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**AGENDA
NORTHWEST COMMISSION
REGULAR MEETING
TUESDAY, FEBRUARY 11, 2020**

MEMBERS

Chair, Carla Boykin, Mayor Appointee
Vice-Chair, Allen Shay, District 4
Beverly Sims, District 1
Al Carr, District 1
Vacant, District 2
Jura Slattery, District 3
Vacant, District 3
Ralph Frammolino, District 5
Cindy Schnuelle, District 5
Sandra Chen Lau, District 6
Kimberly Douglas, District 7

STAFF

Lola Osborne, Deputy Director HS&R
Tamer Sabha, Recording Secretary

MISSION STATEMENT

The City of Pasadena is dedicated to delivering exemplary municipal services, responsive to our entire community and consistent with our history, culture and unique character.

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**AGENDA
NORTHWEST COMMISSION
REGULAR MEETING
TUESDAY, FEBRUARY 11, 2020
6:30 PM
JACKIE ROBINSON COMMUNITY CENTER
1020 NORTH FAIR OAKS AVENUE
PASADENA, CA 91103**

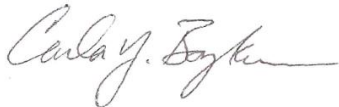
- 1. CALL TO ORDER; WELCOME; ROLL CALL**
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**
Please limit comments to 3 minutes per speaker.
- 3. REVIEW AND APPROVAL OF MINUTES, JANUARY 14, 2020 AND JANUARY 26, 2020***
- 4. UPDATE FROM LT. MARCIA TAGLIORETTI (PASADENA POLICE DEPARTMENT)**
- 5. NEW BUSINESS**
 - INFORMATION ITEMS (60 Minutes)**
 - **HERITAGE SQUARE SOUTH UPDATE – BILL HUANG (DIRECTOR, HOUSING DEPARTMENT)**
 - **DISCUSSION OF AFFORDABLE HOUSING PROJECTS – BILL HUANG (DIRECTOR, HOUSING DEPARTMENT)**
 - **DISCUSSION REGARDING THE CULTURAL SIGNAGE PROJECT FOR 10 W. WALNUT (PARSONS PROJECT) – JENNIFER BRESSLER and HEATHER LINDQUIST (CONSULTANTS)**
 - ACTION ITEM**
 - **REVIEW AND APPROVAL OF DRAFT STRATEGIC PLAN JANUARY-JUNE 2020**
- 6. OLD BUSINESS**
None
- 7. COMMENTS AND UPDATES**
 - **STAFF COMMENTS**
 - **COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS**

8. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS

- PRESENTATION OF THE RECOMMENDED CIP BUDGET (MARCH 10, 2020)
- HOUSING STAFF PRESENTATION ON THE PUBLIC HOUSING AUTHORITY PLAN
- TOUR OF COMMUNITY GARDENS
- TOUR OF CHAP CARE HEALTH CLINIC LOCATIONS

9. ADJOURNMENT

*Attachment



Carla Boykin, Chair
Northwest Commission

Note to Public: An opportunity for Public Comment will be provided at the time the above items are discussed.

I HEREBY CERTIFY that this Notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room 247, and the Bulletin Board in the rotunda area of City Hall, and a copy was distributed to the Central Library as well as the Jackie Robinson Community Center for posting on this 5th day of February 2020, by 6:30 p.m., and that copies were emailed or delivered, and/or notice accepted by telephone not less than 72 hours prior to the meeting, to each member of the Northwest Commission and emailed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.



Lola Osborne, Deputy Director
Human Services and Recreation Department

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Items on the agenda may not be called in the order listed.

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DRAFT MINUTES



**CITY OF PASADENA
NORTHWEST COMMISSION
REGULAR MEETING
TUESDAY, JANUARY 14, 2020
6:30 PM**

**JACKIE ROBINSON COMMUNITY CENTER
1020 NORTH FAIR OAKS AVENUE
PASADENA, CA 91103**

COMMISSIONERS PRESENT: Al Carr, Kimberly Douglas, Ralph Frammolino (6:38 PM arrival), Sandra Chen Lau, Cindy Schnuelle, Allen Shay, Jura Slattery

COMMISSIONERS ABSENT: Carla Boykin (excused), Carolina Romo (excused), Beverly Sims (excused)

STAFF PRESENT: Lola Osborne, Tamer Sabha

1. CALL TO ORDER; WELCOME; ROLL CALL

Chair Boykin called the meeting to order at 6:35 PM. Staff (Sabha) called the roll and a quorum was established for the Commission.

