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**AGENDA
HUMAN RELATIONS COMMISSION
REGULAR MEETING
TUESDAY, OCTOBER 1, 2019**

MEMBERS

Theresa Robinett, Chair, District 2
Nat Nehdar, Vice-Chair, District 5
Brandon Lamar, Mayor
Vacant, District 1
Justin Jones, District 3
Dr. Emmell Beech, District 4
Sonia Singla, District 6
Charlotte Miles, District 7
Emma Oshagan, At Large

STAFF

Tamitra Clark, Program Coordinator I
Tamer Sabha, Recording Secretary

MISSION STATEMENT

The City of Pasadena is dedicated to delivering exemplary municipal services, responsive to our entire community and consistent with our history, culture and unique character.

In compliance with the Americans with Disabilities Act of 1990, assistive listening devices are available from the Human Services and Recreation Department with a 24-hour advance notice. Please call (626) 744-4386 to request use of a listening device.

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Habr  servicio de interpretaci n disponible para  stas juntas llamando (626) 744-7333 al por lo menos con 24 horas de anticipaci n.

Public meeting begins at 6:30 p.m. Items on the agenda may not be called in order listed. Agendas and supporting documents are available on the internet.

Materials related to an item on this Agenda submitted to the Human Relations Commission after distribution of the agenda packet are available for public inspection at the reception counter at the Jackie Robinson Community Center at 1020 N. Fair Oaks Ave. during normal business hours.



**AGENDA
HUMAN RELATIONS COMMISSION
REGULAR MEETING
TUESDAY, OCTOBER 1, 2019
6:30 PM
JACKIE ROBINSON COMMUNITY CENTER
1020 NORTH FAIR OAKS AVENUE
PASADENA, CA 91103**

- 1. CALL TO ORDER; WELCOME; ROLL CALL**
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**
Please limit comments to 3 minutes per speaker.
- 3. REVIEW AND APPROVAL OF MINUTES, AUGUST 5, 2019***
- 4. NEW BUSINESS**
None.
- 5. OLD BUSINESS**
 - ACTION ITEM**
 - **COMMISSION WORK PLAN UPDATES AND DISCUSSION***
 - INFORMATION ITEM**
 - **FOLLOW-UP DISCUSSION ABOUT CITY COUNCIL RESOLUTION NO. 9716 (RULES OF CONDUCT FOR ALL PUBLIC MEETINGS)**
- 6. COMMENTS AND UPDATES**
 - INFORMATION ITEMS**
 - **STAFF COMMENTS**
 - **COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS**
- 7. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS**
- 8. ADJOURNMENT**

*Attachment



Theresa Robinett, Chair
Human Relations Commission

Note to Public: An opportunity for Public Comment will be provided at the time the above items are discussed.

I HEREBY CERTIFY that this Notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room 247, the Bulletin Board in the rotunda area of City Hall, Jackie Robinson Community Center, and a copy was distributed to the Central Library for posting on this 26th day of September 2019, by 6:30 p.m., and that copies were emailed, faxed or delivered, and/or notice accepted by telephone not less than 72 hours prior to the meeting, to each member of the Human Relations Commission and emailed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.



Tamer Sabha, Recording Secretary
Human Services and Recreation Department

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Items on the agenda may not be called in the order listed.

DRAFT MINUTES



**CITY OF PASADENA
HUMAN RELATIONS COMMISSION
SPECIAL MEETING
MONDAY, AUGUST 5, 2019
6:30 PM
1020 NORTH FAIR OAKS AVENUE
PASADENA, CA 91103**

COMMISSIONERS PRESENT: Emmell Beech, Justin Jones, Brandon Lamar, Nat Nehdar, Theresa Robinett

COMMISSIONERS ABSENT: Charlotte Miles (excused), Emma Oshagan, Sonia Singla

STAFF PRESENT: Kenny James, Tamitra Clark, Tamer Sabha

1. CALL TO ORDER; WELCOME; ROLL CALL

Chair Robinett called the meeting to order at 6:46 PM. Staff (Sabha) called the roll and a quorum was established for the Commission.

2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

None.

