



**SPECIAL MEETING
ACCESSIBILITY AND DISABILITY COMMISSION
Tuesday, July 28, 2020
5:30 P.M.**

MEMBERS

Martin Sweeney, Chair, District 6
Cy Warren Estabrook, Vice-Chair, Mayor
Jorge Lambrinos, District 2
James Farr, District 3
Sharon Rogers, District 4
Michael Warner II, District 5
Andrea Jennings, District 7
Mark Waterson, At Large
Vacant, District 1

STAFF

Ali Everett, Accessibility Coordinator
Tamer Sabha, Recording Secretary

Accessibility and Disability Commission meetings are held on the 4th Tuesday of each month.

Agendas and related documents are available for public review on the City website at:
www.cityofpasadena.net/commissions/accessibility-and-disability-commission

To request meeting materials in alternative formats or other disability-related modifications or accommodations necessary to facilitate meeting participation, please contact the Parks, Recreation and Community Services Department as soon as possible at (626) 744-7295 or tsabha@cityofpasadena.net. Providing at least 72-hour advance notice will help ensure availability.

Language translation services may also be requested with 72-hour advance notice by calling (626) 744-7295 or tsabha@cityofpasadena.net. Habrá servicio de interpretación disponible para éstas juntas llamando (626) 744-7295.

PUBLIC PARTICIPATION

PURSUANT TO EXECUTIVE ORDER N-29-20 ISSUED BY GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, THE FOLLOWING MEETING WILL TAKE PLACE **SOLELY BY TELECONFERENCE/VIDEOCONFERENCE**.

MEMBERS OF THE PUBLIC MAY PARTICIPATE ELECTRONICALLY IN THE OPEN SESSION PORTION OF THE MEETING.

ACCESS TO THE MEETING IS AS FOLLOWS:

Video Conference: <https://us02web.zoom.us/j/88149269578>

OR

Phone: 1 (669) 900-6833 - Webinar ID: 881 4926 9578

PUBLIC COMMENT INSTRUCTIONS

If you wish to provide comments, you may do so as follows:

1. ADVANCE CORRESPONDENCE, TO BECOME PART OF THE RECORD:

Submit public comment of any length to tsabha@cityofpasadena.net prior to the meeting day. Please be aware that, while these comments will be provided to the members of the body and will become part of the meeting record, they will not be read aloud.

2. COMMENTS TO BE READ ALOUD AT THE MEETING:

Submit public comment of up to 200 words regarding items on the agenda to: <https://www.cityofpasadena.net/commissions/public-comment/>. The body reserves the right to summarize comments if necessary for the orderly and timely flow of the meeting. All comments in their entirety will become part of the meeting record.

Public comments will be limited to matters on this agenda.

If you need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act because you are unable to participate electronically as set forth above, please contact the Parks, Recreation and Community Services Department as soon as possible at (626) 744-7295 or tsabha@cityofpasadena.net.



**AGENDA
SPECIAL MEETING
ACCESSIBILITY AND DISABILITY COMMISSION
Tuesday, July 28, 2020
5:30 P.M.**

1. **CALL TO ORDER; ROLL CALL**
2. **WELCOME**
3. **APPROVAL OF MINUTES**
 - FEBRUARY 25, 2020*
4. **NEW BUSINESS**
 - INFORMATION ITEM**
 - DISCUSS COMMISSION TERM LIMITS AND STRATEGIES TO ENCOURAGE PASADENA RESIDENTS TO APPLY FOR THE ACCESSIBILITY AND DISABILITY COMMISSION AS TERMS EXPIRE
 - ACTION ITEMS**
 - REVIEW AND APPROVE COMMISSION ATTENDANCE RECORD FOR FY 2019-2020*
 - ESTABLISH NOMINATING COMMITTEE FOR FY 2020-2021 COMMISSION OFFICERS
 - DETERMINE CRITERIA FOR THE ROBERT GORSKI ACCESS AWARD
5. **OLD BUSINESS**
 - ACTION ITEMS**
 - DISCUSS ADA 30TH ANNIVERSARY CELEBRATORY ACTIVITIES
 - 2020 U.S. CENSUS STATUS UPDATE AND DISCUSSION OF STRATEGIES TO INCREASE THE RESPONSE RATE
 - COMMISSION WORK PLAN UPDATES AND DISCUSSION*
6. **COMMENTS AND UPDATES**
 - STAFF COMMENTS
 - COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS

7. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS

- ELECTION OF OFFICERS FOR FY 2020-2021

8. ADJOURNMENT

*Attachment

Note to Public: Public comment is limited to items on this special meeting agenda and will be heard at the time the item is considered.

