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**AGENDA
MUNICIPAL SERVICES COMMITTEE
MEETING NOTICE
OCTOBER 22, 2019
PUBLIC MEETING 4:00 P.M.**

MEMBERS

Margaret McAustin, Chair, District 2
Terry Tornek, Mayor
Tyron Hampton, Vice Mayor, District 1
Andy Wilson, District 7

STAFF

Gurcharan Bawa, General Manager
Valerie Flores, Recording Secretary

MISSION STATEMENT

The City of Pasadena is dedicated to delivering exemplary municipal services, responsive to our entire community and consistent with our history, culture and unique character.

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Habr  servicio de interpretaci n disponible para  stas juntas llamando al (626) 744-4124 por lo menos con 24 horas de anticipaci n.

Items on the agenda may not be called in order listed.

Agendas and supporting documents are available on the Internet at <http://ww5.cityofpasadena.net/commissions/city-council-municipal-services-committee/>

*Materials related to an item on this Agenda submitted to the Municipal Services Committee Committee **after** distribution of the agenda packet are available for public inspection in the City Clerk's Office at 100 N. Garfield Avenue, Room S-228, Pasadena, during normal business hours.*



REGULAR MEETING OF THE
MUNICIPAL SERVICES COMMITTEE
Tuesday, October 22, 2019 at 4:00 P.M.
100 North Garfield Avenue, Pasadena, Council Chambers

AGENDA

1. **CALL TO ORDER/ROLL CALL**
2. **PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA**
3. **INFORMATION ITEMS**
 1. Citywide Sidewalk Improvement Program Update*
4. **ADJOURNMENT**

*Attachment

NEXT MEETING
November 12, 2019

Margaret McAustin, Chair
Municipal Service Committee

POSTING STATEMENT:

I **HEREBY CERTIFY** that this Agenda, in its entirety, was posted on the Council Chamber Bulletin Board S249, the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue, the City Clerk's Office, and a copy was distributed to the Central Library for posting on the 17th day of October 2019 by 6:00 p.m.

Susana Castro

DISTRIBUTION:

MSC Committee Members	Central Library	General Manager	Pasadena Weekly
City Council	City Clerk	Director of Planning and Permitting	Pasadena Star-News
City Manager	Director of Public Works	Los Angeles Times	Pasadena Now
City Attorney	Public Information Officer	La Opinion	Pasadena Journal

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Citywide Sidewalk Improvement Program Update

Municipal Services Committee
October 22, 2019



City's Sidewalk Policy

- Per Pasadena Municipal Code, Chapter 12.04, maintenance of sidewalk is the responsibility of the abutting property owner.
- Repair of abutting sidewalk is triggered when a building permit is pulled for work in excess of \$20,000 or when a property is sold.

12.04.030 - Notice—To abutting property owner.

When any portion of the sidewalk is out of repair or pending reconstruction and in condition to endanger persons or property, or in condition to interfere with the public convenience in the use thereof, the engineer, in the manner provided, shall notify the owner or person in possession of the property abutting or fronting on that portion of the sidewalk so out of repair, to repair.

(Ord. 3665 § 2, 1942)



Sidewalk Inventory

Department of Public Works

- Approximately 15 million(M) square feet of sidewalk citywide
- Sidewalk condition assessment and inventory conducted citywide in 2015:
 - Approx. 18,000 damaged locations identified
 - 1.1M square feet of damaged sidewalk
 - \$17M estimated cost to replace damaged sidewalks

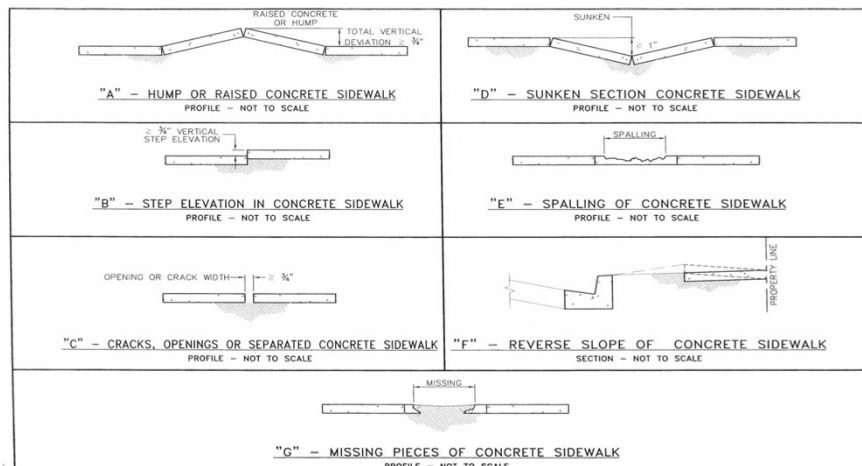
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Sidewalk Damage Criteria

