



**SPECIAL MEETING  
ACCESSIBILITY AND DISABILITY COMMISSION  
Tuesday, September 22, 2020  
5:30 P.M.**

**MEMBERS**

James Farr, Chair, District 3  
Andrea Jennings, Vice-Chair, District 7  
Cy Warren Estabrook, Mayor  
Mark Waterson, At Large  
Danielle Friberg, District 1  
Jorge Lambrinos, District 2  
Sharon Rogers, District 4  
Michael Warner II, District 5  
Martin Sweeney, District 6

**STAFF**

Ali Everett, Accessibility Coordinator  
Tamer Sabha, Recording Secretary

Accessibility and Disability Commission meetings are held on the 4<sup>th</sup> Tuesday of each month.

Agendas and related documents are available for public review on the City website at:  
[www.cityofpasadena.net/commissions/accessibility-and-disability-commission](http://www.cityofpasadena.net/commissions/accessibility-and-disability-commission)

*To request meeting materials in alternative formats or other disability-related modifications or accommodations necessary to facilitate meeting participation, please contact the Parks, Recreation and Community Services Department as soon as possible at (626) 744-7295 or [tsabha@cityofpasadena.net](mailto:tsabha@cityofpasadena.net). Providing at least 72-hour advance notice will help ensure availability.*

*Language translation services may also be requested with 72-hour advance notice by calling (626) 744-7295 or [tsabha@cityofpasadena.net](mailto:tsabha@cityofpasadena.net). Habrá servicio de interpretación disponible para éstas juntas llamando (626) 744-7295.*

## **PUBLIC PARTICIPATION**

PURSUANT TO EXECUTIVE ORDER N-29-20 ISSUED BY GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, THE FOLLOWING MEETING WILL TAKE PLACE **SOLELY BY TELECONFERENCE/VIDEOCONFERENCE**.

MEMBERS OF THE PUBLIC MAY PARTICIPATE ELECTRONICALLY IN THE OPEN SESSION PORTION OF THE MEETING.

ACCESS TO THE MEETING IS AS FOLLOWS:

**Video Conference:** <https://us02web.zoom.us/j/81995192859>

**OR**

**Phone:** 1 (669) 900-6833 - Webinar ID: 819 9519 2859

## **PUBLIC COMMENT INSTRUCTIONS**

If you wish to provide comments, you may do so as follows:

**1. ADVANCE CORRESPONDENCE, TO BECOME PART OF THE RECORD:**

Submit public comment of any length to [tsabha@cityofpasadena.net](mailto:tsabha@cityofpasadena.net) prior to the meeting day. Please be aware that, while these comments will be provided to the members of the body and will become part of the meeting record, they will not be read aloud.

**2. COMMENTS TO BE READ ALOUD AT THE MEETING:**

Submit public comment of up to 200 words regarding items on the agenda to: <https://www.cityofpasadena.net/commissions/public-comment/>. The body reserves the right to summarize comments if necessary for the orderly and timely flow of the meeting. All comments in their entirety will become part of the meeting record.

Public comments will be limited to matters on this agenda.

If you need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act because you are unable to participate electronically as set forth above, please contact the Parks, Recreation and Community Services Department as soon as possible at (626) 744-7295 or [tsabha@cityofpasadena.net](mailto:tsabha@cityofpasadena.net).



**AGENDA**  
**SPECIAL MEETING**  
**ACCESSIBILITY AND DISABILITY COMMISSION**  
**Tuesday, September 22, 2020**  
**5:30 P.M.**

1. **CALL TO ORDER; ROLL CALL**
2. **APPROVAL OF MINUTES**
  - AUGUST 25, 2020\*
3. **OLD BUSINESS**
  - **ACTION ITEM**
    - ESTABLISH COMMISSION WORK PLAN FOR FY 2020-2021\*
4. **NEW BUSINESS**
  - **INFORMATION ITEM**
    - DISCUSS RECOGNITION OF COMMISSIONERS SHARON ROGERS AND MICHAEL WARNER II FOR THEIR CONTRIBUTIONS TO THE PASADENA iBOOKCLUB
5. **COMMENTS AND UPDATES**
  - STAFF COMMENTS
  - COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS
6. **SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS**
7. **ADJOURNMENT**

\*Attachment

Note to Public: Public comment is limited to items on this special meeting agenda and will be heard at the time the item is considered.