POSTING STATEMENT: I HEREBY CERTIFY that this Agenda, in its entirety was posted on the City Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on or before the 23rd day of July 2020, by 5:30 p.m. The agenda may be viewed at the City's website at: www.cityofpasadena.net/commissions/accessibility-and-disability-commission.



Martin Sweeney, Chair
Accessibility and Disability Commission



Tamer Sabha, Recording Secretary



DRAFT MINUTES

**CITY OF PASADENA
ACCESSIBILITY AND DISABILITY COMMISSION
REGULAR MEETING
TUESDAY, FEBRUARY 25, 2020
5:30 PM
1020 NORTH FAIR OAKS AVENUE
PASADENA, CA 91103**

COMMISSIONERS PRESENT: Cy Estabrook, James Farr (5:51 PM arrival, 7:14 PM departure), Andrea Jennings (5:38 PM arrival), Jorge Lambrinos, Martin Sweeney, Michael Warner II, Mark Waterson

COMMISSIONERS ABSENT: David Azevedo (excused), Sharon Rogers (excused)

STAFF PRESENT: Ali Everett, Tamer Sabha

1. CALL TO ORDER; WELCOME; ROLL CALL

Chair Sweeney called the meeting to order at 5:34 PM. Staff (Sabha) called the roll and a quorum was established for the Commission.

2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

None

3. REVIEW AND APPROVAL OF MINUTES, JANUARY 28, 2020

After review, it was moved (Lambrinos) and seconded (Estabrook) to approve the minutes of the January 28, 2020 meeting. (Motion unanimously carried)

4. NEW BUSINESS

▪ **INFORMATIONAL PRESENTATION ABOUT FVO SOLUTIONS, INC. MISSION AND SERVICES – PIETRO ROSETTI (CEO, FVO SOLUTIONS)**

The Commission received an informational presentation from FVO Solutions about their mission, services, and future projects. Questions followed.

▪ **DISCUSS AND APPROVE CREATION OF AN ANNUAL AWARD GIVEN BY THE ACCESSIBILITY AND DISABILITY COMMISSION TO ACKNOWLEDGE AN INDIVIDUAL AND ORGANIZATION THAT HAS MADE THE CITY OF PASADENA A MORE INCLUSIVE AND ACCESSIBLE COMMUNITY**

After discussion, it was moved (Farr) and seconded (Lambrinos) to approve creation of the Robert Gorski Access Award given annually "in recognition of an individual who has demonstrated an extraordinary personal commitment to promoting greater awareness and opportunity toward making the City of Pasadena a fully accessible and inclusive community for all." (Motion unanimously carried)

5. OLD BUSINESS

▪ **DISCUSS POTENTIAL ADA 30TH ANNIVERSARY CELEBRATORY ACTIVITIES**

Hector Ochoa, Program Director for Southern California Resource Services for Independent Living (SCRS-IL), provided public comment about SCRS-IL planning a public celebratory event for the ADA 30th Anniversary on Sunday, July 26, at the Rose Bowl.

After discussion, it was moved (Sweeney) and seconded (Estabrook) to:

1. Assist with the ADA 30th Anniversary event organized by SCRS-IL at the Rose Bowl on Sunday, July 26.
2. Develop social media content promoting the ADA 30th Anniversary.
3. Request that the City Council issue a proclamation recognizing the ADA 30th Anniversary.
4. Develop a list and budget for ADA 30th Anniversary materials to submit to the Parks, Recreation and Community Services Department for funding.

