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**AGENDA
COMMISSION ON THE STATUS OF WOMEN
SPECIAL MEETING
WEDNESDAY, OCTOBER 16, 2019**

MEMBERS

Norma Estela Fernandez, Chair, Mayor
Jessica C. Rivas, Vice-Chair, District 5
Beverley Morgan-Sandoz, District 1
Lorraine Montgomery, District 2
Dr. Valinda M. Bowens, District 3
Charlotte Bland, District 4
Mireya Jones, District 6
Kimberly Ferreira, District 7
Beatriz Martinez Sanchez, At Large/District 2

STAFF

Ali Everett, Accessibility Issues Coordinator
Tamer Sabha, Recording Secretary

CITY OF PASADENA MISSION STATEMENT

The City of Pasadena is dedicated to delivering exemplary municipal services, responsive to our entire community and consistent with our history, culture and unique character.

COMMISSION ON THE STATUS OF WOMEN PURPOSE

To advise City Council on the special needs and concerns of women of all ages, races, ethnic and cultural backgrounds, religious convictions, and economic and social circumstances.

In compliance with the Americans with Disabilities Act of 1990, assistive listening devices are available from the Human Services and Recreation Department with a 24-hour advance notice. Please call (626) 744-4386 to request use of a listening device.

Language translation services are available for this meeting by calling (626) 744-7333 at least 24 hours in advance.

Habrá servicio de interpretación disponible para éstas juntas llamando (626) 744-7333 al por lo menos con 24 horas de anticipación.

Public meeting begins at 6:00 p.m. Items on the agenda may not be called in order listed. Agendas and supporting documents are available on the internet.

Materials related to an item on this Agenda submitted to the Commission on the Status of Women after distribution of the agenda packet are available for public inspection at the reception counter at the Jackie Robinson Community Center at 1020 N. Fair Oaks Ave. during normal business hours.



AGENDA
COMMISSION ON THE STATUS OF WOMEN
SPECIAL MEETING
WEDNESDAY, OCTOBER 16, 2019
6:00 PM
JACKIE ROBINSON COMMUNITY CENTER
1020 NORTH FAIR OAKS AVENUE
PASADENA, CA 91103

1. **CALL TO ORDER; WELCOME; ROLL CALL**
2. **PUBLIC COMMENT LIMITED TO ITEMS ON THIS SPECIAL MEETING AGENDA**
Please limit comments to 3 minutes per speaker.
3. **REVIEW AND APPROVAL OF MINUTES, SEPTEMBER 4, 2019***
4. **NEW BUSINESS**
INFORMATION ITEM
 - **DISCUSS PLANNING FOR HERSTORY 2020**
5. **OLD BUSINESS**
INFORMATION ITEMS
 - **FINALIZE LIST OF "HOT TOPICS" AFFECTING WOMEN AND CHILDREN IN PASADENA FOR THE COMMISSION TO RESEARCH**
 - **REVIEW AND DISCUSS DRAFT RESOLUTION IN SUPPORT OF THE CONVENTION ON THE ELIMINATION OF DISCRIMINATION AGAINST WOMEN (CEDAW)**
ACTION ITEMS
 - **2018-2020 SURVIVAL GUIDE UPDATES AND DISCUSSION**
 - **COMMISSION WORK PLAN UPDATES AND DISCUSSION**
6. **COMMENTS, UPDATES**
INFORMATION ITEMS
 - **STAFF COMMENTS**
 - **COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS**
7. **SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS**
8. **ADJOURNMENT**

*Attachment



Norma Estela Fernandez, Chair
Commission on the Status of Women

Note to Public: An opportunity for Public Comment will be provided at the time the above items are discussed.

I HEREBY CERTIFY that this Notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room 247, the bulletin board in the rotunda area of City Hall, at Jackie Robinson Community Center, and a copy was distributed to the Central Library for posting on this 11th day of October 2019, by 6:00 p.m., and that copies were emailed, faxed or delivered, and/or notice accepted by telephone not less than 72 hours prior to the meeting, to each member of the Commission on the Status of Women and emailed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.



Tamer Sabha, Recording Secretary
Human Services and Recreation Department

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Items on the agenda may not be called in the order listed.

