



**SPECIAL MEETING
HEARING OFFICER AGENDA
Wednesday, September 16, 2020
5:30 P.M.**

HEARING OFFICER

Alex Garcia

STAFF

Beilin Yu, Senior Planner
Jason Van Patten, Planner
Katherine Moran, Associate Planner
Carlos Chacon, Assistant Planner
Tess Varsh, Recording Secretary

Hearing Officer meetings are held on the 1st and 3rd Wednesday of each month.

Agendas and related documents are available for public review on the City website at:
www.cityofpasadena.net/commissions/hearing-officer/

To request meeting materials in alternative formats or other disability-related modifications or accommodations necessary to facilitate meeting participation, please contact the Planning and Community Development Department as soon as possible at (626) 744-7374 or tmolinar@cityofpasadena.net. Providing at least 72-hour advance notice will help ensure availability.

Language translation services may also be requested with 72-hour advance notice by calling (626) 744-7374. Habrá servicio de interpretación disponible para éstas juntas llamando (626) 744-7374 al por lo menos con 24 horas de anticipación.

PUBLIC PARTICIPATION

PURSUANT TO EXECUTIVE ORDER N-29-20 ISSUED BY GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, THE FOLLOWING MEETING WILL TAKE PLACE ***SOLELY BY TELECONFERENCE/VIDEOCONFERENCE***.

MEMBERS OF THE PUBLIC MAY PARTICIPATE ELECTRONICALLY IN THE OPEN SESSION PORTION OF THE MEETING.

ACCESS TO THE MEETING IS AS FOLLOWS:

Video Conference: <https://us02web.zoom.us/j/86163517108>

OR

Phone: 1 (669) 900-6833 - Webinar ID: 861 6351 7108

PUBLIC COMMENT INSTRUCTIONS

If you wish to provide comment, you may do so as follows:

1. ADVANCE CORRESPONDENCE, TO BECOME PART OF THE RECORD:

Submit public comment of any length to tmolinar@cityofpasadena.net prior to the meeting day. Please be aware that, while these comments will be provided to the members of the body and will become part of the meeting record, they will not be read aloud.

2. COMMENTS TO BE READ ALOUD AT THE MEETING:

At the start of the meeting, you may submit public comment of up to 200 words regarding items on the agenda to: www.cityofpasadena.net/planning/public-comment. The body reserves the right to summarize comments if necessary for the orderly and timely flow of the meeting. All comments in their entirety will become part of the meeting record. Comments will not be accepted after the public comment period has closed.

Public comments will be limited to matters on this agenda.

If you need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act because you are unable to participate electronically as set forth above, please contact the Planning and Community Development as soon as possible at (626) 744-7374 or tmolinar@cityofpasadena.net.



**AGENDA
SPECIAL MEETING
HEARING OFFICER
Wednesday, September 16, 2020
5:30 P.M.**

1. READING OF PROCEDURES

2. PUBLIC HEARINGS

MINOR CASES

A. MV #11908: 1388 W. COLORADO BOULEVARD – COUNCIL DISTRICT #6

Minor Variance: To facilitate the development of a proposed 620 square-foot, single-story medical office building, the applicant requests the following minor variances due to easements that traverse the property:

- 1) Minor Variance: To adjust the required five-foot front setback (Colorado Boulevard) and allow a minimum setback of six inches; and
- 2) Minor Variance: To adjust the required five-foot corner setback (Melrose Avenue) and allow a minimum setback of four inches.

Staff Recommendation:

- 1) Find that the project is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15301 (Class 1, Existing Facilities); and
- 2) Approve the Minor Variances with conditions.
Case Manager: Jason Van Patten

REGULAR CASES

B. HDP #6823: 1065 LA LOMA ROAD – COUNCIL DISTRICT #6

Hillside Development Permit: To allow the construction of a 5,235 square-foot, two-story, single-family residence over a partially subterranean 756 square-foot garage and 819 square-foot basement. A Hillside Development Permit is required for construction of a new single-family residence within the HD Overlay District. The subject site is located within the RS-4-HD (Single-Family Residential, Hillside Overlay District) zoning district.

Staff Recommendation:

- 1) Find that the project is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15303, (Class 3, New Construction or Conversion of Small Structures); and
- 2) Approve the Hillside Development Permit with conditions.
Case Manager: Katherine Moran

C. VTPM #81340: 54 AND 56 S. SAN MARINO AVENUE – COUNCIL DISTRICT #7

Vesting Tentative Parcel Map: To allow the creation of three air parcels on one lot for residential condominium purposes. The three-unit residential project received Consolidated Design Review approval on January 31, 2018. This application only concerns the creation of air parcels that will allow the sale of each dwelling unit. This application does not address the design or construction of the three-unit project and does not include any proposed changes to the previous Design Review approval.


Staff Recommendation:

- 1) Find that the project is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15303, (Class 3, New Construction or Conversion of Small Structures); and
- 2) Approve the Vesting Tentative Parcel Map with conditions.

Case Manager: Carlos Chacon

3. ADJOURNMENT

POSTING STATEMENT: I HEREBY CERTIFY that this Agenda, in its entirety was posted on the City Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on or before the 11th day of September 2020, by 5:30 p.m. The agenda will also be posted at the Hale Building, 175 N. Garfield Avenue, and the agenda may be viewed at the City's website at: www.cityofpasadena.net/commissions/hearing-officer/.



David M. Reyes, Director of Planning
and Community Development



Tess Varsh, Recording Secretary



Luis Rocha, Zoning Administrator