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**AGENDA
HUMAN RELATIONS COMMISSION
REGULAR MEETING
TUESDAY, DECEMBER 3, 2019**

MEMBERS

Theresa Robinett, Chair, District 2
Nat Nehdar, Vice-Chair, District 5
Brandon Lamar, Mayor
Vacant, District 1
Justin Jones, District 3
Dr. Emmell Beech, District 4
Sonia Singla, District 6
Charlotte Lacey, District 7
Emma Oshagan, At Large

STAFF

Tamitra Clark, Program Coordinator I
Tamer Sabha, Recording Secretary

MISSION STATEMENT

The City of Pasadena is dedicated to delivering exemplary municipal services, responsive to our entire community and consistent with our history, culture and unique character.

In compliance with the Americans with Disabilities Act of 1990, assistive listening devices are available from the Human Services and Recreation Department with a 24-hour advance notice. Please call (626) 744-7295 to request use of a listening device.

Language translation services are available for this meeting by calling (626) 744-7295 at least 24 hours in advance.

Habr  servicio de interpretaci n disponible para  stas juntas llamando (626) 744-7295 al por lo menos con 24 horas de anticipaci n.

Public meeting begins at 6:30 p.m. Items on the agenda may not be called in order listed. Agendas and supporting documents are available on the internet.

Materials related to an item on this Agenda submitted to the Human Relations Commission after distribution of the agenda packet are available for public inspection at the reception counter at the Jackie Robinson Community Center at 1020 N. Fair Oaks Ave. during normal business hours.



**AGENDA
HUMAN RELATIONS COMMISSION
REGULAR MEETING
TUESDAY, DECEMBER 3, 2019
6:30 PM
JACKIE ROBINSON COMMUNITY CENTER
1020 NORTH FAIR OAKS AVENUE
PASADENA, CA 91103**

- 1. CALL TO ORDER; WELCOME; ROLL CALL**
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**
Please limit comments to 3 minutes per speaker.
- 3. REVIEW AND APPROVAL OF MINUTES, NOVEMBER 5, 2019***
- 4. NEW BUSINESS**
ACTION ITEM
 - ESTABLISH OUTREACH AD HOC COMMITTEE
- 5. OLD BUSINESS**
INFORMATION ITEM
 - ESSAY CONTEST UPDATES AND DISCUSSION
ACTION ITEMS
 - DISCUSSION AND PLANNING FOR REKINDLING THE LIGHT OF PEACE
 - COMMISSION WORK PLAN UPDATES*
- 6. COMMENTS AND UPDATES**
INFORMATION ITEMS
 - STAFF COMMENTS
 - COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS
- 7. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS**
- 8. ADJOURNMENT**


*Attachment



Theresa Robinett, Chair
Human Relations Commission

Note to Public: An opportunity for Public Comment will be provided at the time the above items are discussed.

I HEREBY CERTIFY that this Notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room 247, the Bulletin Board in the rotunda area of City Hall, Jackie Robinson Community Center, and a copy was distributed to the Central Library for posting on this 27th day of November 2019, by 6:30 p.m., and that copies were emailed, faxed or delivered, and/or notice accepted by telephone not less than 72 hours prior to the meeting, to each member of the Human Relations Commission and emailed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.



Tamer Sabha, Recording Secretary
Human Services and Recreation Department

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Items on the agenda may not be called in the order listed.

DRAFT MINUTES



**CITY OF PASADENA
HUMAN RELATIONS COMMISSION
REGULAR MEETING
TUESDAY, NOVEMBER 5, 2019
6:30 PM
1020 NORTH FAIR OAKS AVENUE
PASADENA, CA 91103**

COMMISSIONERS PRESENT: Emmell Beech, Brandon Lamar, Charlotte Lacey, Nat Nehdar, Theresa Robinett

COMMISSIONERS ABSENT: Justin Jones (excused), Emma Oshagan (excused), Sonia Singla (unexcused)

STAFF PRESENT: Tamitra Clark, Tamer Sabha

1. CALL TO ORDER; WELCOME; ROLL CALL

Chair Robinett called the meeting to order at 6:32 PM. Staff (Sabha) called the roll and a quorum was established for the Commission.

2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

None.

3. REVIEW AND APPROVAL OF MINUTES, AUGUST 5, 2019*

After review, it was moved (Lacey) and seconded (Nehdar) to approve the minutes of the August 5, 2019 meeting. (Motion unanimously carried)

4. NEW BUSINESS

▪ **REKINDLING THE LIGHT OF PEACE UPDATES AND DISCUSSION**

The Commission discussed planning for the Rekindling the Light of Peace event on Saturday, January 11, 2020 at Robinson Park Recreation Center from 10:00AM-12:00PM, discussed potential speakers, and the save the date letter to be mailed out after approval from the Human Services and Recreation Department.

▪ **ESSAY CONTEST UPDATES AND DISCUSSION**

Commissioner Lacey provided an update for the Essay Contest and confirmed details for the event on Thursday, May 7, 2020 from 6:30PM-8:00PM, with the venue being the Jivalagian Youth Center in Pasadena. The Commission also discussed possible essay contest questions and prizes of \$750/\$500/\$250 in scholarship money for the contest winners.

