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**AGENDA
ACCESSIBILITY AND DISABILITY COMMISSION
SPECIAL MEETING
WEDNESDAY, NOVEMBER 20, 2019**

MEMBERS

Martin Sweeney, Chair, District 6
Cy Warren Estabrook, Vice-Chair, Mayor
David Azevedo, District 1
Jorge Lambrinos, District 2
James Farr, District 3
Sharon Rogers, District 4
Michael Warner II, District 5
Andrea Jennings, District 7
Mark Waterson, At Large

STAFF

Ali Everett, Accessibility Issues Coordinator
Tamer Sabha, Recording Secretary

MISSION STATEMENT

The City of Pasadena is dedicated to delivering exemplary municipal services, responsive to our entire community and consistent with our history, culture and unique character.

In compliance with the Americans with Disabilities Act of 1990, assistive listening devices are available from the Human Services and Recreation Department with a 24-hour advance notice. Please call (626) 744-7295 to request use of a listening device.

Language translation services are available for this meeting by calling (626) 744-7295 at least 24 hours in advance.

Habr  servicio de interpretaci n disponible para  stas juntas llamando (626) 744-7295 al por lo menos con 24 horas de anticipaci n.

Public meeting begins at 5:30 p.m. Items on the agenda may not be called in order listed. Agendas and supporting documents are available on the internet.

Materials related to an item on this Agenda submitted to the Accessibility and Disability Commission after distribution of the agenda packet are available for public inspection at the reception counter at the Jackie Robinson Community Center at 1020 N. Fair Oaks Ave. during normal business hours.



AGENDA
ACCESSIBILITY AND DISABILITY COMMISSION
SPECIAL MEETING
WEDNESDAY, NOVEMBER 20, 2019
5:30 PM
JACKIE ROBINSON COMMUNITY CENTER
1020 NORTH FAIR OAKS AVENUE
PASADENA, CA 91103

1. **CALL TO ORDER; WELCOME; ROLL CALL**
2. **PUBLIC COMMENT LIMITED TO ITEMS ON THIS SPECIAL MEETING AGENDA**
Please limit comments to 3 minutes per speaker.
3. **REVIEW AND APPROVAL OF MINUTES, OCTOBER 22, 2019***
4. **NEW BUSINESS**
INFORMATION ITEMS
 - **DISCUSS PASADENA DISABILITY DATA**
 - **DISCUSS STRATEGIES TO INFORM PEOPLE WITH DISABILITIES IN PASADENA ABOUT THE 2020 CENSUS**
5. **OLD BUSINESS**
ACTION ITEM
 - **FY 2019-2020 WORK PLAN UPDATES AND DISCUSSION***
6. **COMMENTS AND UPDATES**
INFORMATION ITEMS
 - **STAFF COMMENTS**
 - **COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS**
7. **SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS**
8. **ADJOURNMENT**

*Attachment



Martin Sweeney, Chair
Accessibility and Disability Commission

Note to Public: An opportunity for Public Comment will be provided at the time the above items are discussed.

I HEREBY CERTIFY that this Notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room 247, the Bulletin Board in the rotunda area of City Hall, Jackie Robinson Community Center,, and a copy was distributed to the Central Library for posting on this 15th day of November 2019, by 5:30 p.m., and that copies were emailed, faxed or delivered, and/or notice accepted by telephone not less than 72 hours prior to the meeting, to each member of the Accessibility and Disability Commission and emailed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.



Tamer Sabha, Recording Secretary
Human Services and Recreation Department

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In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Human Services and Recreation Department at (626) 744-7295. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

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Items on the agenda may not be called in the order listed.

DRAFT MINUTES



**CITY OF PASADENA
ACCESSIBILITY AND DISABILITY COMMISSION
REGULAR MEETING
TUESDAY, OCTOBER 22, 2019
5:30 PM
1020 NORTH FAIR OAKS AVENUE
PASADENA, CA 91103**

COMMISSIONERS PRESENT: David Azevedo, Cy Estabrook, James Farr, Andrea Jennings (5:40 PM arrival), Jorge Lambrinos, Sharon Rogers, Martin Sweeney, Michael Warner II, Mark Waterson

COMMISSIONERS ABSENT: None

STAFF PRESENT: Ali Everett, Tamer Sabha

1. CALL TO ORDER; WELCOME; ROLL CALL

Chair Sweeney called the meeting to order at 5:33 P.M. Staff (Sabha) called the roll and a quorum was established for the Commission.