DRAFT MINUTES



**CITY OF PASADENA
COMMISSION ON THE STATUS OF WOMEN
REGULAR MEETING
WEDNESDAY, SEPTEMBER 4, 2019
6:00 PM
JACKIE ROBINSON COMMUNITY CENTER
1020 NORTH FAIR OAKS AVENUE
PASADENA, CA 91103**

COMMISSIONERS PRESENT: Charlotte Bland (7:01 PM arrival), Valinda Bowens, Norma Fernandez, Mireya Jones, Lorraine Montgomery (7:28 PM arrival), Beatriz Sanchez, Jessica Rivas

COMMISSIONERS ABSENT: Kimberly Ferreira, Beverley Morgan-Sandoz (excused)

STAFF PRESENT: Ali Everett, Tamer Sabha

1. CALL TO ORDER; WELCOME; ROLL CALL

Chair Fernandez called the meeting to order at 6:05 PM. Staff (Sabha) called the roll and a quorum was established for the Commission.

2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

None.

3. REVIEW AND APPROVAL OF MINUTES, AUGUST 7, 2019.*

After review, it was moved (Bowens) and seconded (Martinez) to approve the minutes of the August 7, 2019 meeting with edits. (Motion carried) (Abstain: Jones)

For clarification purposes, edits are italicized:

The Convention on the Discrimination against Women (CEDAW) ad hoc committee presented *a general overview* and arguments against adopting CEDAW. The Commission requested a presentation on the process of making a recommendation to the City Council in order to determine how to proceed with CEDAW.

4. OLD BUSINESS

▪ **2018-2020 SURVIVAL GUIDE UPDATES AND DISCUSSION**

Staff (Everett) informed the commission that Commissioner Ferreira submitted the final draft of the Survival Guide to City Staff (Everett) on Thursday, August 29, and the next step is for the document to be translated.

▪ **UPDATES ON THE CITY OF PASADENA CELEBRATING 100 COMMITTEE AND THE PASADENA CELEBRATES 2020 COMMITTEE**

Chair Fernandez provided an update about the Pasadena Celebrating 100 Committee, including that the committee is planning a community kick-off event in October 2020.

Chair Fernandez suggested highlighting Herstory 2020 as part of Pasadena Celebrates 2020 and beginning the planning for Herstory 2020 at next month's regular meeting.

- **DISCUSS SUBMITTING A RECOMMENDATION TO THE CITY COUNCIL TO CONSIDER ADOPTING THE CONVENTION ON THE ELIMINATION OF DISCRIMINATION AGAINST WOMEN (CEDAW)**

After discussion, it was moved (Rivas) and seconded (Bland) that the Commission draft a resolution in support of CEDAW that will be presented to the City Council. (Motion unanimously carried)

Chair Fernandez appointed Commissioner Jones to join the CEDAW ad hoc committee.

- **DISCUSS DISSEMINATION OF AN UPDATED COMMUNITY SURVEY ON KEY ISSUES AFFECTING WOMEN IN PASADENA**

The commission discussed dissemination of an updated community survey on key issues affecting women in Pasadena and decided to use the data from the recent community survey before disseminating a new survey. The data from the recent community survey will be used to inform the Commission's discussion on hot topics affecting women and children in Pasadena. No formal action was taken.

- **COMMISSION WORK PLAN UPDATES AND DISCUSSION**

The commission provided updates to the work plan and discussed next steps. No formal action was taken.

5. NEW BUSINESS

- **PRESENTATION ON AMENDED RULES OF CONDUCT AT MEETINGS – ANN RIDER (ASSISTANT CITY ATTORNEY)**

Ann Rider (Assistant City Attorney) provided an informational presentation to the commission on City Council Resolution No. 9716 "Amended Rules of Conduct at Meetings." Questions and discussion followed.

- **DISCUSS AND DEVELOP A LIST OF PASADENA "HOT TOPICS" FOR THE COMMISSION TO RESEARCH**

The Commission developed the following preliminary list of hot topics, as they relate to women and children: domestic violence, pay equity, human trafficking, mental health, homelessness, diversity (related to discrimination). No formal action was taken.

6. REPORTS, COMMENTS

- **STAFF REPORTS**

Staff (Everett) reviewed the Commission on the Status of Women Work Flowchart and reminded Commissioners that communications with other City staff regarding matters related to the Commission should go through the Commission's assigned staff.

- **COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS**

Vice-Chair Rivas informed the Commission she will not be able to attend the October meeting.

Commissioner Jones asked if any of the Commissioners plan to attend the YWCA Racial Justice Breakfast on Monday, October 28.

7. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS

- Discussion of “hot topics” on issues affecting women

8. ADJOURNMENT

It was moved (Jones) and seconded (Bowens) to adjourn the regular meeting. (Motion unanimously carried) The meeting was adjourned at 7:55 PM.