3. REVIEW AND APPROVAL OF MINUTES, JULY 2, 2019*

After review, it was moved (Beech) and seconded (Lamar) to approve the minutes of the July 2, 2019 meeting. (Motion unanimously carried)

4. NEW BUSINESS

▪ **DISCUSSION OF COMMISSION EVENTS CALENDAR FOR FY 2019-2020**

Vice-Chair Nehdar provided an update about collaborating with the Pasadena Police Department to hold a community event, but it was decided to postpone the event until next year to align with National Night Out

The commission asked staff to look into availability in reserving a space at Robinson Park Recreation Center for Saturday, January 11 between 10:00AM-12:00PM for the Rekindling the Light of Peace event.

Chair Robinett provided an update from Commissioner Miles regarding preparation for the Essay Contest. Discussion followed.

▪ **UPDATE FROM ASSEMBLYMEMBER HOLDEN'S ANNUAL BLOCK PARTY**

Chair Robinett provided an update about tabling with Vice-Chair Nehdar at Assemblymember Holden's Annual Block Party and Resource Fair on Saturday, August 3. The commission received approximately 30 community survey responses and received feedback about making the survey available in Spanish.

5. OLD BUSINESS

▪ COMMISSION WORK PLAN UPDATES AND DISCUSSION*

- REKINDLING THE LIGHT OF PEACE
- ESSAY CONTEST
- COMMUNITY SURVEY

The commission discussed Rekindling the Light of Peace, the Essay Contest, and the Community Survey under the Events Calendar for FY 2019-2020 agenda item.

6. COMMENTS AND UPDATES

▪ STAFF COMMENTS

- **Revised public meeting policy: Resolution No. 9716, *A Resolution of the City Council of the City of Pasadena Amending and Restating Rules for the Conduct of all Council, Committee, Board, and Commission Meetings, Proceedings, and Business***

Staff (James) introduced Tamitra Clark (Program Coordinator I) to the commission and provided information and handout about City Council Resolution No. 9716 (Rules of Conduct for all Public Meetings)

▪ COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS

Vice-Chair Nehdar requested an update regarding the attendance of Commissioner Singla.

7. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS

- Discussion about City Council Resolution No. 9716 (Rules of Conduct for all Public Meetings)

8. ADJOURNMENT

It was moved (Nehdar) and seconded (Jones) to adjourn the regular meeting. (Motion unanimously carried) The meeting was adjourned at 7:31 PM.

**CITY OF PASADENA HUMAN RELATIONS COMMISSION
WORK PLAN: 07/01/19-06/30/20**

MISSION (as stated in Charter/Ordinance):

The purpose of the Human Relations Commission is to aid the city in achieving better human relations in city government, and to provide assistance to private persons and groups in promoting good will and better relations among all people. The Human Relations Commission is an advisory body.

OBJECTIVES:

1.	<p>To advise City Council on Human Relations issues of public, local and national concerns with regular updates to provide an opportunity to review and understand issues for the decision making process.</p> <p>STATUS:</p> <p>July 2019: No update.</p> <p>August 2019: No update.</p>
2.	<p>To present public forums, panels, and programs on issues that affect human relations in the City of Pasadena.</p> <p>Community Forum Adhoc Committee: Jones, Beech, Robinett</p> <p>STATUS:</p> <p>July 2019: Chair Robinett appointed Commissioners Jones, Beech, and Robinett to the Community Forum Adhoc Committee.</p> <p>August 2019: No update.</p>
3.	<p>To enhance the profile of the Human Relations Commission within the City of Pasadena through outreach, surveying the community, visibility, collaborations, and accessibility with increased community involvement.</p> <p>Rekindling the Light of Peace Adhoc Committee: Robinett, Nehdar Essay Contest Adhoc Committee: Miles, Nehdar, Robinett</p> <p>STATUS:</p> <p>July 2019: Chair Robinett appointed Commissioners Robinett and Nehdar to the Rekindling the Light of Peace adhoc committee, and appointed Commissioners Miles, Nehdar, and Robinett to the Essay Contest adhoc committee.</p>

	<p>August 2019: Chair Robinett and Vice-Chair Nehdar tabled at Assemblymember Holden’s Annual Block Party and Resource Fair on Saturday, August 3. The commission received approximately 30 community survey responses and received feedback about making the survey available in Spanish.</p>
<p>4.</p>	<p>To investigate potential funders and a collaboration with the Recreation and Parks Foundation.</p> <p>STATUS:</p> <p>July 2019: No update.</p> <p>August 2019: No update.</p>

NOTE: Objectives are subject to change with approval by the Commission.