



**SPECIAL MEETING
HEARING OFFICER AGENDA
Wednesday, October 21, 2020
5:30 P.M.**

HEARING OFFICER

Alex Garcia

STAFF

David Sinclair, Senior Planner
Jennifer Driver, Planner
Kent Lin, Associate Planner
Alison Walker, Assistant Planner
Tess Varsh, Recording Secretary

Hearing Officer meetings are held on the 1st and 3rd Wednesday of each month.

Agendas and related documents are available for public review on the City website at:
www.cityofpasadena.net/commissions/hearing-officer/

To request meeting materials in alternative formats or other disability-related modifications or accommodations necessary to facilitate meeting participation, please contact the Planning and Community Development Department as soon as possible at (626) 744-7374 or tmolinar@cityofpasadena.net. Providing at least 72-hour advance notice will help ensure availability.

Language translation services may also be requested with 72-hour advance notice by calling (626) 744-7374. Habrá servicio de interpretación disponible para éstas juntas llamando (626) 744-7374 al por lo menos con 24 horas de anticipación.

PUBLIC PARTICIPATION

PURSUANT TO EXECUTIVE ORDER N-29-20 ISSUED BY GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, THE FOLLOWING MEETING WILL TAKE PLACE ***SOLELY BY TELECONFERENCE/VIDEOCONFERENCE***.

MEMBERS OF THE PUBLIC MAY PARTICIPATE ELECTRONICALLY IN THE OPEN SESSION PORTION OF THE MEETING.

ACCESS TO THE MEETING IS AS FOLLOWS:

Video Conference: <https://us02web.zoom.us/j/83101142883>

OR

Phone: 1 (669) 900-6833 - Webinar ID: 831 0114 2883

PUBLIC COMMENT INSTRUCTIONS

If you wish to provide comment, you may do so as follows:

1. ADVANCE CORRESPONDENCE, TO BECOME PART OF THE RECORD:

Submit public comment of any length to tmolinar@cityofpasadena.net prior to the meeting day. Please be aware that, while these comments will be provided to the members of the body and will become part of the meeting record, they will not be read aloud.

2. COMMENTS TO BE READ ALOUD AT THE MEETING:

At the start of the meeting, you may submit public comment of up to 200 words regarding items on the agenda to: www.cityofpasadena.net/planning/public-comment. The body reserves the right to summarize comments if necessary for the orderly and timely flow of the meeting. All comments in their entirety will become part of the meeting record. Comments will not be accepted after the public comment period has closed.

Public comments will be limited to matters on this agenda.

If you need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act because you are unable to participate electronically as set forth above, please contact the Planning and Community Development as soon as possible at (626) 744-7374 or tmolinar@cityofpasadena.net.



**AGENDA
SPECIAL MEETING
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Wednesday, October 21, 2020
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1. **READING OF PROCEDURES**
2. **PUBLIC HEARINGS**

MINOR CASES

A. MV #11906: 81 GRACE TERRACE– COUNCIL DISTRICT #6

Minor Variance: To allow a 20'-2" front setback, where the Zoning Code requires a minimum front setback of 25 feet. The request is associated with the addition of a new two-story deck/patio to an existing two-story, single-family residence located within the RS-6-HD (Single-family residence, 0-6 dwelling units per acre, Hillside District Overlay) zoning district.

Staff Recommendation:

- 1) Find that the project is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15301 (Class 1, Existing Facilities); and
- 2) Approve the Minor Variances with conditions.

Case Manager: Jennifer Driver

REGULAR CASES

B. NDP #6821: 3810 GREENHILL ROAD – COUNCIL DISTRICT #4

Neighborhood Development Permit: To allow one-story additions totaling 1,664 square-feet to the front and rear of an existing one-story, single-family residence. The subject site is located within the RS-6-ND (Single-Family Residential, Neighborhood Overlay District) zoning district. A Neighborhood Development Permit is required for a proposed addition that would be visible from a public right-of-way.

Staff Recommendation:

- 1) Find that the project is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15301, (Class 1, Existing Facilities); and
- 2) Approve the Neighborhood Development Permit with conditions.

Case Manager: Kent Lin

C. TIME EXTENSION FOR TPM #72866: 500 S. PASADENA AVENUE – COUNCIL DISTRICT #6

Time Extension to Parcel Map: To allow a one-year time extension for Tentative Parcel Map #72866 to subdivide one existing parcel into two legal parcels. As approved by the Hearing Officer on October 1, 2014, the subdivision process would create two parcels and result in the following: Parcel #1 will be 19,643 square feet in size with an existing 3,588 square-foot single-story commercial building and Parcel #2 will be 11,513 square feet in size with an existing 1,989 square-foot single story commercial building.

Staff Recommendation:

- 1) Find that the project is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15305 (Class 5, Minor Alterations in Land Use Limitations); and
- 2) Approve the Time Extension for TPM #72866.

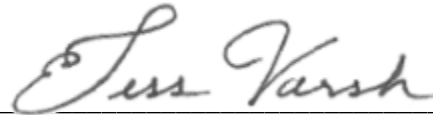
Case Manager: Alison Walker

3. ADJOURNMENT

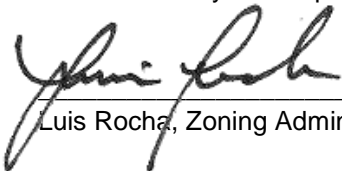
POSTING STATEMENT: I HEREBY CERTIFY that this Agenda, in its entirety was posted on the City Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on or before the 16th day of October 2020, by 5:30 p.m. The agenda will also be posted at the Hale Building, 175 N. Garfield Avenue, and the agenda may be viewed at the City's website at: www.cityofpasadena.net/commissions/hearing-officer/.



David M. Reyes, Director of Planning
and Community Development



Tess Varsh, Recording Secretary



Luis Rocha, Zoning Administrator