DRAFT

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF PASADENA IN SUPPORT OF THE
PRINCIPLES OF THE UN CONVENTION ON THE
ELIMINATION OF ALL FORMS OF
DISCRIMINATION AGAINST WOMEN
THE CITY COUNCIL OF THE CITY OF PASADENA
DOES HEREBY RESOLVE AS FOLLOWS:

WHEREAS, the Convention on the Elimination of All Forms of Discrimination Against Women (CEDAW) is an international human rights treaty that was adopted by the United Nations General Assembly on December 18, 1979, became an international treaty as of September 3, 1981, and 186 UN member nations have agreed to be bound by CEDAW's provisions. The CEDAW, known as an international "Bill of Rights" for women, is the first and only international instrument that comprehensively addresses women's rights within political, cultural, economic, social, and family life; and

WHEREAS, discrimination is defined within the CEDAW as any "distinction, exclusion or restriction made on the basis of sex which has the effect or purpose of impairing or nullifying the recognition, enjoyment or exercise by women, irrespective of their marital status, on a basis of equality of men and women, of human rights and fundamental freedoms in the political, economic, social, cultural, civil or any other field"; and

WHEREAS, although women have made major gains in the struggle for equality in most fields, much more needs to be accomplished to fully eradicate discrimination based on gender; and

WHEREAS, the United States is the only industrialized nation to not yet ratify the CEDAW and many communities and states have passed resolutions affirming the principles of the CEDAW; and

WHEREAS, city and county governments have an appropriate and legitimate role in affirming the importance of international law in communities as universal norms and to serve as guides for public policy; and

WHEREAS, the CEDAW does not supersede federal, state, or local laws. Instead, it provides a framework for governments to examine the existing rights of women and girls in areas that include employment opportunities, education, health care, and equal protection under the law; and

WHEREAS, the City of Pasadena has a demonstrated commitment to women's rights and full equality through its legislative and policy actions; and

DRAFT

WHEREAS, the City of Pasadena actively supports activities to be held throughout 2020 to celebrate the centennial of the passage of the Nineteenth Amendment to the United States Constitution, which recognized women's right to vote; and

WHEREAS, the City of Pasadena Commission on the Status of Women has studied and researched both arguments for and against CEDAW and has concluded that CEDAW provides a framework for the City of Pasadena for improving the status of women and girls; and

WHEREAS, the City of Pasadena Commission on the Status of Women recommends that the City pass a resolution affirming the principles underlying CEDAW;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Pasadena hereby affirms the principles of the Convention on the Elimination of All Forms of Discrimination Against Women (CEDAW) and is committed to addressing discrimination against women and girls in the City of Pasadena in areas including, but not limited to, economic development, education, employment practices, violence against women and girls, and health care.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Pasadena at a regular meeting held this ____ day of ____, 2020 by the following vote:

**CITY OF PASADENA COMMISSION ON THE STATUS OF WOMEN
WORK PLAN: 7/1/19 - 6/30/20**

MISSION (as stated in Charter/Ordinance):

The purpose of the commission is to advise the council on the special needs and concerns of women of all ages, races, religions, ethnic and cultural backgrounds, and economic and social circumstances.

The commission shall:

1. Study and examine through the conduct of meetings, conferences, public hearings or other appropriate methods those conditions which indicate discrimination or prejudice encountered by women;
2. Recommend procedures, programs and legislation to promote and ensure equal rights and opportunities for all women in the city;
3. Consult and cooperate with other public agencies and commissions on matters relevant to the commission.

OBJECTIVES:

1.	<p>ADVISE CITY COUNCIL</p> <p>During FY 19/20 the Commission will:</p> <ul style="list-style-type: none">• Invite City Council representatives to attend meetings of the Commission on the status of Women.• Learn about the processes and procedures for presenting recommendations to City Council.• Develop a list of “hot topics” on which the Commission will advise council, as needed, after gathering information about the topics through research and other appropriate methods.• Continue to research the Convention on the Elimination of All Forms of Discrimination against Women (CEDAW) and make a recommendation to City Council based on that research. <hr/> <p>Work Plan Updates:</p> <ul style="list-style-type: none">• July 2019: The Commission agreed to further research the pros and cons of CEDAW and strategies for recommending that City Council adopt CEDAW.• August 2019: The CEDAW ad hoc committee presented general information and arguments against adopting CEDAW.
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	<ul style="list-style-type: none"> September 2019: The commission moved to draft a resolution in support of CEDAW that will be presented to the City Council, submitted the Annual Report for FY18-19, and drafted an initial list of “hot topics” for consideration.
<p>2.</p>	<p>CITY LEVEL PARTNERSHIPS</p> <p>During FY 19/20 the Commission will:</p> <ul style="list-style-type: none"> Strengthen its link with City Council through quarterly updates, attending City Council meetings, and other appropriate methods. Explore and identify collaborative opportunity with other City Commissions, community groups, and other organizations. Collaborate with the City of Pasadena Celebrating 100 Committee, which will conduct events and other activities to recognize the 100th anniversary of women obtaining the right to vote. <hr/> <p>Work Plan Updates:</p> <ul style="list-style-type: none"> July 2019: Chair Fernandez provided an update about the progress of the Pasadena Celebrating 100 Committee. August 2019: Commissioners Ferreira and Morgan-Sandoz provided an update on the status of Pasadena Celebrates 2020. September 2019: Chair Fernandez provided an update on the Celebrating 100 Committee and discussed the content of Herstory 2020 as it relates to the 19th Amendment.
<p>3.</p>	<p>SURVIVAL GUIDE</p> <p>During FY 19/20 the Commission will:</p> <ul style="list-style-type: none"> 2018-2020 Survival Guide <ul style="list-style-type: none"> Finalize the Survival Guide. Establish a distribution plan for hard copies. Develop and distribute a flyer and postcard marketing the online version of the Survival Guide. 2020-2022 Survival Guide <ul style="list-style-type: none"> Establish an Ad Hoc Committee to begin working on the 2020-2022 Survival Guide. Develop a project plan and timeline.

- Identify a fiscal sponsor.
- Cost: \$10,000 (printing and translation)

Work Plan Updates:

- July 2019: Commissioner Ferreira provided an update on the progress of the Survival Guide, noting that a small committee will be doing a final review of the document.
- August 2019: Chair Fernandez and Commissioner Ferreira are completing final edits to the Survival Guide and, upon completion, will send the document to staff for Spanish translation.
- September 2019: The final draft of the Survival Guide was submitted to staff for translation.

4. OUTREACH & AWARENESS

During FY 19/20 the Commission will:

- In March 2020, celebrate Women’s History month with community events that engage diverse attendees, including organizing Herstory 2020.
Cost: \$750
- In April 2020, support the City of Pasadena’s recognition of Denim Day in support of Peace over Violence.
- Explore opportunities to engage young girls in opportunities to give back to the community.
- Host a special meeting of the Commission on the Status of Women featuring subject matter experts on a specific issue that impacts women such as pay equity, domestic violence, children and family, or mental health.
Cost: \$1,000
- Engage in opportunities to stimulate discussion on the status of women of all ages and young girls, including attending and tabling at events such as the YWCA Racial Justice Breakfast, the Southern California Women’s Health Conference, and League of Women Voters activities, which improve the quality of life for women and young girls.
Cost: \$1,000
- Share information about outreach and awareness activities with City Councilmembers for the purpose of disseminating the information to the community through Councilmember newsletters and other existing communication methods.

Work Plan Updates:

- July 2019: No update.
- August 2019: Chair Fernandez and Commissioners Ferreira and Bland attended Assemblymember Chris Holden's Annual Block Party on Saturday, August 3, where they provided information about the Commission to event attendees.
- September 2019: The commission reviewed the community survey responses, determined that the information will be used to inform the discussion regarding hot topics affecting women and children in Pasadena, and discussed reaching out to the respondents for presentation opportunities.

5. FINANCIAL RESOURCES

During FY 19/20 the Commission will:

- Explore/identify funding sources for FY 19/20 in order to fulfill the Commission purpose and functions as stated in Pasadena Municipal Code 2.65.110, including but not limited to participation in the Association of California Commissions for Women (ACCW) and the National Association of Commissions for Women (NACW).

Cost: \$50 (ACCW membership dues for FY 2019-2020) / \$75 (NACW membership dues for calendar year 2020)

- Submit the application to establish the Recreation and Parks Foundation as a fiscal sponsor for the Commission on the Status of Women.

Work Plan Updates:

- July 2019: The Commission decided to renew memberships to the Association of California Commissions for Women (ACCW) and National Association of Commissions for Women (NCCW) and will submit a request with the Human Services and Recreation Department to fund the membership dues.
- August 2019: No update.
- September 2019: Staff confirmed that funding for ACCW and NACCW memberships was approved.