

Molinar, Tess

From: Sheppard, Natsue
Sent: Wednesday, May 20, 2020 9:44 AM
To: Molinar, Tess
Subject: FW: Response to City Question
Attachments: Student Parking Question from City.pdf

Importance: High

Follow Up Flag: Follow up
Flag Status: Completed

From: Kendis Heffley <KHeffley@westridge.org>
Sent: Wednesday, May 20, 2020 8:46 AM
To: Sheppard, Natsue <nsheppard@cityofpasadena.net>
Cc: 'Francis Park (FPark@parkvelayos.com)' <FPark@parkvelayos.com>; 'Kenneth Fong' <kenfong2014@yahoo.com>
Subject: Response to City Question
Importance: High

CAUTION: This email was delivered from the Internet. Do not click links or open attachments unless you know the content is safe.

Good morning, Natsue.

Attached is our response to the City's question regarding student parking. Please add to our hearing materials.

Thank you,
Kendis



Kendis Heffley | Chief Finance and Operations Officer
Westridge School
324 Madeline Drive, Pasadena, CA 91105
626.799.1053, ext. 216
www.westridge.org

**Westridge School for Girls
CUP #6747**

Question:

Our concern would be with the student parking and what impact 50 additional students will mean. At what grades does the school anticipate an increase?

Answer:

At full enrollment of 550 students, the additional 48 students will matriculate primarily at the lower and middle school levels where there is room to grow. The high school is currently at full capacity and not expected to increase. Accordingly, the enrollment increase will not increase student parking demand.

With regard to student parking, the Student/Parent Handbook prohibits students from driving to school unless they are issued one of the limited parking permits granted by the school each year. Through strict enforcement of the school's parking policies and the additional parking to be built on campus, the school can fully accommodate faculty and student parking with a surplus of 15 spaces upon approval of our CUP submission.

In addition, more staff on carline and free breakfast for students arriving early has improved traffic flow during peak hours and our current traffic management procedures will be further enhanced to address the traffic implications of an enrollment increase to 550 students.

There are a variety of key strategies the School may enhance or implement to manage traffic and parking, which range from enhanced incentive-based employee and student carpool programs, to a more comprehensive School bus program, off-site park and shuttle service for large schoolwide events, and providing additional on-campus parking.