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AGENDA
COMMISSION ON THE STATUS OF WOMEN
REGULAR MEETING
WEDNESDAY, FEBRUARY 5, 2020

MEMBERS

Norma Estela Fernandez, Chair, Mayor
Jessica C. Rivas, Vice-Chair, District 5
Beverley Morgan-Sandoz, District 1
Lorraine Montgomery, District 2
Dr. Valinda M. Bowens, District 3
Charlotte Bland, District 4
Mireya Jones, District 6
Vacant, District 7
Beatriz Martinez Sanchez, At Large/District 2

STAFF

Ali Everett, Accessibility Issues Coordinator
Tamer Sabha, Recording Secretary

CITY OF PASADENA MISSION STATEMENT

The City of Pasadena is dedicated to delivering exemplary municipal services, responsive to our entire community and consistent with our history, culture and unique character.

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Public meeting begins at 6:00 p.m. Items on the agenda may not be called in order listed. Agendas and supporting documents are available on the internet.

Materials related to an item on this Agenda submitted to the Commission on the Status of Women after distribution of the agenda packet are available for public inspection at the reception counter at the Jackie Robinson Community Center at 1020 N. Fair Oaks Ave. during normal business hours.



AGENDA
COMMISSION ON THE STATUS OF WOMEN
REGULAR MEETING
WEDNESDAY, FEBRUARY 5, 2020
6:00 PM
JACKIE ROBINSON COMMUNITY CENTER
1020 NORTH FAIR OAKS AVENUE
PASADENA, CA 91103

1. **CALL TO ORDER; WELCOME; ROLL CALL**
2. **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**
Please limit comments to 3 minutes per speaker.
3. **REVIEW AND APPROVAL OF MINUTES, JANUARY 15, 2020***
4. **NEW BUSINESS**
INFORMATION ITEM
 - **DISCUSS DISTRIBUTION OF THE 2018-2022 SURVIVAL GUIDE**
5. **OLD BUSINESS**
INFORMATION ITEM
 - **DISCUSS RECOGNITION OF DENIM DAY ON WEDNESDAY, APRIL 29, 2020**
ACTION ITEMS
 - **DISCUSS PLANNING FOR HERSTORY 2020**
 - **DISCUSS AND FINALIZE PROPOSED LIST OF “HOT TOPICS” THAT AFFECT WOMEN AND CHILDREN**
 - **COMMISSION WORK PLAN UPDATES**
6. **COMMENTS AND UPDATES**
INFORMATION ITEMS
 - **STAFF COMMENTS**
 - **COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS**
7. **SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS**
8. **ADJOURNMENT**

*Attachment



Norma Estela Fernandez, Chair
Commission on the Status of Women

Note to Public: An opportunity for Public Comment will be provided at the time the above items are discussed.

I HEREBY CERTIFY that this Notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room 247, the bulletin board in the rotunda area of City Hall, at Jackie Robinson Community Center, and a copy was distributed to the Central Library for posting on this 30th day of January 2020, by 6:00 p.m., and that copies were emailed, faxed or delivered, and/or notice accepted by telephone not less than 72 hours prior to the meeting, to each member of the Commission on the Status of Women and emailed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.



Tamer Sabha, Recording Secretary
Human Services and Recreation Department

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Items on the agenda may not be called in the order listed.

DRAFT MINUTES



**CITY OF PASADENA
COMMISSION ON THE STATUS OF WOMEN
SPECIAL MEETING
WEDNESDAY, JANUARY 15, 2020
6:00 PM
JACKIE ROBINSON COMMUNITY CENTER
1020 NORTH FAIR OAKS AVENUE
PASADENA, CA 91103**

COMMISSIONERS PRESENT: Charlotte Bland (6:17 PM arrival, 7:30 PM departure), Norma Fernandez, Kimberly Ferreira, Beatriz Martinez, Lorraine Montgomery, Beverley Morgan-Sandoz

COMMISSIONERS ABSENT: Valinda Bowens (excused), Mireya Jones (excused), Jessica Rivas (excused)

STAFF PRESENT: Tamitra Clark, Ali Everett, Tamer Sabha

1. CALL TO ORDER; WELCOME; ROLL CALL

Chair Fernandez called the meeting to order at 6:08 PM. Staff (Sabha) called the roll and a quorum was established for the Commission.

2. PUBLIC COMMENT LIMITED TO MATTERS ON THIS SPECIAL MEETING AGENDA

Pauline Field, representing 50/50 Leadership (a non-profit organization), commented on wanting to collaborate with the Commission on the upcoming Herstory 2020 event.