After discussion, it was moved (Farr) and seconded (Lambrinos) to use the national ADA 30th Anniversary logo celebratory activities and outreach. (Motion unanimously carried)

▪ **FY 2019-2020 WORK PLAN UPDATES AND DISCUSSION**

The Commission discussed updates to the work plan.

6. COMMENTS AND UPDATES

▪ **STAFF COMMENTS**

Staff (Everett) provided the following comments:

- The Adaptive Sports Festival is scheduled for Saturday, November 7; and
- In response to a request from Commissioner Farr, Staff (Everett) is looking into coordinating a site visit to assess accessibility issues at and near Metro stations in Pasadena.

Staff (Sabha) asked the Commission to inform him if anyone has not received a name badge, in preparation of placing an order for new badges.

▪ **COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS**

Commissioner Lambrinos commented on planning a memorial event for Robert Gorski on Saturday, March 7 in the City Hall Courtyard.

Vice-Chair Estabrook commented on completing the Veteran's Affairs (VA) training to become a volunteer, which will allow him to interface with the San Gabriel and Sepulveda VA offices in the hopes of getting more veteran participation in the Adaptive Sports Festival.

Commissioner Jennings commented on working on a project with Casa Colina Hospital and Centers for Healthcare to promote success for people with spinal cord injuries and remove barriers on the path to returning to employment.

Commissioner Warner II commented on presenting a brief speech at the last iBook Club meeting about Robert Gorski's mentorship on accessibility issues.

Chair Sweeney provided the following comments:

- Encouraged all friends and neighbors to vote with information available at www.lavote.net;
- The "Jump Into Census" kick-off event will take place on Saturday, March 7, at Villa Parke Community Center from 10:00 AM-12:00 PM; and
- Requested that Staff (Everett) share census videos on the Access Network.

7. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS

- Discuss requesting informational presentations from each City department about accessibility (Warner II).

8. ADJOURNMENT

It was moved (Estabrook) and seconded (Lambrinos) to adjourn the regular meeting. (Motion unanimously carried) The meeting was adjourned at 7:26 PM.

ACCESSIBILITY & DISABILITY COMMISSION
DRAFT MEETING ATTENDANCE RECORD
 July 2019 - July 2020

MEMBERS	07/23/18	08/27/19	09/24/19	10/22/19	11/20/19	11/28/19	12/24/19	01/28/20	02/25/20	03/24/20	04/28/20	05/26/20	06/23/20	07/28/20	TOTAL MEETINGS ATTENDED	ATTENDANCE RECORD PERCENTAGE
	REGULAR	REGULAR	REGULAR	REGULAR	SPECIAL	REGULAR	REGULAR	REGULAR	REGULAR	REGULAR	REGULAR	REGULAR	REGULAR			
DAVID AZEVEDO	P	P	P	P	U	XX	XX	P	A	XX	XX	XX	XX		5	71.43%
CY WARREN ESTABROOK	P	P	P	P	A	XX	XX	P	P	XX	XX	XX	XX		6	85.71%
JAMES FARR	P	A	P	P	A	XX	XX	P	P	XX	XX	XX	XX		5	71.43%
JORGE LAMBRINOS	P	U	P	P	U	XX	XX	P	P	XX	XX	XX	XX		5	71.43%
SHARON ROGERS	P	P	P	P	P	XX	XX	P	A	XX	XX	XX	XX		6	85.71%
ANDREA JENNINGS	P	P	P	P	P	XX	XX	P	P	XX	XX	XX	XX		7	100.00%
MARTIN SWEENEY	P	P	P	P	P	XX	XX	P	P	XX	XX	XX	XX		7	100.00%
MICHAEL WARNER II	P	P	P	P	P	XX	XX	P	P	XX	XX	XX	XX		7	100.00%
MARK WATERSON	P	A	P	P	P	XX	XX	P	P	XX	XX	XX	XX		6	85.71%

LEGEND
P - PRESENT
A - EXCUSED ABSENCE
U - UNEXCUSED ABSENCE
XX - CANCELED MEETING
NQ - NO QUORUM

Total Meetings Held	7
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**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION
WORK PLAN 7/1/19 – 6/30/20**