POSTING STATEMENT: I HEREBY CERTIFY that this Agenda, in its entirety was posted on the City Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on or before the 17<sup>th</sup> day of September 2020, by 5:30 p.m. The agenda may be viewed at the City's website at: [www.cityofpasadena.net/commissions/accessibility-and-disability-commission](http://www.cityofpasadena.net/commissions/accessibility-and-disability-commission).



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James Farr, Chair  
Accessibility and Disability Commission



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Tamer Sabha, Recording Secretary



**\*DRAFT MINUTES\***

**CITY OF PASADENA  
ACCESSIBILITY AND DISABILITY COMMISSION  
SPECIAL MEETING  
TUESDAY, AUGUST 25, 2020  
5:00 PM**

**COMMISSIONERS PRESENT:** Cy Estabrook, James Farr, Danielle Friberg, Andrea Jennings, Jorge Lambrinos, Sharon Rogers, Martin Sweeney, Michael Warner II, Mark Waterson

**COMMISSIONERS ABSENT:** None

**STAFF PRESENT:** Ali Everett, Tamer Sabha

**1. CALL TO ORDER; ROLL CALL**

Chair Sweeney called the meeting to order at 5:02 PM. Staff (Sabha) called the roll and a quorum was established for the Commission.

**2. WELCOME**

- **WELCOME TO NEW COMMISSIONER DANIELLE FRIBERG (DISTRICT 1)**  
Chair Sweeney welcomed new Commissioner Danielle Friberg (District 1), who introduced herself and shared her background and experience related to the work of the Commission.

**3. APPROVAL OF MINUTES**

After review, it was moved (Farr) and seconded (Rogers) to approve the Minutes of the July 28, 2020 meeting with the correction of designating Commissioner Lambrinos' absence as excused. (Motion carried) (Abstain: Lambrinos, Waterson)

<b>COMMISSIONER</b>	<b>IN FAVOR</b>	<b>ABSTAIN</b>
Sweeney	X	
Estabrook	X	
Friberg	X	
Lambrinos		X
Farr	X	
Rogers	X	
Warner II	X	
Jennings	X	
Waterson		X

**4. OLD BUSINESS**

- **UPDATE FROM THE ROBERT GORSKI ACCESS AWARD AD HOC COMMITTEE REGARDING AWARD CRITERIA**

On behalf of the ad hoc committee, Chair Sweeney presented the following three award options discussed by the committee:

1. Recognition of one awardee annually, with clear and specific value placed on of the importance of being mindful of contributions from everyone, particularly minority and underrepresented communities.
2. Recognition of multiple honorees at an annual awards event. Honorees may include individuals, businesses, and/or media.
3. Recognition of one awardee annually plus designation of Access Ambassadors to provide representation at community events such as the Black History and Latino Heritage Parades and Festivals.

Discussion followed, including agreement that the award should be given annually in conjunction with recognizing the anniversary of the Americans with Disabilities Act in July.

Chair Sweeney asked Staff (Everett) to research whether there is precedent for the City giving an award to an honoree selected by an advisory body. For an advisory body selecting an award honoree and the award given by the City.

Chair Sweeney dissolved the Robert Gorski Access Award ad hoc committee after completing the assigned task of proposing award criteria for discussion by the Commission.

## 5. NEW BUSINESS

- REVIEW AND APPROVE YEAR END REPORT OF ACCOMPLISHMENTS FOR FY 2019-2020

Commissioner Farr commented for the record that the Commission was unable to complete some objectives in work plan for FY 2019-2020 due COVID-19 and the Safer at Home Order.

