

**\*MINUTES\***



**CITY OF PASADENA  
NORTHWEST COMMISSION  
SPECIAL MEETING  
Tuesday, December 8, 2020  
6:30 P.M.**

**COMMISSIONERS PRESENT:** Carla Boykin, Ryan Bell, Christina Budai (joined at 7:26pm), Alfred Carr, Kimberly Douglas, Jessica Rivas, Cindy Schnuelle, Allen Shay, Beverly Sims

**COMMISSIONERS ABSENT:** None

**STAFF PRESENT:** Lola Osborne, Tamer Sabha

**1. CALL TO ORDER; ROLL CALL**

Chair Carr called the meeting to order at 6:33 PM. Staff (Sabha) called the roll and a quorum was established for the Commission.

**2. APPROVAL OF MINUTES**

After review, it was moved (Rivas) and seconded (Shay) to approve the minutes of the November 10, 2020 meeting. (Motion unanimously carried)

<b>COMMISSIONER</b>	<b>IN FAVOR</b>
Carr	X
Shay	X
Boykin	X
Sims	X
Schnuelle	X
Rivas	X
Bell	X
Douglas	X

**3. UPDATE FROM LT. MARCIA TAGLIORETTI (PASADENA POLICE DEPARTMENT)**

Lt. Taglioretti presented the Statistical Report on incidents and traffic collision information for November 2020. Questions from the Commission followed.

The Commission requested a report of all incidents that have taken place at Villa Park from 2019-2020.

**4. NEW BUSINESS**

- REVIEW OF PROPOSED MINOR MODIFICATIONS TO THE NORTHWEST COMMISSION RULES AND REGULATIONS – LOLA OSBORNE (STAFF, DEPUTY DIRECTOR)

Staff (Osborne) reviewed the proposed modifications to the Northwest Commission Rules and Regulations in order to align it with Pasadena Municipal Code 2.95. Questions and feedback from the Commission followed.

**CONSIDERATION OF A RECOMMENDATION TO THE CITY COUNCIL REGARDING THE COMPOSITION OF THE POLICE OVERSIGHT COMMISSION – CHAIR, ALFRED CARR**

After discussion, it was moved (Carr) and seconded (Rivas) to approve the statement and attachment with modifications to exclude any references to the Civilian Oversight of the Pasadena Police (CICOPP) and Pasadenans Organizing for Progress (POP) and update the attachment. (Motion carried) (Opposed: Shay, Boykin) (Abstain: Sims, Schnuelle)

<b>COMMISSIONER</b>	<b>IN FAVOR</b>	<b>OPPOSED</b>	<b>ABSTAIN</b>
Carr	X		
Shay		X	
Boykin		X	
Sims			X
Budai	X		
Schnuelle			X
Rivas	X		
Bell	X		
Douglas	X		

**5. OLD BUSINESS**

- **UPDATE OF STRATEGIC PLAN FOR FY 2020-2021**

After discussion, it was moved (Carr) and seconded (Sims) to approve the updates to the strategic plan. (Motion unanimously carried)

<b>COMMISSIONER</b>	<b>IN FAVOR</b>
Carr	X
Shay	X
Boykin	X
Sims	X
Budai	X
Schnuelle	X
Rivas	X
Bell	X
Douglas	X

- **RECOMMEND ADDITIONS TO THE STRATEGIC PLAN FORMAT – COMMISSIONER SCHNUELLE**

The Commission discussed drafting an updated mission statement to be included on the first page of the strategic plan document. Staff (Osborne) clarified information about the current Northwest Commission’s purpose and functions serves as the mission statement for the Commission.

## **6. COMMENTS AND UPDATES**

### **▪ STAFF COMMENTS**

Staff (Osborne) provided the following comments:

- The Department of Transportation has asked that a member of the CIP ad hoc committee volunteer to join the Pedestrian Masterplan Advisory Committee. Vice-Chair Shay volunteered to join the committee; and
- Thanked the Commission for their commitment this year and wished them safe and happy holiday with their families.

### **▪ COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS**

Chair Carr thanked staff and Commissioners for their work.

Vice-Chair Shay thanked the Commissioners for their work.

Commissioner Boykin thanked staff for their work this year and wished the Commission a happy and safe holiday.

Commissioner Sims wished the Commission a happy holiday and thanked staff for their work this year.

Commissioner Budai thanked the Commission for their hard work and wished them a happy holiday.

Commissioner Schnuelle thanked staff for their work with the Commission.

Commissioner Bell thanked staff and wished them a happy holiday.

Commissioner Douglas thanked staff for their work with the Commission, and thanked Commissioners for their work in bringing action items to meetings.

## **7. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETING**

- None

## **8. ADJOURNMENT**

It was moved (Schnuelle) and seconded (Bell) to adjourn the special meeting. (Motion unanimously carried) The meeting was adjourned at 9:10 PM.

**/s/ Alfred L. Carr**

Alfred L. Carr, Chair  
Northwest Commission

**/s/ Tamer Sabha**

Tamer Sabha, Recording Secretary  
Parks, Recreation and Community Services Department