MISSION (as stated in Charter/Ordinance):

The purpose of the commission is to advise the council on accessibility issues in Pasadena. The commission shall:

1. Study and examine (a) existing inequities in access to the physical, work, communication, civic involvement, social and cultural environments for all residents of Pasadena, particularly those who have disabilities, and (b) policies, procedures, programs and legislation for eliminating those inequities.
2. Recommend policies, procedures, programs and legislation to promote and ensure the accessibility of the physical, work, communication, civic involvement, social and cultural environments to all residents of Pasadena, particularly those who have disabilities.
3. Consult and cooperate with other public agencies and commissions on matters relevant to the commission.
4. Assist the accessibility and disability issues coordinator to carry out assigned programs and responsibilities.

**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION
WORK PLAN 7/1/19 – 6/30/20**

1. OUTREACH

Objective: To increase awareness and visibility of the Accessibility & Disability Commission, gather information about concerns of persons with disabilities in Pasadena, promote leadership and citizenship opportunities for persons with disabilities, and build working partnerships with local business, academic, nonprofit, and civic organizations.

During FY 2019-2020 the Commission will:

1. Develop a communication strategy to enhance community input and promote Commission meetings and disability related events.
2. Compile an annual calendar of disability and community related events for the purpose of targeting opportunities to promote the Commission and its purpose.
3. Consult and cooperate with other commissions and public agencies, including disability organizations, to support and promote issues relevant to the disability community.
4. Recommend an annual award acknowledging an individual and an organization that have made the City of Pasadena a more inclusive and accessible community.
5. Study, examine, and recommend conducting a demographic survey of the disability community in Pasadena.

Work Plan Updates:

- July 2019: Chair Sweeney appointed Commissioners Lambrinos (lead), Farr, Jennings, and Sweeney to the Communications Strategy ad hoc committee.
- August 2019:
 - The Commission tabled at Assemblymember Holden's Annual Block Party and Resource Fair on Saturday, August 3.
 - Commissioner Farr created a draft of the outreach/tabling calendar.
- September 2019: Staff (Everett) confirmed that Matthew Feaster (Pasadena Public Health) will present at the October Commission meeting regarding existing Pasadena disability data and discuss what additional information the Commission is interested in collecting.
- October 2019:
 - Chair Sweeney and Vice-Chair Estabrook tabled at the LA Disability Pride Parade and Festival on Sunday, October 6.

**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION
WORK PLAN 7/1/19 – 6/30/20**

- Chair Sweeney made comments at the City Council meeting on October 7, in support of the Mayoral proclamation recognizing October as National Disability Employment Awareness Month.
- The Commission received an informational presentation on disability data from Matthew Feaster (Epidemiologist, Pasadena Public Health).
- November 2019:
 - The Commission tabled at the Adaptive Sports Festival on Saturday, November 9.
 - Commissioners attended the Civitan event on Wednesday, October 30 honoring employers of people with disabilities and recognizing Mayor Tornek for his support of employment of people with disabilities.
 - Chair Sweeney presented a draft handout highlighting accessible features and services at the Rose Bowl.
- December 2019: Meeting cancelled due to holiday.
- January 2020:
 - Commissioner Lambrinos provided an update about speaking with Matt Feaster (Epidemiologist, Public Health) about conducting a survey of residents with disabilities. The Commission suggested including questions on the following topics:
 - Mobility challenges for people who don't self-identify as disabled (Waterson)
 - Housing issues for people with disabilities (Waterson)
 - Homelessness rate for people with disabilities (Waterson)
 - Employment rates of people with disabilities (Waterson)
 - Median income for people with disabilities (Waterson)
 - Incidence of people with communication disabilities (Rogers)
 - Chair Sweeney presented at the January meeting of the Senior Commission about the Accessibility and Disability Commission's FY 2019-2020 work plan objectives and opportunities for the Commissions to collaborate.
 - Chair Sweeney completed a draft information flyer about Rose Bowl accessibility features and is working with Rose Bowl staff to finalize the flyer.
 - The Commission voted to change the name of the ADA Network to the Access Network.
- February 2020:
 - Commissioner Lambrinos is reviewing the recently released 2019 Disability Statistics Compendium and will follow-up with Matt Feaster (Epidemiologist, Public Health) to discuss survey questions for residents with disabilities.
 - Commissioners Sweeney, Estabrook, and Jennings tabled at the Black History Parade and Festival on Saturday, February 15.
- March – June 2020: No update due to meeting cancellations pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020.

