



COPIES OF THIS AGENDA
ARE AVAILABLE FROM THE
NEIGHBORHOOD
INFORMATION SERVICE AT
THE CENTRAL AND ALL
BRANCH LIBRARIES

AGENDA
ACCESSIBILITY AND DISABILITY COMMISSION
REGULAR MEETING
TUESDAY, JANUARY 28, 2020

MEMBERS

Martin Sweeney, Chair, District 6
Cy Warren Estabrook, Vice-Chair, Mayor
David Azevedo, District 1
Jorge Lambrinos, District 2
James Farr, District 3
Sharon Rogers, District 4
Michael Warner II, District 5
Andrea Jennings, District 7
Mark Waterson, At Large

STAFF

Ali Everett, Accessibility Issues Coordinator
Tamer Sabha, Recording Secretary

MISSION STATEMENT

The City of Pasadena is dedicated to delivering exemplary municipal services, responsive to our entire community and consistent with our history, culture and unique character.

In compliance with the Americans with Disabilities Act of 1990, assistive listening devices are available from the Human Services and Recreation Department with a 24-hour advance notice. Please call (626) 744-7295 to request use of a listening device.

Language translation services are available for this meeting by calling (626) 744-7295 at least 24 hours in advance.

Habr  servicio de interpretaci n disponible para  stas juntas llamando (626) 744-7295 al por lo menos con 24 horas de anticipaci n.

Public meeting begins at 5:30 p.m. Items on the agenda may not be called in order listed. Agendas and supporting documents are available on the internet.

Materials related to an item on this Agenda submitted to the Accessibility and Disability Commission after distribution of the agenda packet are available for public inspection at the reception counter at the Jackie Robinson Community Center at 1020 N. Fair Oaks Ave. during normal business hours.



**AGENDA
ACCESSIBILITY AND DISABILITY COMMISSION
REGULAR MEETING
TUESDAY, JANUARY 28, 2020
5:30 PM
JACKIE ROBINSON COMMUNITY CENTER
1020 NORTH FAIR OAKS AVENUE
PASADENA, CA 91103**

- 1. CALL TO ORDER; WELCOME; ROLL CALL**
- 2. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**
Please limit comments to 3 minutes per speaker.
- 3. REVIEW AND APPROVAL OF MINUTES, NOVEMBER 20, 2019***
- 4. NEW BUSINESS**
INFORMATION ITEM
 - **DISCUSS POTENTIAL ADA 30TH ANNIVERSARY CELEBRATORY ACTIVITIES**
- 5. OLD BUSINESS**
ACTION ITEM
 - **FY 2019-2020 WORK PLAN UPDATES AND DISCUSSION***
- 6. COMMENTS AND UPDATES**
INFORMATION ITEMS
 - **STAFF COMMENTS**

 - **COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS**
- 7. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS**
- 8. ADJOURNMENT**

*Attachment

Martin Sweeney

Martin Sweeney, Chair
Accessibility and Disability Commission

Note to Public: An opportunity for Public Comment will be provided at the time the above items are discussed.

I HEREBY CERTIFY that this Notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room 247, the Bulletin Board in the rotunda area of City Hall, Jackie Robinson Community Center,, and a copy was distributed to the Central Library for posting on this 23rd day of January 2020, by 5:30 p.m., and that copies were emailed, faxed or delivered, and/or notice accepted by telephone not less than 72 hours prior to the meeting, to each member of the Accessibility and Disability Commission and emailed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.



Tamer Sabha, Recording Secretary
Human Services and Recreation Department

DISTRIBUTION:

| | | | |
|---------------------------------------|----------------------------|-------------------|--------------------|
| Accessibility & Disability Commission | City Clerk | La Opinion | Pasadena NOW |
| City Council | Central Library | Los Angeles Times | Pasadena Star News |
| City Manager | Public Information Officer | Pasadena Journal | Pasadena Weekly |

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Human Services and Recreation Department at (626) 744-7295. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Language translation services are available for this meeting by calling (626) 744-7295 at least 24 hours in advance.

