place on Saturday, November 9, 2019.