

MINUTES



**CITY OF PASADENA
NORTHWEST COMMISSION
REGULAR MEETING
TUESDAY, MARCH 10, 2020
6:30 PM**

**JACKIE ROBINSON COMMUNITY CENTER
1020 NORTH FAIR OAKS AVENUE
PASADENA, CA 91103**

COMMISSIONERS PRESENT: Al Carr, Kimberly Douglas (6:32 PM arrival), Ralph Frammolino, Cindy Schnuelle, Allen Shay, Beverly Sims (6:33 PM arrival)

COMMISSIONERS ABSENT: Carla Boykin (excused)

STAFF PRESENT: Lola Osborne, Tamer Sabha

1. CALL TO ORDER; WELCOME; ROLL CALL

Vice-Chair Shay called the meeting to order at 6:31 PM. Staff (Sabha) called the roll and a quorum was established for the Commission.

2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

None

3. REVIEW AND APPROVAL OF MINUTES, FEBRUARY 11, 2020

After review, it was moved (Frammolino) and seconded (Schnuelle) to approve the minutes of the February 11, 2020 meeting. (Motion unanimously carried)

4. UPDATE FROM LT. MARCIA TAGLIORETTI (PASADENA POLICE DEPARTMENT)

Lt. Taglioretti presented the Statistical Report on incidents and traffic collision information for February 2020. Questions from the Commission followed.

5. NEW BUSINESS

- **RECOMMENDATION FOR APPROVAL OF THE RECOMMENDED FISCAL YEAR 2021-2025 CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET – KRIS MARKARIAN (CITY ENGINEER, PUBLIC WORKS)**

After discussion, it was moved (Frammolino) and seconded (Schnuelle) to approve the FY 2021-2025 CIP budget with the condition to add a stop sign at the El Molino and Ladera intersection after review of a traffic investigation. Provide the North Fair Oaks Traffic Study and Feasibility Analysis to the Commission for review. (Motion unanimously carried)

- **DISCUSS DATE, TIME, AND LOCATION OF ANNUAL MEETING**
The Commission discussed holding the Annual Meeting at the Robinson Park Recreation Center on Saturday, June 6, 2020 beginning at 9:00 AM.
- **CHAIR TO APPOINT A NORTHWEST COMMISSIONER TO THE HAHAMOGNA WATERSHED PARK ADVISORY COMMITTEE (HWPAC)**
Vice-Chair Shay appointed Commissioner Schnuelle to the Hahamogna Watershed Park Advisory Committee (HWPAC) until her tenure has expired with the Northwest Commission.
- **PRESENTATION REGARDING COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) CITY SET-ASIDE PROJECTS – RANDY MABSON (PROGRAM COORDINATOR, HOUSING)**
After discussion, it was moved (Douglas) and seconded (Carr) to approve the three recommendations of Community Development Block Grant (CDBG) City Set-Aside Projects. (Motion unanimously carried)

Staff Ranking:

1. Pasadena Single Family Residential Rehabilitation (PSFRR) \$450,000
2. Sidewalk Improvement – Northwest Pasadena \$500,000
3. Curb Ramp Installations – Northwest Pasadena \$400,000

- **PRESENTATION OF THE PUBLIC HOUSING AGENCY ANNUAL PLAN (2020) AND FIVE YEAR PLAN FOR HOUSING AND URBAN DEVELOPMENT – ANN LANSING (PROJECT PLANNER, HOUSING)**
The Commission received an informational presentation about the Public Housing Agency plan for 2020, an annual plan required by the United States Department of Housing and Urban Development, and ongoing initiatives including landlord outreach and project-based vouchers. Questions followed.

The Commission requested data of recipients in the Section 8 program living in the Northwest to articulate to the constituents of the Northwest Commission.

6. OLD BUSINESS

- **UPDATE OF SIX MONTH STRATEGIC PLAN***
The Commission provided updates to the six month strategic plan.

7. COMMENTS AND UPDATES

- **STAFF COMMENTS**
Staff (Osborne) commented that Art Night on Friday, March 13 has been cancelled due to the weather and health concerns; and also shared information about the Summer ROSE internship program for Pasadena youth.

▪ **COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS**

Commissioner Douglas commented on the presentation at the City Council meeting on Monday, March 9 about the Throop property (444 North Fair Oaks Ave).

8. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETING

- Tour of community gardens
- Tour of ChapCare health clinic locations
- Tour of the Arroyo Seco
- Presentation from Housing Department about Heritage Square
- Tour of the Young and Healthy office

9. ADJOURNMENT

It was moved (Shay) and seconded (Schnuelle) to adjourn the regular meeting. (Motion unanimously carried) The meeting was adjourned at 9:05 PM.

/s/ Carla Boykin

Carla Boykin, Chair
Northwest Commission

/s/ Tamer Sabha

Tamer Sabha, Recording Secretary
Parks, Recreation and Community Services Department