Habra servicio de interpretación disponible para éstas juntas llamando al (626) 744-7295 por lo menos con 24 horas de anticipación.

Items on the agenda may not be called in the order listed.



DRAFT MINUTES

**CITY OF PASADENA
ACCESSIBILITY AND DISABILITY COMMISSION
SPECIAL MEETING
WEDNESDAY, NOVEMBER 20, 2019
5:30 PM
1020 NORTH FAIR OAKS AVENUE
PASADENA, CA 91103**

COMMISSIONERS PRESENT: Andrea Jennings, Sharon Rogers, Martin Sweeney, Michael Warner II, Mark Waterson

COMMISSIONERS ABSENT: David Azevedo (excused), Cy Estabrook (excused), James Farr (excused), Jorge Lambrinos (excused)

STAFF PRESENT: Ali Everett, Tamer Sabha

1. CALL TO ORDER; WELCOME; ROLL CALL

Chair Sweeney called the meeting to order at 5:36 P.M. Staff (Sabha) called the roll and a quorum was established for the Commission.

2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

None

3. REVIEW AND APPROVAL OF MINUTES, OCTOBER 22, 2019*

After review, it was moved (Rogers) and seconded (Waterson) to approve the minutes of the October 22, 2019 meeting amended as stated below. (Motion unanimously carried)

7. COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS

Commissioner Jennings commented on attending the Heritage Housing Partners housing workshop at Perry's Joint, and reminded the Commission about October being National Disability Employment Month.

4. NEW BUSINESS

▪ **DISCUSS PASADENA DISABILITY DATA**

The Commission discussed the Pasadena disability data provided by Matthew Feaster (Epidemiologist, Pasadena Public Health) at the October meeting and decided to continue the discussion at the February meeting when more Commissioners are present.

▪ **DISCUSS STRATEGIES TO INFORM PEOPLE WITH DISABILITIES IN PASADENA ABOUT THE 2020 CENSUS**

The Commission discussed methods of informing people with disabilities about the 2020 Census and potential barriers to completing the census. Staff (Everett) will send information from the Pasadena Complete Count Committee to the Commission.

5. OLD BUSINESS

▪ FY 2019-2020 WORK PLAN UPDATES AND DISCUSSION*

After discussion about the successful 2019 Adaptive Sports Festival, it was moved (Waterson) and seconded (Jennings) mark as completed and close the Adaptive & Inclusive Recreation work plan objective for FY2019-2020. (Motion unanimously carried)

6. COMMENTS AND UPDATES

▪ STAFF COMMENTS

Staff (Everett) commented on:

- Thanked the Commission for its support of the Adaptive Sports Festival on Saturday, November 9;
- Informed the Commission that there were approximately 50 attendees at the ABCs of the ADA for Businesses training on Tuesday, November 12; and
- Reminded the Commission that the December meeting is cancelled due to the holiday.

▪ COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS

Chair Sweeney commented on submitting a project idea for the Capital Improvement Program to build a one-mile accessible trail in the Lower Arroyo Seco.

Commissioner Rogers commented on the rights of persons with complex communication profiles and distributed the Communication Bill of Rights developed by the National Joint Committee for the Communication Needs of Persons with Severe Disabilities.

Commissioner Jennings commented that she attended the Media Access Awards, honoring the best in disability representation in Hollywood, on Thursday, November 14 at the Beverly Hilton Hotel, and that she and five other women with disabilities were invited to speak to NBC Universal executives on the topic of disability and inclusion in media.

7. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS

- Presentation from FVO Solutions (formerly Foothill Vocational Opportunities) about employment
- Pasadena disability data discussion

8. ADJOURNMENT

It was moved (Warner II) and seconded (Jennings) to adjourn the regular meeting. (Motion unanimously carried) The meeting was adjourned at 7:23 PM.