2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

None

3. REVIEW AND APPROVAL OF MINUTES, SEPTEMBER 24, 2019*

After review, it was moved (Azevedo) and seconded (Estabrook) to approve the minutes of the September 24, 2019 meeting. (Motion unanimously carried)

4. NEW BUSINESS

- **INFORMATIONAL PRESENTATION ABOUT THE PROPOSED PASADENA PLAYHOUSE DISTRICT POCKET PARK – HAYDEN MELBOURN (PRINCIPAL ENGINEER, PASADENA PUBLIC WORKS)**

Hayden Melbourn presented information to the Commission about the proposed pocket park in the Pasadena Playhouse District. Questions and discussion followed.

- **INFORMATIONAL PRESENTATION AND DISCUSSION REGARDING PASADENA DISABILITY DATA – MATTHEW FEASTER (EPIDEMIOLOGIST, PASADENA PUBLIC HEALTH)**

Matthew Feaster provided an informational presentation on data about Pasadena residents with disabilities. Questions and discussion followed.

5. OLD BUSINESS

- **FY 2019-2020 WORK PLAN UPDATES AND DISCUSSION***

The Commission discussed updates to the work plan and no formal action was taken.

6. COMMENTS AND UPDATES

▪ STAFF COMMENTS

Staff (Everett) reminded the Commission that the November meeting will be a special meeting on Wednesday, November 20, and provided information on how to submit project ideas for the FY 2021 Capital Improvement Program (CIP) by the deadline of November 15, 2019.

Staff (Sabha) provided information for Councilmember John Kennedy's Community Meeting and Turkey Giveaway on Wednesday, November 13, at the Robinson Park Recreation Center from 6:00PM-8:30PM. Commissioners Farr and Jennings volunteered to attend the meeting and table for the Commission.

7. COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS

Vice-Chair Estabrook thanked the Commission for their help and input on the upcoming Adaptive Sports Festival.

Commissioner Lambrinos invited the Commission to attend the Pasadena Civitan Employer Awards Reception at La Castita del Arroyo on Wednesday, October 30, from 5:00PM-7:00PM. The event will honor three local employers (Best Buy, Lauren's Lunches, and The Flowerman) who hire persons with intellectual and developmental disabilities.

Commissioner Jennings commented on attending the Heritage Housing Partners housing workshop on Saturday, September 7, at Robinson Park Recreation Center, and reminded the Commission about October being National Disability Employment Month.

Commissioner Rogers commented on the book, About Us: Essays from the Disability Series of the New York Times.

8. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS

- Discussion about the disability data presentation
- Presentation from Acting Deputy Chief Moody (Pasadena Police Department) on working with people with disabilities, including mental health disabilities.

9. ADJOURNMENT

It was moved (Farr) and seconded (Estabrook) to adjourn the regular meeting. (Motion unanimously carried) The meeting was adjourned at 7:28 PM.

**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION
WORK PLAN: 7/1/19 – 6/30/20**

MISSION (as stated in Charter/Ordinance):

The purpose of the commission is to advise the council on accessibility
The commission shall:

1. Study and examine (a) existing inequities in access to the physical, work, communication, civic involvement, social and cultural environments for all residents of Pasadena, particularly those who have disabilities, and (b) policies, procedures, programs and legislation for eliminating those inequities.
2. Recommend policies, procedures, programs and legislation to promote and ensure the accessibility of the physical, work, communication, civic involvement, social and cultural environments to all residents of Pasadena, particularly those who have disabilities.
3. Consult and cooperate with other public agencies and commissions on matters relevant to the commission.
4. Assist the accessibility and disability issues coordinator to carry out assigned programs and responsibilities.

**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION
WORK PLAN: 7/1/19 – 6/30/20**

OBJECTIVES:

