



**Action Minutes  
Historic Preservation Commission  
December 3, 2019 at 6:00 p.m.**

**Regular Public Meeting  
George Ellery Hale Building – Hearing Room  
175 North Garfield Avenue (Entrance on Ramona Street)**

**For a complete and detailed recap of the meeting, please log to:  
<https://ww5.cityofpasadena.net/commissions/commission-meetings-archived-recordings/>**

**1. ROLL CALL – Chair Elfarra called the meeting to order at 6:00 p.m.**

Present: Commissioners D. Miller, T. Miller (arrived 6:18pm), De La Cruz, Mueller, Kranwinkle, Arborgast and Elfarra

Absent: Commissioners Menchaca and Potter (both excused)

Staff: Kevin Johnson and Amanda Landry

**2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA - None**

**3. APPROVAL OF AGENDA ORDER – Motioned and seconded by Commissioners Kranwinkle and D. Miller. The content and order of the agenda was approved.**

**4. APPROVAL OF MINUTES**

Moved and seconded by Commissioner Kranwinkle and D. Miller to approve the November 19, 2019 minutes as amended. No opposition, minutes were approved.

**5. CERTIFICATE OF APPROPRIATENESS**

**A. 1211 Wellington Ave. - (Council District 6)**

To construct an approximately 1,622-square-foot, two-story addition to the west side of the house, which is a designated landmark.

Public Comments: Andrew Salimian (in favor)

Commission Comments:

- Provide large-scale architectural details of the proposed window and door openings, shutters and gable-end vents. The details shall be compatible with, but differentiated from the original architectural details of the existing house.
- The muntins on the addition's windows shall be either true-divided lights or exterior, dimensional muntins. Simulated, between-the-glass muntins are prohibited.
- Provide clear demolition site and floor plans and elevations to clearly indicate the extent of demolition proposed, particularly regarding the existing deck along the south and west elevations and covering at the southerly entrance to the house.
- This project will be subject to framing, exterior lathing and final site inspections (50%, 75% and 100% inspection points) and sign-off by staff of the Design & Historic Preservation section to ensure that the work plan undertaken, as described in this report, is as indicated and specified in the decision letter and that all work is performed consistent with the approved final plans and the Secretary of the Interior's Standards for Rehabilitation

Motion

Moved and seconded by Commissioners D. Miller and Abogast

AYES: Commissioners D. Miller, T. Miller, Mueller, Kranwinkle, Arborgast and Elfarrá  
NOES: Commissioner De La Cruz,  
ABSENT: Commissioners Menchaca and Potter (both excused)  
ABSTAIN: None  
APPROVED: 6-1-2

**6. COMMENTS AND REPORTS FROM THE STAFF**

- An interim urgency ordinance to temporarily prohibit the demolition and major alterations of eligible, undesignated historic resources was approved by Council, had second reading last Monday and went into effect on Thursday, November 28, 2019. We will go back to Council on Monday, December 9, 2019 to request an extension to November 2020.

**7. COMMENTS AND REPORTS FROM COMMISSIONERS**

- Commissioner De La Cruz reported that West Adams Historical Association is having their dinner this weekend December 7 & 8<sup>th</sup>, in West Adams Heights, there will be several house tours.
- Commissioner Kranwinkle reported that Pasadena Heritage is having a Walking tour on December 30, 2019

**8. COMMENTS AND REPORTS FROM COMMITTEES – No reports.**

**9. ADJOURNMENT – Chair Elfarrá adjourned the meeting at 7:00 p.m.**

  
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Carrie Elfarrá, Chair

  
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Michi Takeda, Recording Secretary