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**AGENDA
HUMAN RELATIONS COMMISSION
REGULAR MEETING
TUESDAY, MARCH 3, 2020**

MEMBERS

Theresa Robinett, Chair, District 2
Nat Nehdar, Vice-Chair, District 5
Brandon Lamar, Mayor
Brenda Morales, District 1
Rene Gonzalez, District 3
Vacant, District 4
Vacant, District 6
Charlotte Lacey, District 7
Emma Oshagan, At Large

STAFF

Tamitra Clark, Program Coordinator I
Tamer Sabha, Recording Secretary

MISSION STATEMENT

The City of Pasadena is dedicated to delivering exemplary municipal services, responsive to our entire community and consistent with our history, culture and unique character.

In compliance with the Americans with Disabilities Act of 1990, assistive listening devices are available from the Human Services and Recreation Department with a 24-hour advance notice. Please call (626) 744-7295 to request use of a listening device.

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Public meeting begins at 6:30 p.m. Items on the agenda may not be called in order listed. Agendas and supporting documents are available on the internet.

Materials related to an item on this Agenda submitted to the Human Relations Commission after distribution of the agenda packet are available for public inspection at the reception counter at the Jackie Robinson Community Center at 1020 N. Fair Oaks Ave. during normal business hours.



**AGENDA
HUMAN RELATIONS COMMISSION
REGULAR MEETING
TUESDAY, MARCH 3, 2020
6:30 PM
JACKIE ROBINSON COMMUNITY CENTER
1020 NORTH FAIR OAKS AVENUE
PASADENA, CA 91103**

1. **CALL TO ORDER; WELCOME; ROLL CALL**
 - **WELCOME TO NEW COMMISSIONER BRENDA MORALES (DISTRICT 1)**
2. **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**

Please limit comments to 3 minutes per speaker.
3. **REVIEW AND APPROVAL OF MINUTES, FEBRUARY 4, 2020***
4. **NEW BUSINESS**

ACTION ITEMS

 - **REVIEW AND APPROVAL OF DRAFT PROGRAM FOR THE HUMAN RELATIONS COMMISSION ANNUAL AWARDS NIGHT***
 - **REVIEW AND APPROVAL OF NOMINATIONS FOR THE HUMAN RELATIONS COMMISSION ANNUAL AWARDS NIGHT**
5. **OLD BUSINESS**

ACTION ITEMS

 - **19TH ANNUAL MULTIMEDIA HIGH SCHOOL ESSAY CONTEST UPDATES AND DISCUSSION***
 - **CHAIR'S SELECTION OF MEMBERS FOR AD HOC COMMITTEE ON OUTREACH**
 - **COMMISSION WORK PLAN UPDATES***
6. **COMMENTS AND UPDATES**

INFORMATION ITEMS

 - **STAFF COMMENTS**
 - **COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS**
7. **SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS**

8. ADJOURNMENT

*Attachment



Theresa Robinett, Chair
Human Relations Commission

Note to Public: An opportunity for Public Comment will be provided at the time the above items are discussed.

I HEREBY CERTIFY that this Notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room 247, the Bulletin Board in the rotunda area of City Hall, Jackie Robinson Community Center, and a copy was distributed to the Central Library for posting on this 27th day of February 2020, by 6:30 p.m., and that copies were emailed, faxed or delivered, and/or notice accepted by telephone not less than 72 hours prior to the meeting, to each member of the Human Relations Commission and emailed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.



Tamer Sabha, Recording Secretary
Human Services and Recreation Department

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Items on the agenda may not be called in the order listed.