**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION
WORK PLAN 7/1/19 – 6/30/20**

MISSION (as stated in Charter/Ordinance):

The purpose of the commission is to advise the council on accessibility
The commission shall:

1. Study and examine (a) existing inequities in access to the physical, work, communication, civic involvement, social and cultural environments for all residents of Pasadena, particularly those who have disabilities, and (b) policies, procedures, programs and legislation for eliminating those inequities.
2. Recommend policies, procedures, programs and legislation to promote and ensure the accessibility of the physical, work, communication, civic involvement, social and cultural environments to all residents of Pasadena, particularly those who have disabilities.
3. Consult and cooperate with other public agencies and commissions on matters relevant to the commission.
4. Assist the accessibility and disability issues coordinator to carry out assigned programs and responsibilities.

**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION
WORK PLAN 7/1/19 – 6/30/20**

OBJECTIVES:

| | |
|-----------|--|
| 1. | <p>OUTREACH</p> <p>Objective: To increase awareness and visibility of the Accessibility & Disability Commission, gather information about concerns of persons with disabilities in Pasadena, promote leadership and citizenship opportunities for persons with disabilities, and build working partnerships with local business, academic, nonprofit, and civic organizations.</p> <hr/> <p>During FY 2019-2020 the Commission will:</p> <ol style="list-style-type: none">1. Develop a communication strategy to enhance community input and promote Commission meetings and disability related events.2. Compile an annual calendar of disability and community related events for the purpose of targeting opportunities to promote the Commission and its purpose.3. Consult and cooperate with other commissions and public agencies, including disability organizations, to support and promote issues relevant to the disability community.4. Recommend an annual award acknowledging an individual and an organization that have made the City of Pasadena a more inclusive and accessible community.5. Study, examine, and recommend conducting a demographic survey of the disability community in Pasadena. <hr/> <p>Work Plan Updates:</p> <ul style="list-style-type: none">• July 2019: Chair Sweeney appointed Commissioners Lambrinos (lead), Farr, Jennings, and Sweeney to the Communications Strategy ad hoc committee.• August 2019:<ul style="list-style-type: none">- The Commission tabled at Assemblymember Holden’s Annual Block Party and Resource Fair on Saturday, August 3.- Commissioner Farr created a draft of the outreach/tabling calendar.• September 2019: Staff (Everett) confirmed that Matthew Feaster (Pasadena Public Health) will present at the October Commission meeting regarding existing Pasadena disability data and discuss what additional information the Commission is interested in collecting. |
|-----------|--|

**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION
WORK PLAN 7/1/19 – 6/30/20**

- October 2019:
 - Chair Sweeney and Vice-Chair Estabrook tabled at the LA Disability Pride Parade and Festival on Sunday, October 6.
 - Chair Sweeney made comments at the City Council meeting on October 7, in support of the Mayoral proclamation recognizing October as National Disability Employment Awareness Month.
 - The Commission received an informational presentation on disability data from Matthew Feaster (Epidemiologist, Pasadena Public Health).

- November 2019:
 - The Commission tabled at the Adaptive Sports Festival on Saturday, November 9.
 - Commissioners attended the Civitan event on Wednesday, October 30 honoring employers of people with disabilities and recognizing Mayor Tornek for his support of employment of people with disabilities.
 - Chair Sweeney presented a draft handout highlighting accessible features and services at the Rose Bowl.

**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION
WORK PLAN 7/1/19 – 6/30/20**

2. DISABILITY CULTURE

Objective: To promote disability awareness, history, and culture in partnerships with local business, academic, nonprofit, and civic organizations.

