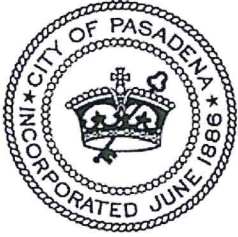


**\*MINUTES\***



**CITY OF PASADENA  
NORTHWEST COMMISSION  
REGULAR MEETING  
TUESDAY, NOVEMBER 12, 2019  
6:30 PM  
JACKIE ROBINSON COMMUNITY CENTER  
1020 NORTH FAIR OAKS AVENUE  
PASADENA, CA 91103**

**COMMISSIONERS PRESENT:** Carla Boykin, Kimberly Douglas, Sandra Chen Lau, Cindy Schnuelle, Beverly Sims

**COMMISSIONERS ABSENT:** Ralph Frammolino (excused), Carolina Romo (excused), Allen Shay (excused), Jura Slattery (excused),

**STAFF PRESENT:** Lola Osborne, Tamer Sabha

**1. CALL TO ORDER; WELCOME; ROLL CALL**

Chair Boykin called the meeting to order at 6:42 PM. Staff (Sabha) called the roll and a quorum was established for the Commission.

**2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**

None.

**3. REVIEW AND APPROVAL OF MINUTES, OCTOBER 8, 2019\***

After review, it was moved (Chen Lau) and seconded (Schnuelle) to approve the minutes of the October 8, 2019 meeting. (Motion unanimously carried)

**4. UPDATE FROM LT. MARCIA TAGLIORETTI (PASADENA POLICE DEPARTMENT)**

Lt Taglioretti presented the Statistical Report for October 2019, as well as traffic collision information. Questions from the Commission followed.

**5. NEW BUSINESS**

None.

**6. OLD BUSINESS**

▪ **REVIEW AND APPROVE UPDATED WELCOME LETTER TO NEW BUSINESSES**

After discussion, it was moved (Schnuelle) and seconded (Sims) to approve the updated business letter with the changes that have been noted. (Motion unanimously carried)

▪ **UPDATE OF SIX MONTH STRATEGIC PLAN\***

The Commission provided updates to the six month strategic plan, but no formal action was taken.

**7. COMMENTS AND UPDATES**

▪ **STAFF COMMENTS**

Staff (Osborne) made the following comments:

- Provided the date regarding Cultural Signage Project presentation for the January 2020 regular meeting;
- Asked the Commission about scheduling a special meeting in January 2020 to work on the new six month strategic plan;
- Announced that there would be an update from Heritage Square South at the December meeting
- Announced that there would be an informational presentation about the Robinson Park Recreation Center updated pool and pool house design at the December regular meeting
- Asked the Commission about scheduling a special meeting to tour CHAP Care facility in February 2020; and
- Friends In Deed has invited the Northwest Commission to attend a tour on the second Thursday of the month from 10:00AM-11:00AM.

▪ **COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS**

None.

**8. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS**

- Informational presentation from Planning Department about affordable housing and rezoning along North Fair Oaks Ave/North of Washington Blvd

**8. ADJOURNMENT**

It was moved (Schnuelle) and seconded (Douglas) to adjourn the regular meeting. (Motion unanimously carried) The meeting was adjourned at 7:39 PM.

  
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Carla Boykin, Chair  
Northwest Commission

  
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Tamer Sabha, Recording Secretary  
Human Services & Recreation Department