DRAFT MINUTES



**CITY OF PASADENA
HUMAN RELATIONS COMMISSION
REGULAR MEETING
TUESDAY, FEBRUARY 4, 2020
6:30 PM
1020 NORTH FAIR OAKS AVENUE
PASADENA, CA 91103**

COMMISSIONERS PRESENT: Rene Gonzalez, Brandon Lamar (6:37 PM arrival), Charlotte Lacey, Nat Nehdar, Theresa Robinett

COMMISSIONERS ABSENT: Emma Oshagan (excused)

STAFF PRESENT: Tamitra Clark, Tamer Sabha

1. CALL TO ORDER; WELCOME; ROLL CALL

Chair Robinett called the meeting to order at 6:34 PM. Staff (Sabha) called the roll and a quorum was established for the Commission.

Rene Gonzalez introduced himself as the new Commissioner from District 3 and shared information about his background and profession.

2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

None

3. REVIEW AND APPROVAL OF MINUTES, JANUARY 7, 2020

After review, it was moved (Nehdar) and seconded (Lacey) to approve the minutes of the January 7, 2020 meeting. (Motion unanimously carried)

4. NEW BUSINESS

▪ **DISCUSS PLANNING FOR HUMAN RELATIONS COMMISSION ANNUAL AWARDS NIGHT**

The Commission discussed planning for the Human Relations Commission Annual Awards Night including the date, location, and preliminary nominations. The Commission will discuss nominations, as well as finalize the date, time, and location at the March meeting.

5. OLD BUSINESS

▪ **ESSAY CONTEST UPDATES AND DISCUSSION**

Commissioner Lacey provided an update that a flyer has been submitted to staff for approval, and she is waiting for final approval on sponsorship for scholarship prizes from the Pasadena After Hours Rotary Club.

- **CHAIR'S SELECTION OF MEMBERS FOR AD HOC COMMITTEE ON OUTREACH**
The Commission discussed outreach efforts, but no Commissioners were appointed to serve on the ad hoc committee.
- **COMMISSION WORK PLAN UPDATES***
The Commission discussed and reviewed the work plan for FY 2019-2020.

Chair Robinett and Commissioner Gonzalez volunteered to table at the Black History Parade and Festival on Saturday, February 15 from 12:00-1:00 PM.

6. COMMENTS AND UPDATES

- **STAFF COMMENTS**

Staff (Clark) commented on:

- Miss Black Pasadena Pageant taking place on Saturday, February 8 at John Muir High School beginning at 6:00 PM; and
- Seniors Night Out taking place on Friday, February 21 at the Pasadena City College Foothill Campus.

- **COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS**

None

7. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS

None

8. ADJOURNMENT

It was moved (Nehdar) and seconded (Lacey) to adjourn the regular meeting. (Motion unanimously carried) The meeting was adjourned at 7:41PM.

**PLACE HOLDER FOR DRAFT FLYER FOR THE 19TH ANNUAL MULTIMEDIA HIGH
SCHOOL ESSAY CONTEST**



**City of Pasadena
Human Relations Commission
27th Annual Awards Ceremony and Reception**

**Pasadena Armenian Center
2242 E. Foothill Blvd.
Pasadena, CA 91107
Thursday, May 14, 2020
6:00 PM**

Commissioner to be named Welcome and Opening Remarks
Commissioner to be named Introduction of Commissioners-Dignitaries

Harry Sheldon Memorial Award

Commissioner to be named Award Introduction
Commissioner to be named Award presentation to TBD

Models of Unity Award

Commissioner to be named Award Introduction
Commissioner to be named Award Presentation to TBD

Dr. Raymond J. Pitts Award

Commissioner to be named Award Introduction
Commissioner to be named Award Presentation to TBD

27th Annual High School Essay Contest Winners

Commissioner to be named to be named 1st Place, school to be named
to be named 2nd Place, school to be named
to be named 3rd Place, school to be named
to be named, Teacher with the 1st place winner

Pasadena Human Relations Commission

**Theresa Robinett, Chair Nat Nehdar, Vice Chair
Brandon Lamar, Rene Gonzalez, Charlotte Lacey, Emma Oshagan**

**Tamitra Clark, Program Coordinator I
Tamer Sabha, Recording Secretary**

**CITY OF PASADENA HUMAN RELATIONS COMMISSION
WORK PLAN: 07/01/19-06/30/20**

MISSION (as stated in Charter/Ordinance):

The purpose of the Human Relations Commission is to aid the city in achieving better human relations in city government, and to provide assistance to private persons and groups in promoting good will and better relations among all people. The Human Relations Commission is an advisory body.