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| 1. | <p>OUTREACH</p> <p>Objective: To increase awareness and visibility of the Accessibility & Disability Commission, gather information about concerns of persons with disabilities in Pasadena, promote leadership and citizenship opportunities for persons with disabilities, and build working partnerships with local business, academic, nonprofit, and civic organizations.</p> <hr/> <p>During FY 2019-2020 the Commission will:</p> <ol style="list-style-type: none">1. Develop a communication strategy to enhance community input and promote Commission meetings and disability related events.2. Compile an annual calendar of disability and community related events for the purpose of targeting opportunities to promote the Commission and its purpose.3. Consult and cooperate with other commissions and public agencies, including disability organizations, to support and promote issues relevant to the disability community.4. Recommend an annual award acknowledging an individual and an organization that have made the City of Pasadena a more inclusive and accessible community.5. Study, examine, and recommend conducting a demographic survey of the disability community in Pasadena. <hr/> <p>Work Plan Updates:</p> <ul style="list-style-type: none">• July 2019: Chair Sweeney appointed Commissioners Lambrinos (lead), Farr, Jennings, and Sweeney to the Communications Strategy ad hoc committee.• August 2019:<ul style="list-style-type: none">- The Commission tabled at Assemblymember Holden’s Annual Block Party and Resource Fair on Saturday, August 3.- Commissioner Farr created a draft of the outreach/tabling calendar.• September 2019: Staff (Everett) confirmed that Matthew Feaster (Pasadena Public Health) will present at the October Commission meeting regarding existing Pasadena disability data and discuss what additional information the Commission is interested in collecting. |
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**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION
WORK PLAN: 7/1/19 – 6/30/20**

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| | <ul style="list-style-type: none">• October 2019:<ul style="list-style-type: none">- Chair Sweeney and Vice-Chair Estabrook tabled at the LA Disability Pride Parade and Festival on Sunday, October 6.- The Commission received an informational presentation on disability data from Matthew Feaster (Epidemiologist, Pasadena Public Health). |
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**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION
WORK PLAN: 7/1/19 – 6/30/20**

2. DISABILITY CULTURE

Objective: To promote disability awareness, history, and culture in partnerships with local business, academic, nonprofit, and civic organizations.

During FY 2019-2020 the Commission will:

1. Study, examine, and recommend activities and events that commemorate and celebrate the 30th Anniversary of the Americans with Disabilities Act (July 26, 2020).
 2. Consult and cooperate with other public agencies and commissions to host book/poetry readings highlighting cultural and personal experiences of disability.
 3. Consult and cooperate with other public agencies and commissions in support of the *iBook Club of Pasadena* and its objective to promote literacy development and socialization for persons with complex communication profiles.
-

Work Plan Updates:

- July 2019: Chair Sweeney appointed Commissioners Sweeney (lead), Jennings, Rogers, and Warner II to the Disability Culture ad hoc committee.
- August 2019: Chair Sweeney created the 30th Anniversary of the ADA ad hoc committee and appointed himself, Commissioners Estabrook and Warner II to serve on it.
- September 2019:
 - Chair Sweeney shared a short video clip of “One Day: On the Road to the ADA” (documentary theatre piece) and his idea to support a lead partner to conduct the theatre piece in Pasadena a part of the ADA 30th Anniversary celebrations in 2020.
 - Commissioner Rogers reported that the iBookClub is growing in popularity, but participation will be limited to 15 due to room capacity and to ensure that all participants have a meaningful experience.
- October 2019:
 - Chair Sweeney participated in a stage reading of “One Day: On the Road to the ADA” as part of *Lights! Camera! Access! Silicon Beach Career Exploration Summit*. The Coelho Center hosted the workshop for Disability Law, Policy & Innovation for aspiring writers, actors, and producers with disabilities in the entertainment industry. The event was held on Monday, October 21.

**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION
WORK PLAN: 7/1/19 – 6/30/20**

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| | <ul style="list-style-type: none">- Commissioner Rogers reported that the next iBook Club meeting will be on beliefs, religion, and the United Nations Universal Declaration of Human Rights. |
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**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION
WORK PLAN: 7/1/19 – 6/30/20**

3. TRANSPORTATION

Objective: Monitor and advise the City Council on issues of transportation accessibility and para-transit, and inform persons with disabilities on the various transportation services available in Pasadena.

During FY 2019-2020 the Commission will:

1. Study, examine, and provide recommendations regarding accessibility considerations for the Union Street Protected Bike Lane project.
-

Work Plan Updates:

- July 2019: Chair Sweeney appointed Commissioners Estabrook (lead), Azevedo, and Warner II to the Transportation ad hoc committee.
- August 2019: No update.
- September 2019: No update.
- October 2019: No update.

**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION
WORK PLAN: 7/1/19 – 6/30/20**

4. HOUSING

Objective: To gather information about housing concerns of persons with disabilities in Pasadena, as our city and region face an unprecedented housing affordability crisis.

