



**OLD PASADENA PARKING METER ZONE ADVISORY COMMISSION
REGULAR MEETING**

**DEPARTMENT OF TRANSPORTATION
221 E. Walnut St., Suite 210**

**Minutes of Regular Meeting
July 16, 2020**

I. CALL TO ORDER

The meeting was called to order at 11:02am

II. ROLL CALL

Commissioners Present: Chair Craig Chrisney, Vice Chair Kevin Litwin, Marilyn Buchanan, Jack Huang, Steve Mulheim, Debbie Meymarian (joined at 11:20am)

Commissioners Absent: Sally Lunetta

Staff Present: Jon Hamblen, Joaquin Siques, Patrisia de la Torre, Duke Beacham

III. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

(Public comment will be limited to a total of 20 minutes at the beginning of the meeting and will continue at the conclusion of the meeting, if necessary. Comments are limited to 3 minutes each, and the Chair may limit this time if reasonable under the circumstances.)

IV. NEW BUSINESS

a. COVID-19 Impacts

The City has experienced significant financial impact with slight recent recovery. Parking meter enforcement was stopped when the Stay At Home Order was issued, but it resumed in June.

b. Parklets and Street Closure Funding

Joaquin Siques explained that traffic volume substantially dropped in March and April in tandem with the COVID-19 outbreak. The City began fast-tracking permits (without fees) to restaurants to allow safe dining in parking lots and alleyways and on sidewalks. The City also took action to reconfigure segments of streets to accommodate more dining area. The City will ask Council to transfer money to purchase equipment for this purpose. The current situation with COVID-19 is expected to continue through the end of 2020. Commissioners were mostly supportive of this action (five agreed and one abstained due to lack of information).

V. OLD BUSINESS

a. Taxi and Loading Zone Updates

Joaquin Siques stated that no further outreach has been done on this topic due to the COVID-19 outbreak.

b. Funding Priorities for Capital Improvement Projects

There will likely be no movement on this topic in the near future due to the COVID-19 outbreak.

VI. INFORMATION ITEMS

a. Financial Reports

Compared to this time last year, Actuals are down 22% and Expenses are down 6%. FY20 ends 9% down from FY19 with \$1.3 million.

b. Meter Plant and Statistics

Activity took a significant downturn in April and May with some recovery in June.

c. Parking Enforcement

When enforcement was paused for COVID-19, the DOT stopped using Inter-Con. This continued until very recently, and the goal is to fully resume normal activity at the beginning of September. However, this requires Council approval. The contract with Inter-Con expires in October, and an RFP is out now.

VII. APPROVAL OF MINUTES

a. January 16, 2020 Meeting

Motion passed unanimously.

VIII. COMMISSIONER COMMENTS

IX. CHAIR COMMENTS

X. OTHER REPORTS

XI. ADJOURNMENT

Chair Chrisney adjourned the meeting at 12:02pm.

Duke Beacham, Recording Secretary