



**SPECIAL MEETING
HUMAN RELATIONS COMMISSION
Tuesday, July 7, 2020
6:30 P.M.**

MEMBERS

Theresa Robinett, Chair, District 2
Nat Nehdar, Vice-Chair, District 5
Brandon Lamar, Mayor
Brenda Morales, District 1
Rene Gonzalez, District 3
Kevork Keushkerian, District 4
Vacant, District 6
Charlotte Lacey, District 7
Emma Oshagan, At Large

STAFF

Tamitra Clark, Program Coordinator I
Tamer Sabha, Recording Secretary

Human Relations Commission meetings are held on the 1st Tuesday of each month.

Agendas and related documents are available for public review on the City website at:
<https://www.cityofpasadena.net/commissions/human-relations-commission/>

To request meeting materials in alternative formats or other disability-related modifications or accommodations necessary to facilitate meeting participation, please contact the Parks, Recreation and Community Services Department as soon as possible at (626) 744-7295 or tsabha@cityofpasadena.net. Providing at least 72-hour advance notice will help ensure availability.

Language translation services may also be requested with 72-hour advance notice by calling (626) 744-7295 or tsabha@cityofpasadena.net. Habrá servicio de interpretación disponible para éstas juntas llamando (626) 744-7295.

PUBLIC PARTICIPATION

PURSUANT TO EXECUTIVE ORDER N-29-20 ISSUED BY GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, THE FOLLOWING MEETING WILL TAKE PLACE **SOLELY BY TELECONFERENCE/VIDEOCONFERENCE**.

MEMBERS OF THE PUBLIC MAY PARTICIPATE ELECTRONICALLY IN THE OPEN SESSION PORTION OF THE MEETING.

ACCESS TO THE MEETING IS AS FOLLOWS:

Video Conference: <https://us02web.zoom.us/j/83918341377>

OR

Phone: 1 (669) 900-6833 - Webinar ID: 839 1834 1377

PUBLIC COMMENT INSTRUCTIONS

If you wish to provide comment, you may do so as follows:

1. ADVANCE CORRESPONDENCE, TO BECOME PART OF THE RECORD:

Submit public comment of any length to tsabha@cityofpasadena.net prior to the meeting day. Please be aware that, while these comments will be provided to the members of the body and will become part of the meeting record, they will not be read aloud.

2. COMMENTS TO BE READ ALOUD AT THE MEETING:

Submit public comment of up to 200 words regarding items on the agenda to: <https://www.cityofpasadena.net/commissions/public-comment/>. The body reserves the right to summarize comments if necessary for the orderly and timely flow of the meeting. All comments in their entirety will become part of the meeting record.

Public comments will be limited to matters on this agenda.

If you need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act because you are unable to participate electronically as set forth above, please contact the Parks, Recreation and Community Services Department as soon as possible at (626) 744-7295 or tsabha@cityofpasadena.net.



**AGENDA
SPECIAL MEETING
HUMAN RELATIONS COMMISSION
Tuesday, July 7, 2020
6:30 P.M.**

- 1. CALL TO ORDER; ROLL CALL**
- 2. WELCOME**
 - INTRODUCTION OF COMMISSION MEMBERS
 - WELCOME TO NEW COMMISSIONER KEVORK KEUSHKERIAN (DISTRICT 4)
- 3. APPROVAL OF MINUTES**
 - MARCH 3, 2020*
- 4. NEW BUSINESS**
 - ACTION ITEM**
 - ESTABLISH NOMINATING COMMITTEE FOR FY 2020-2021 COMMISSION OFFICERS
- 5. OLD BUSINESS**
 - INFORMATION ITEMS**
 - DISCUSS 19th ANNUAL MULTIMEDIA HIGH SCHOOL ESSAY CONTEST
 - DISCUSS HUMAN RELATIONS COMMISSION ANNUAL AWARDS NIGHT
 - ACTION ITEM**
 - COMMISSION FY 2019-2020 WORK PLAN UPDATES AND DISCUSSION*
- 6. COMMENTS AND UPDATES**
 - STAFF COMMENTS
 - COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS
- 7. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS**
- 8. ADJOURNMENT**

*Attachment

Note to Public: Public comment is limited to items on this special meeting agenda. An opportunity for public comment will be provided at the time the above items are discussed. Please limit comments to 3 minutes per speaker.