During FY 2019-2020 the Commission will:

1. Study and examine policies, procedures, programs, or legislation with housing experts (e.g. commission presentations and requests for information), both from Pasadena city staff and elsewhere, as it relates to people with disabilities and their families.
 2. Study, examine, and recommend policies, procedures, programs, or legislation regarding key housing concerns of persons with disabilities and their families.
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Work Plan Updates:

- July 2019: Chair Sweeney appointed Commissioners Azevedo (lead), Farr, Jennings, and Lambrinos to the Housing ad hoc committee.
- August 2019: Commissioner Azevedo reported on information he learned in researching housing in Pasadena as it relates to people with disabilities, and requested an informational presentation from the Housing Department about how the City's housing programs and policies address the needs of residents with disabilities.
- September 2019: Staff (Everett) informed the Commission that staff from the Housing Department should be able to present at the November special meeting or January regular meeting.
- October 2019:
 - Chair Sweeney attended Homelessness in our Community Town Hall event on Saturday, October 19 at Rosebud Coffee.
 - Staff (Everett) confirmed the Housing Department will provide a presentation to the Commission at its January meeting.

**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION
WORK PLAN: 7/1/19 – 6/30/20**

5. PUBLIC SAFETY

Objective: To promote and support emergency preparedness for persons with disabilities, their families and neighborhoods.

During FY 2019-2020 the Commission will:

1. Consult and cooperate with other public agencies and commissions, specifically the quarterly meetings of the Pasadena Access and Functional Needs Work Group, regarding the unique emergency response needs of persons with disabilities and their families.
 2. Consult and cooperate with other public agencies and commissions regarding disability awareness and communication strategies available when interacting with persons who have complex communication profiles.
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Work Plan Updates:

- July 2019: No update.
- August 2019: Commissioners Rogers and Waterson attended the Access and Functional Needs Work Group meeting on July 24, 2019, focused on personal and business preparedness.
- September 2019: Commissioner Rogers will attend the Community Emergency Response Team (CERT) training in District 4 on Saturday, October 5, and report back to the Commission regarding her experience.
- October 2019:
 - Commissioner Rogers attended the Access and Functional Needs Work Group meeting on Thursday October 3, which included a presentation from Taylor Wyatt (Pasadena Public Health) about the City's MPOD (medical point of dispensing) emergency plan. He also attended a CERT training and Map Your Neighborhood presentation on Saturday, October 5.
 - Chair Sweeney served as an evaluator for the Pasadena Public Health Department's MPOD exercise on Wednesday, October 16, and provided valuable feedback on considerations for people with access and functional needs.

**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION
WORK PLAN: 7/1/19 – 6/30/20**

6. PUBLIC RIGHTS-OF-WAY

Objective: To promote accessibility in the public right-of-way.

During FY 2019-2020 the Commission will:

1. Study, examine, and recommend policies and procedures that establish a communication strategy to inform the public of sidewalk and intersection closures.
 2. Study, examine, and recommend policies and procedures regarding Capital Improvement Projects affecting accessibility in the public right-of-way.
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Work Plan Updates:

- July 2019: No update.
- August 2019: No update.
- September 2019: No update.
- October 2019: No update.

**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION
WORK PLAN: 7/1/19 – 6/30/20**

7. ADAPTIVE & INCLUSIVE RECREATION

Objective: To promote health and recreational opportunities for persons with disabilities and their families.

During FY 2019-2020 the Commission will:

1. Study, examine, and recommend policies and strategies that provide recreational activities in Pasadena that benefit the disability community and help promote inclusion.
 2. Assist with promotion of the Pasadena Adaptive Sports Festival taking place on Saturday, November 9, 2019.
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Work Plan Updates:

- July 2019: Chair Sweeney appointed Commissioners Estabrook (lead) and Jennings to the Adaptive & Inclusive Recreation ad hoc committee.
- August 2019: No update.
- September 2019: Vice-Chair Estabrook attended an organizing committee meeting for the Adaptive Sports Festival on Tuesday, September 10.
- October 2019:
 - Vice-Chair Estabrook updated the Commission on information from the last organizing meeting for the Adaptive Sports Festival.
 - The Commission received an informational presentation from Hayden Melbourn (Principal Engineer, Pasadena Public Works) on the proposed pocket park in the Pasadena Playhouse District. Chair Sweeney will attend the second workshop on Tuesday, November 12 to participate in the conversation.