



**AGENDA  
HEARING OFFICER  
SPECIAL MEETING – 5:30pm  
June 17, 2020**

**HEARING OFFICER**

Alex Garcia

**STAFF**

David Sinclair	Senior Planner
Carlos Chacon	Assistant Planner
Katherine Moran	Assistant Planner
Alison Walker	Assistant Planner
Tess Molinar	Recording Secretary

***Hearing Officer Meetings are held on the 1st and 3rd Wednesday of each month.***

*Agendas and related documents are available for public review on the City website at:*

<https://www.cityofpasadena.net/commissions/hearing-officer/>

*ADA: To request a disability-related modification or accommodation necessary to facilitate meeting participation, please contact the Planning & Community Development Department as soon as possible at (626) 744-4009 or (626) 744-4371 (TDD) or [tmolinar@cityofpasadena.net](mailto:tmolinar@cityofpasadena.net). Providing at least 72-hour advance notice will help ensure availability. Language translation services may also be requested with 72-hour advance notice by calling (626) 744-4009.*

PURSUANT TO EXECUTIVE ORDER N-29-20 ISSUED BY GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, THE FOLLOWING MEETING WILL TAKE PLACE SOLELY BY TELECONFERENCE/ VIDEOCONFERENCE.

ACCESS TO THE MEETING IS AS FOLLOWS:

<https://us02web.zoom.us/j/87258751263>

OR JOIN THE MEETING BY TELEPHONE:

(669) 900-6833

MEETING ID: 872 5875 1263

**PUBLIC COMMENT INSTRUCTIONS:**

IF YOU WISH TO PROVIDE COMMENT YOU MAY DO SO AS FOLLOWS:

1. ADVANCE CORRESPONDENCE: BY SUBMITTING PUBLIC COMMENT OF ANY LENGTH TO [TMOLINAR@CITYOFPASADENA.NET](mailto:TMOLINAR@CITYOFPASADENA.NET) PRIOR TO 9 AM THE DAY OF THE MEETING. PLEASE BE AWARE THAT, WHILE THESE COMMENTS WILL BE PROVIDED TO THE MEMBERS OF THE BODY AND WILL BECOME PART OF THE MEETING RECORD, THEY WILL NOT BE READ ALOUD.
2. MEETING DAY COMMENT: AFTER 9 AM ON THE DAY OF THE MEETING AND DURING THE MEETING MEMBERS OF THE PUBLIC MAY SUBMIT UP TO 200 WORDS REGARDING ITEMS ON THE AGENDA TO:

<https://www.cityofpasadena.net/planning/public-comment/>

**IF YOU WANT YOUR 200 WORD COMMENT TO BE READ ALOUD DURING THE AGENDA ITEM, PLEASE INDICATE SO AT THE BOTTOM OF THE LINK ABOVE. THIS WILL SERVE AS YOUR PUBLIC COMMENT CARD FOR THE ITEM.** THE BODY RESERVES THE RIGHT TO SUMMARIZE COMMENTS IF NECESSARY FOR THE ORDERLY AND TIMELY FLOW OF THE MEETING. ALL COMMENTS IN THEIR ENTIRETY WILL BECOME PART OF THE MEETING RECORD.

IF YOU NEED A REASONABLE MODIFICATION OR ACCOMMODATION PURSUANT TO THE AMERICANS WITH DISABILITIES ACT BECAUSE YOU ARE UNABLE TO PARTICIPATE ELECTRONICALLY AS SET FORTH ABOVE, PLEASE CONTACT THE CITY AT LEAST 72 HOURS IN ADVANCE BY CALLING  
(626) 744-4009

PUBLIC COMMENTS WILL BE LIMITED TO MATTERS ON THIS AGENDA.



**AGENDA**  
**HEARING OFFICER**  
**Special Meeting – 5:30pm**  
**June 17, 2020**

**1. READING OF PROCEDURES**

**2. PUBLIC HEARINGS**

**MINOR CASES**

**A. MV #11919: 440 North Oak Avenue– Council District #2**

- 1) Minor Variance: To allow a multi-family residential building to have a front yard setback of 30'-4" where the minimum required front yard setback is 49'-11"; and
- 2) Tree Removal Permit: To allow the private tree removal of two California Fan Palm trees and one Chinese Elm tree.

**Staff Recommendation:**

- 1) Find that the project is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15303, (Class 3, New Construction or Conversion of Small Structures); and
- 2) Approve the Minor Variance and Tree Removal Permit with conditions.

Case Manager: Alison Walker

**REGULAR CASES**

**B. TPM #77192: 941 - 943 East California Boulevard – Council District #7**

Tentative Parcel Map: To allow the creation of four air parcels on one land lot for residential condominium purposes. This application is for the creation of air parcels only.

**Staff Recommendation:**

- 1) Find that the project is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15303, (Class 3, New Construction or Conversion of Small Structures); and
- 2) Approve the Tentative Parcel Map with conditions.

Case Manager: Carlos Chacon

**C. TTM #82693: 351 Adena Street – Council District #3**

Tentative Tract Map: To allow the creation of nine air parcels on one land lot for residential condominium purposes. This application is for the creation of air parcels only.

**Staff Recommendation:**

- 1) Find that the project is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15332 (Class 32, In-Fill Development Projects); and
- 2) Approve the Tentative Tract Map with conditions.

Case Manager: Katherine Moran

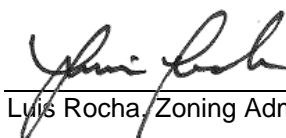
**3. ADJOURNMENT**

**POSTING STATEMENT:**

I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249 and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 12th day of June, 2020 by 5:30 p.m. The agenda will also be posted on the bulletin board outside the front entrance of the Hale Building, 175 N. Garfield Avenue and the agenda may be viewed at the City's website at: <https://www.cityofpasadena.net/commissions/hearing-officer/>. Any items on this agenda will be made available at the Permit Center located at 175 N. Garfield Avenue during normal business hours.

  
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David M. Reyes, Director

  
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Tess Molinar, Recording Secretary

  
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Luis Rocha, Zoning Administrator