3. REVIEW AND APPROVAL OF MINUTES, DECEMBER 4, 2019*

After review, it was moved (Bland) and seconded (Montgomery) to approve the minutes of the December 4, 2019 meeting as amended below. (Motion carried) (Abstain: Ferreira)

5. OLD BUSINESS

▪ DISCUSSION OF PLANNING FOR HERSTORY 2020

The Commission discussed the details of Herstory 2020, including potential speakers to invite as panelists, diverse activities, and scheduling the event during the week of March 16 or March 23, on a Thursday evening.

4. NEW BUSINESS

▪ DISCUSS RECOGNITION OF DENIM DAY ON WEDNESDAY, APRIL 29, 2020

The Commission discussed the history behind Denim Day and ideas for recognition of Denim Day on Wednesday, April 29, 2020, including:

- Recommend that the City Council issue a proclamation recognizing Denim Day at the City Council meeting on Monday, April 27 or Monday, April 20;
- Request an informational presentation from Peace over Violence about their mission and services;

- Request an informational presentation from the Pasadena Police Department about a five year update (2015-2020) on the statistics about domestic violence and human trafficking presented in the 2015 Report on the Status of Women in Pasadena; and
- Collaborate with Peace Over Violence and Shepherd's Door on Denim Day awareness activities.

5. OLD BUSINESS

- **DISCUSS RECOMMENDATION THAT CITY COUNCIL ADOPT A RESOLUTION IN SUPPORT OF THE CONVENTION ON THE ELIMINATION OF DISCRIMINATION AGAINST WOMEN (CEDAW)**

The Commission discussed the resolution in recognition of women's equality and in support of the elimination of all forms of discrimination against women that was adopted by the City Council at its meeting on Monday, January 13, 2020, including concern that the text of the resolution did not include the City Council's direct support of CEDAW as recommended by the Commission.

Commissioner Bland commented for the record that she believes CEDAW should be kept as a separate item on future meeting agendas because she believes the City of Pasadena should adopt a CEDAW ordinance so that systems and processes may be put in place to carry out the intent of CEDAW.

- **DISCUSS 2018-2022 SURVIVAL GUIDE UPDATES**

Commissioner Ferreira informed the Commission that the Survival Guide had an additional entry but is now finalized and will be sent to Human Services and Recreation Department Director Harvey-Williams for final approval before going to print.

The Commission also discussed inviting organizations to Denim Day and Herstory 2020 as locations to pick up the Survival Guide. Commissioner Martinez volunteered to write a letter informing the organizations in the Survival Guide that it is now available and the process by which to obtain a copy.

After discussion about the cost and quantity of booklets that will be printed, Commissioner Bland commented for the record that the last edition of the Survival Guide had to be printed by the City print shop instead of an outside business due to City policy, and that she is disappointed the printing budget decreased from \$3,000 to \$1,500 after she obtained commitments of \$3,000 to help produce more Survival Guides to benefit the community.

Staff (Everett) shared feedback received from the Pasadena/Altadena Coalition of Transformative Leaders (PACTL) wanting to know how the Commission obtains input from the agencies in the Survival Guide about its content, format, and delivery.

- **DISCUSS PLANNING FOR HERSTORY 2020 INCLUDING FINALIZING THE DATE AND LOCATION**

After discussion, it was moved (Montgomery) and seconded (Morgan-Sandoz) to approve holding the Herstory 2020 event on Thursday, March 26 from 5:00 - 9:00 PM at All Saints Church. (Motion unanimously carried)

▪ **COMMISSION WORK PLAN UPDATES**

After discussion, it was moved (Ferreira) and seconded (Morgan-Sandoz) to update the Survival Guide section of the work plan to reflect that the new edition of the Survival Guide will cover 2018-2022. (Motion unanimously carried)

After discussion, it was moved (Ferreira) and seconded (Montgomery) to edit the language in the Survival Guide work plan objective to read “will begin working on the next version of the Survival Guide.” (Motion carried) (Opposed: Morgan-Sandoz)

6. COMMENTS AND UPDATES

▪ **STAFF COMMENTS**

Staff (Everett) informed the Commission that the National Association of Commissions for Women has not yet made the 2020 calendar year membership application available. Staff (Everett) also provided information about California Civil Code section 52.6 as it relates to posting signage at specific types of establishments with information and resources for victims of slavery and human trafficking.

▪ **COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS**

Chair Fernandez thanked Commissioner Ferreira for all her contributions as a member of the Commission.

7. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS

- Continued discussion and planning for Herstory 2020
- Informational presentation from Peace over Violence about its mission and services
- Informational presentation from the Pasadena Police Department about a five year update (2015-2020) from statistics about domestic violence and human trafficking presented in the 2015 Report on the Status of Women in Pasadena

8. ADJOURNMENT

It was moved (Ferreira) and seconded (Morgan-Sandoz) to adjourn the regular meeting. (Motion unanimously carried) The meeting was adjourned at 8:15 PM.

**CITY OF PASADENA COMMISSION ON THE STATUS OF WOMEN
WORK PLAN: 7/1/19 - 6/30/20**

MISSION (as stated in Charter/Ordinance):

The purpose of the commission is to advise the council on the special needs and concerns of women of all ages, races, religions, ethnic and cultural backgrounds, and economic and social circumstances.

The commission shall:

1. Study and examine through the conduct of meetings, conferences, public hearings or other appropriate methods those conditions which indicate discrimination or prejudice encountered by women;
2. Recommend procedures, programs and legislation to promote and ensure equal rights and opportunities for all women in the city;
3. Consult and cooperate with other public agencies and commissions on matters relevant to the commission.

OBJECTIVES:

1.	<p>ADVISE CITY COUNCIL</p> <p>During FY 19/20 the Commission will:</p> <ul style="list-style-type: none">• Invite City Council representatives to attend meetings of the Commission on the Status of Women.• Learn about the processes and procedures for presenting recommendations to City Council.• Develop a list of “hot topics” on which the Commission will advise council, as needed, after gathering information about the topics through research and other appropriate methods.• Continue to research the Convention on the Elimination of All Forms of Discrimination against Women (CEDAW) and make a recommendation to City Council based on that research. <hr/> <p>Work Plan Updates:</p> <ul style="list-style-type: none">• July 2019: The Commission agreed to further research the pros and cons of CEDAW and strategies for recommending that City Council adopt CEDAW.
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- August 2019: The CEDAW ad hoc committee presented general information and arguments against adopting CEDAW.
- September 2019: The Commission moved to draft a resolution in support of CEDAW that will be presented to the City Council, submitted the Annual Report for FY18-19, and drafted an initial list of “hot topics” for consideration.
- October 2019: The Commission completed a draft of the resolution in support CEDAW and will send to the Human Services and Recreation Department for approval.
- November 2019: The Commission reviewed and approved the resolution in support of CEDAW and drafted a list of “hot topics” affecting women and children in Pasadena for Commissioners to research.
- December 2019:
 - Chair Fernandez communicated with Councilmember McAustin about her interest in supporting the CEDAW resolution.
 - Commissioners selected “hot topics” to individually research and present at the February regular meeting.
- January 2020:
 - The Commission continued to communicate with the Mayor and City Council members in support of the CEDAW resolution. In response to these efforts, at its meeting on January 13, 2020, the City Council adopted a resolution in recognition of women’s equality and in support of the elimination of all forms of discrimination against women.
 - The Commission agreed to keep CEDAW as a “hot topic” to continue discussing future efforts in support of the principles of CEDAW.

2. CITY LEVEL PARTNERSHIPS

During FY 19/20 the Commission will:

- Strengthen its link with City Council through quarterly updates, attending City Council meetings, and other appropriate methods.
- Explore and identify collaborative opportunity with other City Commissions, community groups, and other organizations.
- Collaborate with the City of Pasadena Celebrating 100 Committee, which will conduct events and other activities to recognize the 100th anniversary of women obtaining the right to vote.

Work Plan Updates:

- July 2019: Chair Fernandez provided an update about the progress of the Pasadena Celebrating 100 Committee.
- August 2019: Commissioners Ferreira and Morgan-Sandoz provided an update on the status of Pasadena Celebrates 2020.
- September 2019: Chair Fernandez provided an update on the Celebrating 100 Committee and discussed the content of Herstory 2020 as it relates to the 19th Amendment.
- October 2019: No update.
- November 2019: Chair Fernandez provided an update on the work of the Celebrating 100 Committee and the Commission's participation on the Committee.
- December 2019: Commissioners communicated with their City Council representatives regarding the proposed CEDAW resolution.
- January 2020: Commissioners continued to communicate with their City Council representatives and the Mayor regarding adopting the proposed CEDAW resolution.

3. SURVIVAL GUIDE

During FY 19/20 the Commission will:

- 2018-2022 Survival Guide
 - Finalize the Survival Guide.
 - Establish a distribution plan for hard copies.
 - Develop and distribute a flyer and postcard marketing the online version of the Survival Guide.
- Establish an Ad Hoc Committee to begin working on the next edition of the Survival Guide.
- Cost: \$10,000 (printing and translation)

Work Plan Updates:

- July 2019: Commissioner Ferreira provided an update on the progress of the Survival Guide, noting that a small committee will be doing a final review of the document.

