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**AGENDA
LEGISLATIVE POLICY COMMITTEE
*** REGULAR MEETING NOTICE ***
FEBRUARY 25, 2020
PUBLIC MEETING 6:00 P.M.**

MEMBERS

Terry Tornek, Mayor
Gene Masuda, District 4
Steve Madison, District 6

STAFF

Julie A. Gutierrez, Assistant City Manager
Valerie Flores, Recording Secretary

MISSION STATEMENT

The City of Pasadena is dedicated to delivering exemplary municipal services, responsive to our entire community and consistent with our history, culture and unique character.

In compliance with the Americans with Disabilities Act of 1990, Assistive Listening Devices are available from the City Clerk's Office with a 24-hour advance notice. Please call (626) 744-4124 to request use of a listening device.

Language translation services are available for this meeting by calling (626) 744-4124 at least 24 hours in advance.

Habr  servicio de interpretaci n disponible para  stas juntas llamando al (626) 744-4124 por lo menos con 24 horas de anticipaci n.

Items on the agenda may not be called in order listed.

Agendas and supporting documents are available on the Internet at <http://www.cityofpasadena.net/commissions/city-council-legislative-policy-committee/>

*Materials related to an item on this Agenda submitted to the Legislative Policy Committee **after** distribution of the agenda packet are available for public inspection in the City Clerk's Office at 100 N. Garfield Avenue, Room S-228, Pasadena, during normal business hours.*



OFFICE OF THE MAYOR

AGENDA

**CITY OF PASADENA
NOTICE OF REGULAR MEETING
OF THE
LEGISLATIVE POLICY COMMITTEE
Tuesday, February 25, 2020 – 6:00 p.m.
100 N. Garfield Ave. – Fair Oaks Conference Room S039**

NOTICE IS HEREBY GIVEN that a regular meeting of the Legislative Policy Committee will be held on Tuesday, February 25, 2020, at 6:00 p.m. in the Fair Oaks Conference Room located at 100 N. Garfield Ave., Room S039, Pasadena, California, for the purpose of considering the agenda items listed below:

- 1. CALL TO ORDER/ROLL CALL**
- 2. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA** – Please limit comments to 3 minutes each.
- 3. NEW BUSINESS**
 - A. Approval of Contract Renewal with CapitalEdge Advocacy LLC for Legislative Liaison Services*
- 4. INFORMATION ITEMS**
 - A. Briefing by Chris Giglio on Federal Legislative Matters (via Phone)
 - B. Briefing by David Jones on State Legislative Matters (via Phone)
- 5. ADJOURNMENT**

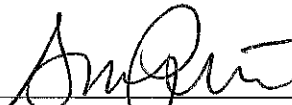
NEXT MEETING

March 24, 2020



TERRY TORNEK, Chair
Legislative Policy Committee

I HEREBY CERTIFY that this notice, in its entirety, was posted on the City of Pasadena Council Chamber Building bulletin boards located outside of Room S249 of City Hall, and at the Bulletin Board in the rotunda area of City Hall, the City Clerk's Office and a copy was distributed to Central Library for posting this 20th day of February 2020, by 5:30 p.m.



SARAH PENA
City Manager's Office

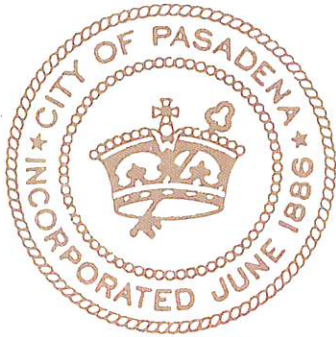
DISTRIBUTION:

Terry Tornek, Mayor
Gene Masuda, Councilmember
Steve Madison, Councilmember
Steve Mermell, City Manager
Julie A. Gutierrez, Assistant City Manager
Mark Jomsky, City Clerk
Michele Bagneris, City Attorney
Jana Stewart, Management Analyst III to Mayor/Council
Chris Giglio, Legislative Advocate
David Jones, Legislative Advocate
Valerie Flores, Recording Secretary
City Hall Information Kiosk
Pasadena Central Library