**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION
WORK PLAN 7/1/19 – 6/30/20**

2. DISABILITY CULTURE

Objective: To promote disability awareness, history, and culture in partnerships with local business, academic, nonprofit, and civic organizations.

During FY 2019-2020 the Commission will:

- Study, examine, and recommend activities and events that commemorate and celebrate the 30th Anniversary of the Americans with Disabilities Act (July 26, 2020).
 - Consult and cooperate with other public agencies and commissions to host book/poetry readings highlighting cultural and personal experiences of disability.
 - Consult and cooperate with other public agencies and commissions in support of the *iBook Club of Pasadena* and its objective to promote literacy development and socialization for persons with complex communication profiles.
-

Work Plan Updates:

- July 2019: Chair Sweeney appointed Commissioners Sweeney (lead), Jennings, Rogers, and Warner II to the Disability Culture ad hoc committee.
- August 2019: Chair Sweeney created the 30th Anniversary of the ADA ad hoc committee and appointed himself, Commissioners Estabrook and Warner II to serve on it.
- September 2019:
 - Chair Sweeney shared a short video clip of “One Day: On the Road to the ADA” (documentary theatre piece) and his idea to support a lead partner to conduct the theatre piece in Pasadena a part of the ADA 30th Anniversary celebrations in 2020.
 - Commissioner Rogers reported that the iBookClub is growing in popularity, but participation will be limited to 15 due to room capacity and to ensure that all participants have a meaningful experience.
- October 2019:
 - Chair Sweeney participated in a stage reading of “One Day: On the Road to the ADA” as part of Lights! Camera! Access! Silicon Beach Career Exploration Summit. The Coelho Center hosted the workshop for Disability Law, Policy & Innovation for aspiring writers, actors, and producers with disabilities in the entertainment industry. The event was held on Monday, October 21.

**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION
WORK PLAN 7/1/19 – 6/30/20**

- Commissioner Rogers reported that the next iBook Club meeting will be on beliefs, religion, and the United Nations Universal Declaration of Human Rights.
- November 2019:
 - The ADA 30th Anniversary ad hoc committee discussed ideas for an ADA 30th Anniversary logo design contest.
 - Commissioner Rogers reported that the next iBookClub meeting will be on Tuesday, December 3 and focus on the topic of sports.
- December 2019: Meeting cancelled due to holiday.
- January 2020: The iBookClub will be part of a research study conducted by a faculty member at Cal Baptist University about how to use the iBookClub as a model to start other book clubs for people with complex communication profiles.
- February 2020: The Commission approved the following ADA 30th Anniversary celebratory activities:
 - Assist with the ADA 30th Anniversary event organized by SCRS-IL at the Rose Bowl on Sunday, July 26.
 - Develop social media content promoting the ADA 30th Anniversary.
 - Request that the City Council issue a proclamation recognizing the ADA 30th Anniversary.
 - Develop a list and budget for ADA 30th Anniversary materials to submit to the Parks, Recreation and Community Services Department for funding.
- March – June 2020: No update due to meeting cancellations pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020.

**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION
WORK PLAN 7/1/19 – 6/30/20**

3. TRANSPORTATION

Objective: Monitor and advise the City Council on issues of transportation accessibility and para-transit, and inform persons with disabilities on the various transportation services available in Pasadena.