OBJECTIVES:

1.	<p>To advise City Council on Human Relations issues of public, local and national concerns with regular updates to provide an opportunity to review and understand issues for the decision making process.</p> <p>STATUS:</p> <p>July 2019: No update.</p> <p>August 2019: No update.</p> <p>September 2019: No update due to meeting cancellation.</p> <p>October 2019: No update due to meeting cancellation.</p> <p>November 2019: Commissioner Lacey is attending her Councilmember's open house for Commissioners on Sunday, November 17, and Commissioner Lamar met with Mayor Tornek with a group other mayor appointed Commissioners.</p> <p>December 2019: No update due to meeting cancellation.</p> <p>January 2020: No update.</p> <p>February 2020: No update.</p>
2.	<p>To present public forums, panels, and programs on issues that affect human relations in the City of Pasadena.</p> <p>Community Forum Adhoc Committee: Jones, Beech, Robinett</p> <p>STATUS:</p> <p>July 2019: Chair Robinett appointed Commissioners Jones, Beech, and Robinett to the Community Forum Adhoc Committee.</p> <p>August 2019: No update.</p>

	<p>September 2019: No update due to meeting cancellation.</p> <p>October 2019: No update due to meeting cancellation.</p> <p>November 2019: The Commission approved Chair Robinett contacting members from other Commissions in the Human Services and Recreation Department to schedule a community forum.</p> <p>December 2019: No update due to meeting cancellation.</p> <p>January 2020: No update.</p> <p>February 2020: No update.</p>
<p>3.</p>	<p>To enhance the profile of the Human Relations Commission within the City of Pasadena through outreach, surveying the community, visibility, collaborations, and accessibility with increased community involvement.</p> <p>Rekindling the Light of Peace Adhoc Committee: Robinett, Nehdar Essay Contest Adhoc Committee: Lacey, Nehdar, Robinett</p> <p>STATUS:</p> <p>July 2019: Chair Robinett appointed Commissioners Robinett and Nehdar to the Rekindling the Light of Peace adhoc committee, and appointed Commissioners Lacey, Nehdar, and Robinett to the Essay Contest adhoc committee.</p> <p>August 2019: Chair Robinett and Vice-Chair Nehdar tabled at Assemblymember Holden’s Annual Block Party and Resource Fair on Saturday, August 3. The Commission received approximately 30 community survey responses and received feedback about making the survey available in Spanish.</p> <p>September 2019: No update due to meeting cancellation.</p> <p>October 2019: No update due to meeting cancellation.</p> <p>November 2019: The Commission discussed collaborating with other Commissions to present community forums on their objectives.</p> <p>December 2019: No update due to meeting cancellation.</p> <p>January 2020: After discussion, the Commission voted to conclude the Community Survey assessment and mark the objective as completed for FY 2019-2020.</p>

	<p>February 2020: Chair Robinett and Commissioner Gonzalez volunteered to table at the Black History Parade and Festival on Saturday, February 15 from 12:00-1:00 PM.</p>
<p>4.</p>	<p>To investigate potential funders and a collaboration with the Recreation and Parks Foundation.</p> <p>STATUS:</p> <p>July 2019: No update.</p> <p>August 2019: No update.</p> <p>September 2019: No update due to meeting cancellation.</p> <p>October 2019: No update due to meeting cancellation.</p> <p>November 2019: The Commission is researching sponsors and funders for the Essay Contest.</p> <p>December 2019: No update due to meeting cancellation.</p> <p>January 2020: The Commission discussed contacting the Recreation and Parks Foundation to establish a fiscal sponsorship.</p> <p>February 2020: No update.</p>

NOTE: Objectives are subject to change with approval by the Commission.