Al Carr introduced himself as the new Commissioner from District 1 and shared his professional experience and history in Pasadena.

2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

None

3. REVIEW AND APPROVAL OF MINUTES, DECEMBER 10, 2019

After review, it was moved (Schnuelle) and seconded (Douglas) to approve the minutes of the December 10, 2019 meeting. (Motion carried) (Abstain: Carr)

4. UPDATE FROM LT. MARCIA TAGLIORETTI (PASADENA POLICE DEPARTMENT)

Lt. Taglioretti presented the Statistical Report on incidents and traffic collision information for December 2019. Questions from the Commission followed.

5. NEW BUSINESS

▪ **DISCUSSION REGARDING THE CULTURAL SIGNAGE PROJECT FOR 10 W. WALNUT – HEATHER LINDQUIST (CONSULTANT)**

This item was tabled until the regular meeting in February.

▪ **APPROVAL OF ANNUAL MEETING TO REPLACE BI-ANNUAL RETREAT**

After discussion, it was moved (Schnuelle) and seconded (Douglas) to replace the bi-annual retreat with an annual retreat in the month of June to align the Northwest Commission with the other city commissions and present an annual strategic plan to the City Council. (Motion unanimously carried)

▪ **REVIEW AND APPROVAL OF THE DRAFT RETREAT AGENDA***

After discussion, it was moved (Schnuelle) and seconded (Carr) to approve the draft agenda for the bi-annual retreat as presented. (Motion unanimously carried)

6. OLD BUSINESS

▪ **UPDATE OF SIX MONTH STRATEGIC PLAN***

The Commission discussed updates to the six month strategic plan.

7. COMMENTS AND UPDATES

▪ **STAFF COMMENTS**

Staff (Osborne) commented on the resignation of Commissioner Romo, which will be effective after the next City Council meeting.

▪ **COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS**

None

8. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS

None

9. ADJOURNMENT

It was moved (Chen Lau) and seconded (Schnuelle) to adjourn the regular meeting (Motion unanimously carried). The meeting was adjourned at 8:37 PM.

DRAFT MINUTES



**CITY OF PASADENA
NORTHWEST COMMISSION
SPECIAL MEETING
SUNDAY, JANUARY 26, 2020
11:00 AM**

**JACKIE ROBINSON COMMUNITY CENTER
1020 NORTH FAIR OAKS AVENUE
PASADENA, CA 91103**

COMMISSIONERS PRESENT: Carla Boykin, Al Carr, Kimberly Douglas, Cindy Schnuelle, Allen Shay, Jura Slattery

COMMISSIONERS ABSENT: Ralph Frammolino (excused), Sandra Chen Lau (excused), Carolina Romo (excused), Beverly Sims (unexcused)

STAFF PRESENT: Lola Osborne, Tamer Sabha

1. CALL TO ORDER; WELCOME; ROLL CALL

Chair Boykin called the meeting to order at 11:06 AM. Staff (Sabha) called the roll and a quorum was established for the Commission.

2. PUBLIC COMMENT LIMITED TO ITEMS ON THIS SPECIAL MEETING AGENDA

None

3. NEW BUSINESS

▪ REVIEW COMMISSION STRATEGIC PLAN FOR JULY-DECEMBER 2019

The Commission discussed updates to the current Strategic Plan for July 2019 to December 2019.

▪ ESTABLISH THE COMMISSION STRATEGIC PLAN FOR JANUARY-JUNE 2020 – DIANE BURBIE (FACILITATOR, THE ASPIRE GROUP)

The Commission discussed objectives for the Strategic Plan for January 2020 to June 2020 and will vote to approve the draft Strategic Plan at the February regular meeting (see attached document).

4. ADJOURNMENT

It was moved (Shay) and seconded (Schnuelle) to adjourn the special meeting. (Motion unanimously carried) The meeting was adjourned at 2:00 PM.