Department of Public Works



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City's Sidewalk Improvement Program

Department of Public Works

Annual ADA Sidewalk Improvement Program

- Annual CIP project initiated in FY 2016
- \$1 million in General Fund appropriated annually
 - Additional \$500k appropriated in FY 2020
- Augmented by CDBG Fund (\$250k-\$500k annually)
- Total Budget Appropriated To Date: \$7,987,271

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Prioritization of Locations

Department of Public Works

Repair of sidewalk locations prioritized based on Accessibility & Disability Commission's criteria, as recommended on March 31, 2015:

- High traffic volume streets
- High pedestrian routes
- Highest vertical deviation of sidewalk
- ADA-related citizen complaints

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Program Progress Report

Department of Public Works

Completing repair of high priority locations in FY2020

- High traffic and pedestrian volume streets completed
- Streets with over 6" vertical deviation will be completed this fiscal year (FY 2020)
- **456,000** sf of sidewalk to be replaced FY 2016 – FY 2020, including:
 - Approx. **72,000** sf of sidewalk in NW Pasadena by City crews and MASH workers using CDBG funding

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Program Completion Plan

Department of Public Works

- **644,000**sf of sidewalk remains to be repaired off the 2015 inventory list
- Given continued funding at existing levels, remaining inventory projected to be completed in six fiscal years, thru FY 2026
- Additional Funding Need: **\$9M** over six fiscal years
 - > \$1M General Fund annually
 - > \$500,000 CDBG funding annually
- Estimated Total Program Cost: \$17M

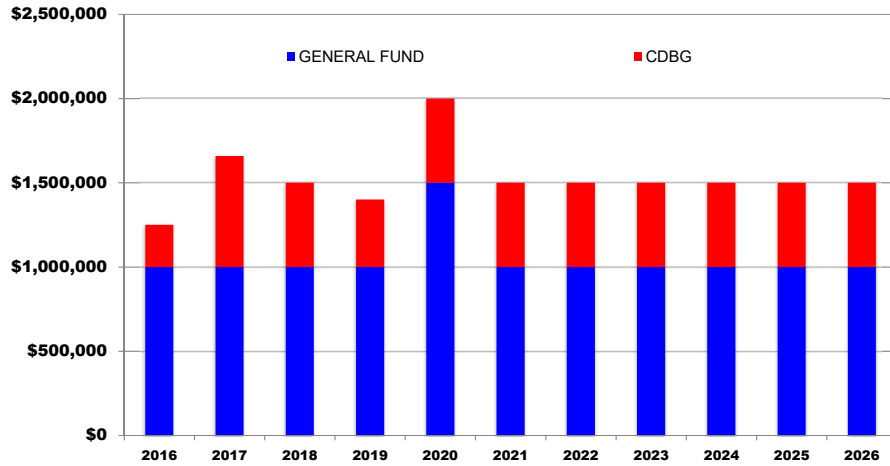
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Program Funding

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Program Budget Projections

Department of Public Works

Fund	Appropriated Through FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
General Fund	\$ 5,500,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$11,500,000
CDBG	\$ 2,487,271	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 5,487,271
Total	\$ 7,987,271	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$16,987,271

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Next Steps

Department of Public Works

- Annual work to be performed by zones as presented to and supported by Accessibility & Disability Commission on September 24, 2019
 - > Minimizes contractor's bid unit cost (per sf of sidewalk)
 - > Minimizes repeated construction disruption to a single block or a neighborhood
- ADA-related complaints to remain top priority in addressing within the same FY
- Repeat inspection and repair of each zone on a six-year cycle as a continuous citywide program

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Questions

Department of Public Works

Questions?

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