During FY 2019-2020 the Commission will:

- Study, examine, and provide recommendations regarding accessibility considerations for the Union Street Protected Bike Lane project.
-

Work Plan Updates:

- July 2019: Chair Sweeney appointed Commissioners Estabrook (lead), Azevedo, and Warner II to the Transportation ad hoc committee.
- August 2019: The ad hoc committee reported that there will be no further update on the Union Street Protected Bike Lane project until the 90% designs are complete, which will most likely be by the end of the calendar year.
- September 2019 – December 2019: No update while waiting for 90% design for the Union Street Protected Bike Lane project.
- January 2020: Staff (Everett) reported that the Union Street Protected Bike Lane 90% design community meeting will take place in March and that a meeting will be scheduled with the transportation ad hoc committee and Department of Transportation staff prior to that meeting in order to review the accessibility features of the design.
- February 2020:
 - Vice-Chair Estabrook attended the LA Metro Public Workshop at the Pasadena Senior Center on Thursday, February 20, to discuss the proposed bus route changes in the NextGen Bus Plan.
 - Staff (Everett) informed the Commission that the 90% design community meeting for the Union Street Protected Bike Lane will take place on Wednesday, March 25 at 6:00 PM in the Basement Training Room at City Hall and that, due to budget constraints, the directional ramps originally planned for each intersection of the project will be replaced with diagonal ramps.
- March – June 2020: No update due to meeting cancellations pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020.

**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION
WORK PLAN 7/1/19 – 6/30/20**

4. HOUSING

Objective: To gather information about housing concerns of persons with disabilities in Pasadena, as our city and region face an unprecedented housing affordability crisis.

During FY 2019-2020 the Commission will:

- Study and examine policies, procedures, programs, or legislation with housing experts (e.g. commission presentations and requests for information), both from Pasadena city staff and elsewhere, as it relates to people with disabilities and their families.
 - Study, examine, and recommend policies, procedures, programs, or legislation regarding key housing concerns of persons with disabilities and their families.
-

Work Plan Updates:

- July 2019: Chair Sweeney appointed Commissioners Azevedo (lead), Farr, Jennings, and Lambrinos to the Housing ad hoc committee.
- August 2019: Commissioner Azevedo reported on information he learned in researching housing in Pasadena as it relates to people with disabilities, and requested an informational presentation from the Housing Department about how the City's housing programs and policies address the needs of residents with disabilities.
- September 2019: Staff (Everett) informed the Commission that staff from the Housing Department should be able to present at the November special meeting or January regular meeting.
- October 2019:
 - Chair Sweeney attended Homelessness in our Community Town Hall event on Saturday, October 19 at Rosebud Coffee.
 - Staff (Everett) confirmed the Housing Department will provide a presentation to the Commission at its January meeting.
- November 2019:
 - The Foothill Autism Alliance requested that a representative of the Commission serve on a panel of speakers at a town hall meeting on the topic of affordable housing for individual with autism and other developmental disabilities, taking place on Wednesday, December 4, 2019. After discussion, it was determined that a staff member from the City of Pasadena Department of Housing should serve on the panel instead.
- December 2019: Meeting cancelled due to holiday.

**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION
WORK PLAN 7/1/19 – 6/30/20**

- January 2020: Commissioner Azevedo is exploring the possibility of conducting a forum on housing for people with disabilities and/or collaborating with other organizations on how to increase housing opportunities for people with disabilities in Pasadena.
- February 2020: Commissioners will receive a presentation at the March meeting from the Housing Department on housing programs and services for people with disabilities.
- March – June 2020: No update due to meeting cancellations pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020.

**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION
WORK PLAN 7/1/19 – 6/30/20**

5. PUBLIC SAFETY

Objective: To promote and support emergency preparedness for persons with disabilities, their families and neighborhoods.

During FY 2019-2020 the Commission will:

1. Consult and cooperate with other public agencies and commissions, specifically the quarterly meetings of the Pasadena Access and Functional Needs Work Group, regarding the unique emergency response needs of persons with disabilities and their families.
 2. Consult and cooperate with other public agencies and commissions regarding disability awareness and communication strategies available when interacting with persons who have complex communication profiles.
-

Work Plan Updates:

- July 2019: No update
- August 2019: Commissioners Rogers and Waterson attended the Access and Functional Needs Work Group meeting on July 24, 2019, focused on personal and business preparedness.
- September 2019: Commissioner Rogers will attend the Community Emergency Response Team (CERT) training in District 4 on Saturday, October 5, and report back to the Commission regarding her experience.
- October 2019:
 - Commissioner Rogers attended the Access and Functional Needs Work Group meeting on Thursday October 3, which included a presentation from Taylor Wyatt (Pasadena Public Health) about the City's MPOD (medical point of dispensing) emergency plan. He also attended a CERT training and Map Your Neighborhood presentation on Saturday, October 5.
 - Chair Sweeney served as an evaluator for the Pasadena Public Health Department's MPOD exercise on Wednesday, October 16, and provided valuable feedback on considerations for people with access and functional needs.
- November 2019: Commissioner Waterson discussed the possibility of the Convalescent Aid Society partnering with the City of Pasadena for the provision of durable medical equipment during disasters.
- December 2019: Meeting cancelled due to holiday.

**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION
WORK PLAN 7/1/19 – 6/30/20**

- January 2020: Staff (Everett) utilized the feedback from the Access and Functional Needs Workgroup and the Accessibility and Disability Commission to inform commentary on the Los Angeles County field operations manual for medical points of dispensing.
- February 2020: No update.
- March – June 2020: No update due to meeting cancellations pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020.

**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION
WORK PLAN 7/1/19 – 6/30/20**

6. PUBLIC RIGHTS-OF-WAY

Objective: To promote accessibility in the public right-of-way.

During FY 2019-2020 the Commission will:

1. Study, examine, and recommend policies and procedures that establish a communication strategy to inform the public of sidewalk and intersection closures.
 2. Study, examine, and recommend policies and procedures regarding Capital Improvement Projects affecting accessibility in the public right-of-way.
-

Work Plan Updates:

- July 2019 – December 2019: No update pending release of 2020-2021 Capital Improvement Projects budget.
- January 2020:
 - Commissioner Farr requested a site visit to assess the safety and accessibility of Gold Line stations from the Sierra Madre Villa station to the Fillmore station, and requested the site visit be attended by representatives from the Accessibility and Disability Commission, City Council, and members of the Executive Leadership Team involved in public safety.
 - Vice-Chair Estabrook volunteered to review the draft Capital Improvements Project budget as it relates to accessibility in the public right-of-way.
- February 2020:
 - In response to a request from Vice-Chair Estabrook, additional pedestrian crossing signage will be installed by the Department of Transportation at the Seco Street mid-block crossing that connects Brookside Park to Rose Bowl Area H.
- March – June 2020: No update due to meeting cancellations pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020.

**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION
WORK PLAN 7/1/19 – 6/30/20**

7. ADAPTIVE & INCLUSIVE RECREATION

Objective: To promote health and recreational opportunities for persons with disabilities and their families.

During FY 2019-2020 the Commission will:

1. Study, examine, and recommend policies and strategies that provide recreational activities in Pasadena that benefit the disability community and help promote inclusion.
 2. Assist with promotion of the Pasadena Adaptive Sports Festival taking place on Saturday, November 9, 2019.
-

Work Plan Updates:

- July 2019: Chair Sweeney appointed Commissioners Estabrook (lead) and Jennings to the Adaptive & Inclusive Recreation ad hoc committee.
- August 2019: No update
- September 2019: Vice-Chair Estabrook attended an organizing committee meeting for the Adaptive Sports Festival on Tuesday, September 10.
- October 2019:
 - Vice-Chair Estabrook updated the Commission on information from the last organizing meeting for the Adaptive Sports Festival.
 - The Commission received an informational presentation from Hayden Melbourn (Principal Engineer, Pasadena Public Works) on the proposed pocket park in the Pasadena Playhouse District. Chair Sweeney will attend the second workshop on Tuesday, November 12 to participate in the conversation.
- November 2019:
 - Commissioners attended and helped to facilitate the Adaptive Sports Festival on November 9 at Brookside Park. The event had over 500 attendees.
 - After the successful 2019 Adaptive Sports Festival, the Commission voted to mark as completed and closed the Adaptive & Inclusive Recreation work plan objective for FY2019-2020.
- March – June 2020: No update due to meeting cancellations pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020.