During FY 2019-2020 the Commission will:

1. Study, examine, and recommend activities and events that commemorate and celebrate the 30th Anniversary of the Americans with Disabilities Act (July 26, 2020).
 2. Consult and cooperate with other public agencies and commissions to host book/poetry readings highlighting cultural and personal experiences of disability.
 3. Consult and cooperate with other public agencies and commissions in support of the *iBook Club of Pasadena* and its objective to promote literacy development and socialization for persons with complex communication profiles.
-

Work Plan Updates:

- July 2019: Chair Sweeney appointed Commissioners Sweeney (lead), Jennings, Rogers, and Warner II to the Disability Culture ad hoc committee.
- August 2019: Chair Sweeney created the 30th Anniversary of the ADA ad hoc committee and appointed himself, Commissioners Estabrook and Warner II to serve on it.
- September 2019:
 - Chair Sweeney shared a short video clip of “One Day: On the Road to the ADA” (documentary theatre piece) and his idea to support a lead partner to conduct the theatre piece in Pasadena a part of the ADA 30th Anniversary celebrations in 2020.
 - Commissioner Rogers reported that the iBookClub is growing in popularity, but participation will be limited to 15 due to room capacity and to ensure that all participants have a meaningful experience.
- October 2019:
 - Chair Sweeney participated in a stage reading of “One Day: On the Road to the ADA” as part of *Lights! Camera! Access! Silicon Beach Career Exploration Summit*. The Coelho Center hosted the workshop for Disability Law, Policy & Innovation for aspiring writers, actors, and producers with disabilities in the entertainment industry. The event was held on Monday, October 21.

**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION
WORK PLAN 7/1/19 – 6/30/20**

- Commissioner Rogers reported that the next iBook Club meeting will be on beliefs, religion, and the United Nations Universal Declaration of Human Rights.
- November 2019:
 - The ADA 30th Anniversary ad hoc committee discussed ideas for an ADA 30th Anniversary logo design contest.
 - Commissioner Rogers reported that the next iBookClub meeting will be on Tuesday, December 3 and focus on the topic of sports.

**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION
WORK PLAN 7/1/19 – 6/30/20**

3. TRANSPORTATION

Objective: Monitor and advise the City Council on issues of transportation accessibility and para-transit, and inform persons with disabilities on the various transportation services available in Pasadena.

During FY 2019-2020 the Commission will:

1. Study, examine, and provide recommendations regarding accessibility considerations for the Union Street Protected Bike Lane project.
-

Work Plan Updates:

- July 2019: Chair Sweeney appointed Commissioners Estabrook (lead), Azevedo, and Warner II to the Transportation ad hoc committee.
- August 2019: The ad hoc committee reported that there will be no further update on the Union Street Protected Bike Lane project until the 90% designs are complete, which will most likely be by the end of the calendar year.
- September 2019 – January 2020: No update while waiting for 90% design for the Union Street Protected Bike Lane project.

**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION
WORK PLAN 7/1/19 – 6/30/20**

4. HOUSING

Objective: To gather information about housing concerns of persons with disabilities in Pasadena, as our city and region face an unprecedented housing affordability crisis.

During FY 2019-2020 the Commission will:

1. Study and examine policies, procedures, programs, or legislation with housing experts (e.g. commission presentations and requests for information), both from Pasadena city staff and elsewhere, as it relates to people with disabilities and their families.
 2. Study, examine, and recommend policies, procedures, programs, or legislation regarding key housing concerns of persons with disabilities and their families.
-

Work Plan Updates:

- July 2019: Chair Sweeney appointed Commissioners Azevedo (lead), Farr, Jennings, and Lambrinos to the Housing ad hoc committee.
- August 2019: Commissioner Azevedo reported on information he learned in researching housing in Pasadena as it relates to people with disabilities, and requested an informational presentation from the Housing Department about how the City's housing programs and policies address the needs of residents with disabilities.
- September 2019: Staff (Everett) informed the Commission that staff from the Housing Department should be able to present at the November special meeting or January regular meeting.
- October 2019:
 - Chair Sweeney attended Homelessness in our Community Town Hall event on Saturday, October 19 at Rosebud Coffee.
 - Staff (Everett) confirmed the Housing Department will provide a presentation to the Commission at its January meeting.
- November 2019:
 - The Foothill Autism Alliance requested that a representative of the Commission serve on a panel of speakers at a town hall meeting on the topic of affordable housing for individual with autism and other developmental disabilities, taking place on Wednesday, December 4, 2019. After discussion, it was determined that a staff member from the City of Pasadena Department of Housing should serve on the panel instead.