After discussion, it was moved (Farr) and seconded (Estabrook) to approve the Year End Report of Accomplishments for FY 2019-2020. (Motion unanimously carried)

COMMISSIONER	IN FAVOR
Sweeney	X
Estabrook	X
Friberg	X
Lambrinos	X
Farr	X
Rogers	X
Warner II	X
Jennings	X
Waterson	X

- **REPORT FROM NOMINATING COMMITTEE FOR RECOMMENDED FY 2020-2021 COMMISSION OFFICERS**

The Nominating Committee made the following recommendations:

- Chair: James Farr
- Vice-Chair: Andrea Jennings (the Nominating Committee initially nominated Cy Estabrook, however he already completed two consecutive terms as Vice-Chair in FY 2018-2019 and FY 2019-2020)

- **ELECT COMMISSION OFFICERS FOR FY 2020-2021**

After discussion, it was moved (Lambrinos) and seconded (Sweeney) to accept the Nominating Committee’s recommendation to elect Commissioner Farr as Chair and Commissioner Jennings as Vice-Chair for FY 2020-2021. (Motion unanimously carried)

<b>COMMISSIONER</b>	<b>IN FAVOR</b>
Sweeney	x
Estabrook	x
Friberg	x
Lambrinos	x
Farr	x
Rogers	x
Warner II	x
Jennings	x
Waterson	x

- **ESTABLISH COMMISSION WORK PLAN FOR FY 2020-2021**

The Commission brainstormed topics for objectives for the FY 2020-2021 work plan. Suggested topics included:

- Census
- Voting
- Culture/Art
- Social Justice
- Health Disparity
- Impact of Police Violence on People with Disabilities
- Public Safety
- Access to Healthcare Information
- Digital Accessibility
- Housing
- iBookClub
- Disability Data Survey
- Transportation
- Outreach
- Robert Gorski Access Award

## **6. COMMENTS AND UPDATES**

- **STAFF COMMENTS**

Staff (Everett) made the following comments:

- The Burbank Advisory Council on Disabilities extended an invitation to the Commission to attend a meeting to discuss high speed rail on Thursday, August 27 at 1:00pm on Zoom;

- Southern California Resources Services for Independent Living (SCRS-IL) is holding a speaker panel on Wednesday, September 9 from 1:00pm-2:30pm on the topic of COVID-19 and mobility, with speakers from Access Services and LA Metro;
- Updated Commissioners on staff roles; and
- Reminded the Commission that a roll call vote is not required for meeting adjournment.

▪ **COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS**

Commissioner Rogers commented that her colleague Dr. Lesly Mayne is working on article about the iBookClub, as well as a communication ability profile for employers and employees.

Commissioner Waterson welcomed Commissioner Friberg, and is excited for the future work of the Commission.

Commissioner Farr commented that, as a newly-elected Chair, he is here to support and empower the work of the Commission.

Commissioner Lambrinos congratulated Commissioners Farr and Jennings on their new roles as officers in FY 2020-2021, welcomed Commissioner Friberg, and thanked staff for their work.

Commissioner Jennings welcomed Commissioner Friberg, congratulated Chair-elect Farr, and shared that she is humbled to serve as Vice-Chair for FY 2020-2021.

**7. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS**

- None

**8. ADJOURNMENT**

It was moved (Lambrinos) and seconded (Estabrook) to adjourn the special meeting. (Motion unanimously carried) The meeting was adjourned at 7:18 PM.



## **Accessibility and Disability Commission Proposed Topics for the FY 2020-2021 Work Plan**

- Census
- Voting
- Culture/Art
- Social Justice
- Health Disparity
- Impact of Police Violence on People with Disabilities
- Public Safety
- Access to Healthcare Information
- Digital Accessibility
- Housing
- iBookClub
- Disability Data Survey
- Transportation
- Outreach
- Robert Gorski Access Award