- August 2019: Chair Fernandez and Commissioner Ferreira are completing final edits to the Survival Guide and, upon completion, will send the document to staff for Spanish translation.
- September 2019: The final draft of the Survival Guide was submitted to staff for translation.
- October 2019: The Commission further revised the draft of the Survival Guide and will submit the final copy to staff before the November meeting.
- November 2019: The Commission submitted the final copy of the Survival Guide to staff for printing.
- December 2019: The Commission reviewed the cover of the Survival Guide and requested edits to it before printing.
- January 2020:
 - The Commission completed the Survival Guide and submitted it to staff for final approval and printing.
 - The Commission voted to update the Survival Guide section of the work plan to reflect the new edition of the Survival Guide covering 2018-2022 and to revise the language of the work plan objective to read “will begin working on the next version of the Survival Guide”.

4. OUTREACH & AWARENESS

During FY 19/20 the Commission will:

- In March 2020, celebrate Women’s History month with community events that engage diverse attendees, including organizing Herstory 2020.
Cost: \$750
- In April 2020, support the City of Pasadena’s recognition of Denim Day in support of Peace over Violence.
- Explore opportunities to engage young girls in opportunities to give back to the community.
- Host a special meeting of the Commission on the Status of Women featuring subject matter experts on a specific issue that impacts women such as pay equity, domestic violence, children and family, or mental health.
Cost: \$1,000
- Engage in opportunities to stimulate discussion on the status of women of all ages and young girls, including attending and tabling at events such as the YWCA Racial Justice Breakfast, the Southern California Women’s Health

Conference, and League of Women Voters activities, which improve the quality of life for women and young girls.

Cost: \$1,000

- Share information about outreach and awareness activities with City Councilmembers for the purpose of disseminating the information to the community through Councilmember newsletters and other existing communication methods.

Work Plan Updates:

- July 2019: No update.
- August 2019: Chair Fernandez and Commissioners Ferreira and Bland attended Assemblymember Chris Holden's Annual Block Party on Saturday, August 3, where they provided information about the Commission to event attendees.
- September 2019: The Commission reviewed the community survey responses, determined that the information will be used to inform the discussion regarding hot topics affecting women and children in Pasadena, and discussed reaching out to the respondents for presentation opportunities.
- October 2019: The Commission began planning for Herstory 2020.
- November 2019:
 - Commissioner Morgan-Sandoz attended SoCal Women's Health Conference on Friday, November 1, which included 27 different workshops and panels, and recommended that a table be donated for next year's conference.
 - Commissioners Morgan-Sandoz represented the Commission at the YWCA Racial Justice Breakfast on Monday, October 28.
 - The Commission discussed Herstory 2020 and started to plan facilities, dates, potential formats, and speakers.
- December 2019:
 - Commissioners Morgan-Sandoz and Martinez attended the joint meeting between the Los Angeles City Commission on the Status of Women (LACSW) and the California Commission on the Status of Women and Girls (CCSWG) on Friday, November 15.
 - Commissioner Morgan-Sandoz provided a report at the joint meeting on the Commission's current work on the Survival Guide, support for CEDAW, Herstory 2020, and the City's activities in the support of the 100th anniversary of the 19th amendment.

- January 2020:
 - The Commission discussed Denim Day and identified potential dates to request the City Council to issue a proclamation in support of Denim Day.
 - The Commission voted to approve holding the Herstory 2020 event on Thursday, March 26 from 5:00-9:00 PM at All Saints Church.

5. FINANCIAL RESOURCES

During FY 19/20 the Commission will:

- Explore/identify funding sources for FY 19/20 in order to fulfill the Commission purpose and functions as stated in Pasadena Municipal Code 2.65.110, including but not limited to participation in the Association of California Commissions for Women (ACCW) and the National Association of Commissions for Women (NACW).

Cost: \$50 (ACCW membership dues for FY 2019-2020) / \$75 (NACW membership dues for calendar year 2020)
- Submit the application to establish the Recreation and Parks Foundation as a fiscal sponsor for the Commission on the Status of Women.

Work Plan Updates:

- July 2019: The Commission decided to renew memberships to the Association of California Commissions for Women (ACCW) and National Association of Commissions for Women (NACCW) and will submit a request with the Human Services and Recreation Department to fund the membership dues.
- August 2019: No update.
- September 2019: Staff confirmed that funding for ACCW and NACCW memberships was approved.
- October 2019: No update.
- November 2019: No update.
- December 2019: No update.
- January 2020: Staff (Everett) provided an update that the Recreation and Parks Foundation is not accepting applications at this time.