POSTING STATEMENT: I HEREBY CERTIFY that this Agenda, in its entirety was posted on the City Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on or before the 2nd day of July 2020, by 5:30 p.m. The agenda may be viewed at the City's website at: www.cityofpasadena.net/commissions/human-relations-commission.



Theresa Robinett, Chair
Human Relations Commission



Tamer Sabha, Recording Secretary

DRAFT MINUTES



**CITY OF PASADENA
HUMAN RELATIONS COMMISSION
REGULAR MEETING
TUESDAY, MARCH 3, 2020
6:30 PM
1020 NORTH FAIR OAKS AVENUE
PASADENA, CA 91103**

COMMISSIONERS PRESENT: Rene Gonzalez, Charlotte Lacey, Brandon Lamar (6:38 PM arrival, 7:30 PM departure), Brenda Morales, Nat Nehdar, Theresa Robinett

COMMISSIONERS ABSENT: Emma Oshagan (excused)

STAFF PRESENT: Tamitra Clark, Tamer Sabha

1. CALL TO ORDER; WELCOME; ROLL CALL

Chair Robinett called the meeting to order at 6:35 PM. Staff (Sabha) called the roll and a quorum was established for the Commission.

Brenda Morales introduced herself as the new Commissioner from District 1 and shared her professional experience and history in Pasadena.

2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

None

3. REVIEW AND APPROVAL OF MINUTES, FEBRUARY 4, 2020

After review, it was moved (Nehdar) and seconded (Lacey) to approve the minutes of the February 4, 2020 meeting. (Motion unanimously carried)

4. NEW BUSINESS

▪ **REVIEW AND APPROVAL OF DRAFT PROGRAM FOR THE HUMAN RELATIONS COMMISSION ANNUAL AWARDS NIGHT***

After discussion, it was moved (Nehdar) and seconded (Lacey) to accept the draft program for the Human Relations Commission Annual Awards Night. (Motion unanimously carried)

▪ **REVIEW AND APPROVAL OF NOMINATIONS FOR THE HUMAN RELATIONS COMMISSION ANNUAL AWARDS NIGHT**

After discussion, it was moved (Nehdar) and seconded (Lacey) to accept the nominations for the Human Relations Commission Annual Awards Night. (Motion unanimously carried)

Nominations:

Harry Sheldon, Organization – League of Women Voters

Harry Sheldon, Individual – Dr. Steven Kwon (Nutrition Education International)

Model of Unity, Individual – Mireya Jones (Jones Coffee Roasters)

Model of Unity, Organization – Ali Shirmohammadi (Heidar Baba Restaurant)

Raymond J. Pitts – Kazan Iptchilar (Marshall Fundamental School)

5. OLD BUSINESS

▪ 19TH ANNUAL MULTIMEDIA HIGH SCHOOL ESSAY CONTEST UPDATES AND DISCUSSION

Commissioner Lacey provided an update that the scholarship prize of \$1,500 from the Pasadena After Hours Rotary Club is confirmed, a \$200 gift card was donated by Target for the teacher with the most submissions, and the contest flyer was approved and is ready to go out to the teachers for distribution.

▪ CHAIR'S SELECTION OF MEMBERS FOR AD HOC COMMITTEE ON OUTREACH

The Commission discussed outreach and conversation starters for members of the public at future outreach events.

▪ COMMISSION WORK PLAN UPDATES

The Commission provided updates to the work plan for FY 2019-2020.

6. COMMENTS AND UPDATES

▪ STAFF COMMENTS

Staff (Clark) provided information for Art Night at Jackie Robinson Community Center on Friday, March 13 from 6:00-10:00 PM.

▪ COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS

Commissioner Gonzalez commented on suggesting adding a discussion about Pasadena Unified School District closures to a future meeting agenda.

7. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS

- Discussion of Pasadena Unified School District closures

8. ADJOURNMENT

It was moved (Nehdar) and seconded (Lacey) to adjourn the regular meeting. (Motion unanimously carried) The meeting was adjourned at 7:32 PM.

CITY OF PASADENA HUMAN RELATIONS COMMISSION

WORK PLAN: 07/01/19-06/30/20

MISSION (as stated in Charter/Ordinance):

The purpose of the Human Relations Commission is to aid the city in achieving better human relations in city government, and to provide assistance to private persons and groups in promoting good will and better relations among all people. The Human Relations Commission is an advisory body.