**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION
WORK PLAN 7/1/19 – 6/30/20**

5. PUBLIC SAFETY

Objective: To promote and support emergency preparedness for persons with disabilities, their families and neighborhoods.

During FY 2019-2020 the Commission will:

1. Consult and cooperate with other public agencies and commissions, specifically the quarterly meetings of the Pasadena Access and Functional Needs Work Group, regarding the unique emergency response needs of persons with disabilities and their families.
 2. Consult and cooperate with other public agencies and commissions regarding disability awareness and communication strategies available when interacting with persons who have complex communication profiles.
-

Work Plan Updates:

- July 2019: No update
- August 2019: Commissioners Rogers and Waterson attended the Access and Functional Needs Work Group meeting on July 24, 2019, focused on personal and business preparedness.
- September 2019: Commissioner Rogers will attend the Community Emergency Response Team (CERT) training in District 4 on Saturday, October 5, and report back to the Commission regarding her experience.
- October 2019:
 - Commissioner Rogers attended the Access and Functional Needs Work Group meeting on Thursday October 3, which included a presentation from Taylor Wyatt (Pasadena Public Health) about the City's MPOD (medical point of dispensing) emergency plan. He also attended a CERT training and Map Your Neighborhood presentation on Saturday, October 5.
 - Chair Sweeney served as an evaluator for the Pasadena Public Health Department's MPOD exercise on Wednesday, October 16, and provided valuable feedback on considerations for people with access and functional needs.
- November 2019: Commissioner Waterson discussed the possibility of the Convalescent Aid Society partnering with the City of Pasadena for the provision of durable medical equipment during disasters.

**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION
WORK PLAN 7/1/19 – 6/30/20**

6. PUBLIC RIGHTS-OF-WAY

Objective: To promote accessibility in the public right-of-way.

During FY 2019-2020 the Commission will:

1. Study, examine, and recommend policies and procedures that establish a communication strategy to inform the public of sidewalk and intersection closures.
 2. Study, examine, and recommend policies and procedures regarding Capital Improvement Projects affecting accessibility in the public right-of-way.
-

Work Plan Updates:

- July 2019 – December 2019: No update pending release of 2020-2021 Capital Improvement Projects budget.

**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION
WORK PLAN 7/1/19 – 6/30/20**

7. ADAPTIVE & INCLUSIVE RECREATION

Objective: To promote health and recreational opportunities for persons with disabilities and their families.

During FY 2019-2020 the Commission will:

1. Study, examine, and recommend policies and strategies that provide recreational activities in Pasadena that benefit the disability community and help promote inclusion.
 2. Assist with promotion of the Pasadena Adaptive Sports Festival taking place on Saturday, November 9, 2019.
-

Work Plan Updates:

- July 2019: Chair Sweeney appointed Commissioners Estabrook (lead) and Jennings to the Adaptive & Inclusive Recreation ad hoc committee.
- August 2019: No update
- September 2019: Vice-Chair Estabrook attended an organizing committee meeting for the Adaptive Sports Festival on Tuesday, September 10.
- October 2019:
 - Vice-Chair Estabrook updated the Commission on information from the last organizing meeting for the Adaptive Sports Festival.
 - The Commission received an informational presentation from Hayden Melbourn (Principal Engineer, Pasadena Public Works) on the proposed pocket park in the Pasadena Playhouse District. Chair Sweeney will attend the second workshop on Tuesday, November 12 to participate in the conversation.
- November 2019:
 - Commissioners attended and helped to facilitate the Adaptive Sports Festival on November 9 at Brookside Park. The event had over 500 attendees.
 - After the successful 2019 Adaptive Sports Festival, the Commission voted to mark as completed and closed the Adaptive & Inclusive Recreation work plan objective for FY2019-2020.