Kamala Harris, U.S. Senator
Dianne Feinstein, U.S. Senator
Adam Schiff, U.S. Congressman
Judy Chu, U.S. Congresswoman
Anthony Portantino, State Senator
Chris Holden, State Assembly Member
Kathryn Barger, Board of Supervisors
La Opinion
Los Angeles Times
Pasadena Independent
Pasadena Journal
Pasadena NOW
Pasadena Star-News
Pasadena Weekly

NEW BUSINESS

3A. Approval of Contract Renewal with CapitalEdge Advocacy LLC for Legislative Liaison Services*



Agenda Report

March 9, 2020

TO: City Council

THROUGH: Legislative Policy Committee (February 25, 2020)

FROM: Mayor Terry Tornek

SUBJECT: APPROVAL OF CONTRACT RENEWAL WITH CAPITALEDGE ADVOCACY INC. FOR LEGISLATIVE LIAISON SERVICES

RECOMMENDATION:

It is recommended that the City Council

1. Find that the proposed action is not a project subject to the California Environmental Quality Act (CEQA) pursuant to Section 21065 of CEQA and Sections 15060 (c)(2), 15060 (c)(3), and 15378 of the State CEQA Guidelines and, as such, no environmental document pursuant to CEQA is required for the project; and
2. Approve a five-year contract renewal with CapitalEdge Advocacy Inc. for federal legislative liaison services effective July 1, 2020 through June 30, 2025 for an annual contract cost of \$117,238 (\$112,238 plus \$5,000 for expenses) with the provision for renegotiating the annual cost beginning in fiscal year 2022, and
3. Acknowledge this contract is exempt from competitive bidding pursuant to City Charter Section 1002(f) (Professional Series) and automatically exempt from competitive selection pursuant to PMC Section 4.08.049 A (4) (Lobbying Services).

BACKGROUND:

The firm of CapitalEdge Advocacy Inc. has been the City's liaison with the federal government since 1981. Among the services provided are research on relevant federal issues and grant programs, assistance in lobbying Congress and the Executive Branch, and timely information on federal policies and programs.

The City's contract with CapitalEdge Advocacy Inc. was last renewed for five years on July 1, 2015; the annual contract amount will remain constant for the five year period with allowance for negotiated annual increases beginning in 2022.

COUNCIL POLICY CONSIDERATION:

This action supports the City Council's strategic planning goal to maintain fiscal responsibility and stability.

ENVIRONMENTAL ANALYSIS:

The action proposed herein is not subject to the California Environmental Quality Act (CEQA) in accordance with Section 21065 of CEQA and State CEQA Guidelines Sections 15060 (c)(2), 15060 (c)(3), and 15378. The provision of federal legislative advocacy services is a continuing administrative activity, and this action would not cause either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment. Therefore, the proposed action is not a "project" subject to CEQA, as defined in Section 21065 of CEQA and Section 15378 of the State CEQA Guidelines. Since this action is not a project subject to CEQA, no environmental document is required.

FISCAL IMPACT:

Annual cost of the contract will be \$117,238 (\$112,238 services and \$5,000 expenses), with a total cost of \$586,190 for five years. Funding for this contract is included in the City Council Operating Budget.

Respectfully submitted,


TERRY TORNEK
Mayor

**Disclosure Pursuant to the
City of Pasadena Taxpayer Protection Amendment
Pasadena City Charter, Article XVII**

Contractor/Organization hereby discloses its trustees, directors, partners, officers, and those with more than 10% equity, participation, or revenue interest in Contractor/Organization, as follows:

(If printing, please print legibly. Use additional sheets as necessary.)

1. Contractor/Organization Name: Capital Edge Advocacy Inc
2. Type of Entity: <input checked="" type="checkbox"/> non-government <input type="checkbox"/> nonprofit 501(c)(3), (4), or (6)
3. Name(s) of trustees, directors, partners, officers of Contractor/Organization: Christopher F. Giglio, President, Secretary, Treasurer Ashley G. Giglio - Vice President
4. Names of those with more than a 10% equity, participation or revenue interest in Contractor/Organization: Christopher F. Giglio

Prepared by: Christopher F. Giglio
Title: President
Phone: 202 842 4830
Date: 1/6/2020