



**\*MINUTES\***

**CITY OF PASADENA  
NORTHWEST COMMISSION  
SPECIAL ANNUAL MEETING  
Tuesday, August 11, 2020  
3:00 P.M.**

**COMMISSIONERS PRESENT:** Carla Boykin, Ryan Bell, Christina Budai, Al Carr, Kimberly Douglas, Cindy Schnuelle, Allen Shay, Beverly Sims

**COMMISSIONERS ABSENT:** None

**STAFF PRESENT:** Lola Osborne, Tamer Sabha

**1. CALL TO ORDER; ROLL CALL**

Chair Boykin called the meeting to order at 3:03 PM. Staff (Sabha) called the roll and a quorum was established for the Commission.

**2. APPROVAL OF MINUTES**

After review, it was moved (Bell) and seconded (Schnuelle) to approve the minutes of the July 14, 2020 meeting. (Motion unanimously carried)

:

<b>COMMISSIONER</b>	<b>IN FAVOR</b>
Boykin	X
Shay	X
Sims	X
Carr	X
Budai	X
Schnuelle	X
Bell	X
Douglas	X

**3. NEW BUSINESS**

- REVIEW AND APPROVAL OF COMMISSION ATTENDANCE FOR FY 2019-2020

After discussion, it was moved (Douglas) and seconded (Schnuelle) to approve the Commission Attendance record for FY 2019-2020. (Motion unanimously carried)

<b>COMMISSIONER</b>	<b>IN FAVOR</b>
Boykin	X
Shay	X
Sims	X
Carr	X
Budai	X
Schnuelle	X
Bell	X
Douglas	X

- APPROVAL OF YEAR END REPORT OF ACCOMPLISHMENTS FOR FY 2019-2020

After discussion, it was moved (Douglas) and seconded (Shay) to approve the Year End Report of Accomplishments for FY 2019-2020 (Motion unanimously carried)

<b>COMMISSIONER</b>	<b>IN FAVOR</b>
Boykin	X
Shay	X
Sims	X
Carr	X
Budai	X
Schnuelle	X
Bell	X
Douglas	X

- ELECTION OF COMMISSION OFFICERS FOR FY 2020-2021

Nominations from the floor for Chair:

- Commissioner Boykin (respectfully declined due to work commitments)
- Commissioner Carr

After discussion, it was moved (Douglas) and seconded (Schnuelle) to elect Commissioner Carr as Chair for FY 2020-2021. (Motion unanimously carried)

COMMISSIONER	IN FAVOR
Boykin	X
Shay	X
Sims	X
Carr	X
Budai	X
Schnuelle	X
Bell	X
Douglas	X

Nominations from the floor for Vice-Chair:

- Commissioner Bell
- Commissioner Sims (respectfully declined)
- Commissioner Shay

After discussion, it was moved (Schnuelle) and seconded (Budai) to elect Commissioner Bell as Vice-Chair for FY 2020-2021. (Motion failed)

COMMISSIONER	IN FAVOR	ABSTAIN
Boykin	X	
Shay		X
Sims		X
Carr		X
Budai	X	
Schnuelle	X	
Bell		X
Douglas	X	

Commissioner Bell withdrew his name for consideration as Vice-Chair for FY 2020-2021.

After discussion, it was moved (Carr) and seconded (Bell) to elect Commissioner Shay as Vice-Chair for FY 2020-2021. (Motion unanimously carried)

COMMISSIONER	IN FAVOR
Boykin	X
Shay	X
Sims	X
Carr	X
Budai	X
Schnuelle	X
Bell	X
Douglas	X

- ESTABLISH COMMISSION WORK PLAN FOR FY 2020-2021  
After discussion, it was moved (Schnuelle) and seconded (Shay) to accept the draft Commission work plan for FY 2020-2021. (Motion unanimously carried)

COMMISSIONER	IN FAVOR
Boykin	X
Shay	X
Sims	X
Carr	X
Budai	X
Schnuelle	X
Bell	X
Douglas	X

**4. OLD BUSINESS**

- NONE

**5. COMMENTS AND UPDATES**

- STAFF COMMENTS  
Staff (Osborne) updated the newly elected Chair and Vice-Chair on staff roles.
- COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS  
Commissioner Carr (Chair-elect) requested to be kept informed of ad hoc committee meetings and work.

Commissioner Schnuelle commented on previous comments from Councilmembers Hampton and Kennedy about the Northwest Commission being more involved in the community, and also made a reference of public comments from the July 14 Commission meeting.

Commissioner Bell noted that the Advocacy strategic plan objective will review what the City Council approves for police oversight, and commented on the

Pasadena NOW article regarding commission engagement with the public and the City Council.

**6. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS**

- Wrap-up report on U.S. Census responses rates in the Northwest (Douglas)
- Arroyo Seco presentation regarding Hahamongna updates and a presentation on the Master Plan (Rosa Laveaga, HWPAC Liaison)
- Appoint Parliamentarian for FY 2020-2021

**7. ADJOURNMENT**

It was moved (Schnuelle) and seconded (Carr) to adjourn the special meeting. (Motion unanimously carried) The meeting was adjourned at 5:57 PM.

**/s/ Alfred L. Carr**  
Alfred L. Carr, Chair  
Northwest Commission

**/s/ Tamer Sabha**  
Tamer Sabha, Recording Secretary  
Parks, Recreation and Community Services Department