OBJECTIVES:

<p>1.</p>	<p>To advise City Council on Human Relations issues of public, local and national concerns with regular updates to provide an opportunity to review and understand issues for the decision making process.</p> <p>STATUS:</p> <p>July 2019: No update.</p> <p>August 2019: No update.</p> <p>September 2019: No update due to meeting cancellation.</p> <p>October 2019: No update due to meeting cancellation.</p> <p>November 2019: Commissioner Lacey is attending her Councilmember's open house for Commissioners on Sunday, November 17, and Commissioner Lamar met with Mayor Tornek with a group other mayor appointed Commissioners.</p> <p>December 2019: No update due to meeting cancellation.</p> <p>January 2020: No update.</p> <p>February 2020: No update.</p> <p>March 2020: No update.</p>
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	<p>April – June 2020: No update due to meeting cancellations pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020.</p>
<p>2.</p>	<p>To present public forums, panels, and programs on issues that affect human relations in the City of Pasadena.</p> <p>Community Forum Adhoc Committee: Jones, Beech, Robinett</p> <p>STATUS:</p> <p>July 2019: Chair Robinett appointed Commissioners Jones, Beech, and Robinett to the Community Forum Adhoc Committee.</p> <p>August 2019: No update.</p> <p>September 2019: No update due to meeting cancellation.</p> <p>October 2019: No update due to meeting cancellation.</p> <p>November 2019: The Commission approved Chair Robinett contacting members from other Commissions in the Human Services and Recreation Department to schedule a community forum.</p> <p>December 2019: No update due to meeting cancellation.</p> <p>January 2020: No update.</p> <p>February 2020: No update.</p> <p>March 2020: No update.</p> <p>April – June 2020: No update due to meeting cancellations pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020.</p>
<p>3.</p>	<p>To enhance the profile of the Human Relations Commission within the City of Pasadena through outreach, surveying the community, visibility, collaborations, and accessibility with increased community involvement.</p> <p>Rekindling the Light of Peace Adhoc Committee: Robinett, Nehdar Essay Contest Adhoc Committee: Lacey, Nehdar, Robinett</p>

	<p>STATUS:</p> <p>July 2019: Chair Robinett appointed Commissioners Robinett and Nehdar to the Rekindling the Light of Peace adhoc committee, and appointed Commissioners Lacey, Nehdar, and Robinett to the Essay Contest adhoc committee.</p> <p>August 2019: Chair Robinett and Vice-Chair Nehdar tabled at Assemblymember Holden’s Annual Block Party and Resource Fair on Saturday, August 3. The Commission received approximately 30 community survey responses and received feedback about making the survey available in Spanish.</p> <p>September 2019: No update due to meeting cancellation.</p> <p>October 2019: No update due to meeting cancellation.</p> <p>November 2019: The Commission discussed collaborating with other Commissions to present community forums on their objectives.</p> <p>December 2019: No update due to meeting cancellation.</p> <p>January 2020:</p> <ul style="list-style-type: none"> - The Commission hosted the Rekindling the Light of Peace event at Jackie Robinson Community Center on Saturday, January 11. - The Commission voted to conclude the Community Survey assessment and mark the objective as completed for FY 2019-2020. <p>February 2020: Chair Robinett and Commissioner Gonzalez volunteered to table at the Black History Parade and Festival on Saturday, February 15 from 12:00-1:00 PM.</p> <p>March 2020: The Commission confirmed the date for the Annual Awards Night on Thursday, May 14.</p> <p>April – June 2020: No update due to meeting cancellations pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020.</p>
<p>4.</p>	<p>To investigate potential funders and a collaboration with the Recreation and Parks Foundation.</p> <p>STATUS:</p>

<p>July 2019: No update.</p> <p>August 2019: No update.</p> <p>September 2019: No update due to meeting cancellation.</p> <p>October 2019: No update due to meeting cancellation.</p> <p>November 2019: The Commission is researching sponsors and funders for the Essay Contest.</p> <p>December 2019: No update due to meeting cancellation.</p> <p>January 2020: The Commission discussed contacting the Recreation and Parks Foundation to establish a fiscal sponsorship.</p> <p>February 2020: No update.</p> <p>March 2020: The Commission is collaborating with the Recreation and Parks Foundation, Pasadena After Hours Rotary Club, and Target for the Multimedia High School Essay Contest.</p> <p>April – June 2020: No update due to meeting cancellations pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020.</p>

NOTE: Objectives are subject to change with approval by the Commission.