5. OLD BUSINESS

▪ DISCUSSION ABOUT CITY COUNCIL RESOLUTION NO. 9716 (RULES OF CONDUCT FOR ALL PUBLIC MEETINGS)

The Commission discussed the updated Rules of Conduct for All Public Meetings.

▪ COMMISSION WORK PLAN UPDATES AND DISCUSSION*

The Commission provided updates to the work plan.

After discussion, it was moved (Nehdar) and seconded (Lacey) to approve Chair Robinett contacting members from other Commissions to schedule a community forum. (Motion unanimously carried)

6. COMMENTS AND UPDATES

▪ STAFF COMMENTS

Staff (Clark) provided the following comments:

- The Black History Parade will take place on Saturday, February 15, 2020 with an opportunity for the commission to table at the event;
- Councilmember Kennedy's Community Meeting and Turkey Giveaway is scheduled for Wednesday, November 15 at Robinson Park Recreation Center; and
- Please have any families in need contact Staff (Clark) for the Salvation Army Toy Giveaway and the Mayor's 34th Annual Christmas Party for Children.

▪ COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS

Vice-Chair Nehdar commented on 4th Annual Police Officer's Appreciation Luncheon on Tuesday, December 10 from 11:30AM-1:30PM, and asked any interested Commissioners to volunteer. Vice-Chair Nehdar also commented on the vacant position on the Commission and the status of absent Commissioners.

Commissioner Beech commented on the City Council meeting agenda item for the Ordinance adopting the Tenant Protection Act of 2019.

7. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS

- None

8. ADJOURNMENT

It was moved (Lamar) and seconded (Lacey) to adjourn the regular meeting. (Motion unanimously carried) The meeting was adjourned at 7:29 PM.

**CITY OF PASADENA HUMAN RELATIONS COMMISSION
WORK PLAN: 07/01/19-06/30/20**

MISSION (as stated in Charter/Ordinance):

The purpose of the Human Relations Commission is to aid the city in achieving better human relations in city government, and to provide assistance to private persons and groups in promoting good will and better relations among all people. The Human Relations Commission is an advisory body.

OBJECTIVES:

1.	<p>To advise City Council on Human Relations issues of public, local and national concerns with regular updates to provide an opportunity to review and understand issues for the decision making process.</p> <p>STATUS:</p> <p>July 2019: No update.</p> <p>August 2019: No update.</p> <p>September 2019: No update due to meeting cancellation.</p> <p>October 2019: No update due to meeting cancellation.</p> <p>November 2019: Commissioner Lacey is attending her Councilmember's open house for Commissioners on Sunday, November 17, and Commissioner Lamar met with Mayor Tornek with a group other mayor appointed Commissioners.</p>
2.	<p>To present public forums, panels, and programs on issues that affect human relations in the City of Pasadena.</p> <p>Community Forum Adhoc Committee: Jones, Beech, Robinett</p> <p>STATUS:</p> <p>July 2019: Chair Robinett appointed Commissioners Jones, Beech, and Robinett to the Community Forum Adhoc Committee.</p> <p>August 2019: No update.</p> <p>September 2019: No update due to meeting cancellation.</p> <p>October 2019: No update due to meeting cancellation.</p>

	November 2019: The Commission approved Chair Robinett contacting members from other Commissions to schedule a community forum.
3.	<p>To enhance the profile of the Human Relations Commission within the City of Pasadena through outreach, surveying the community, visibility, collaborations, and accessibility with increased community involvement.</p> <p>Rekindling the Light of Peace Adhoc Committee: Robinett, Nehdar Essay Contest Adhoc Committee: Miles, Nehdar, Robinett</p> <p>STATUS:</p> <p>July 2019: Chair Robinett appointed Commissioners Robinett and Nehdar to the Rekindling the Light of Peace adhoc committee, and appointed Commissioners Miles, Nehdar, and Robinett to the Essay Contest adhoc committee.</p> <p>August 2019: Chair Robinett and Vice-Chair Nehdar tabled at Assemblymember Holden’s Annual Block Party and Resource Fair on Saturday, August 3. The Commission received approximately 30 community survey responses and received feedback about making the survey available in Spanish.</p> <p>September 2019: No update due to meeting cancellation.</p> <p>October 2019: No update due to meeting cancellation.</p> <p>November 2019: The Commission discussed collaborating with other Commissions to present community forums on their objectives.</p>
4.	<p>To investigate potential funders and a collaboration with the Recreation and Parks Foundation.</p> <p>STATUS:</p> <p>July 2019: No update.</p> <p>August 2019: No update.</p> <p>September 2019: No update due to meeting cancellation.</p> <p>October 2019: No update due to meeting cancellation.</p> <p>November 2019: The Commission is researching sponsors and funders for the Essay Contest.</p>

NOTE: Objectives are subject to change with approval by the Commission.