



**Action Minutes
Design Commission
Tuesday January 12, 2021**

**Special Public Meeting at 4:30 p.m.
Virtual Meeting**

For a complete and detailed recap of the meeting, please log on to:
<https://www.cityofpasadena.net/commissions/audio-video-recordings/>

1. **ROLL CALL** – Chair Carpenter called the meeting to order at 4:30 p.m.
Present: Commissioners Carpenter, Chiao, Potter, Rao, Sales, Sepulveda and Toro
Absent: Commissioner Barar (unexcused)
Staff: Leon White, Kevin Johnson, and Michi Takeda

2. **APPROVAL OF MINUTES** –
Motion to approve **November 17, 2020** minutes was moved and second by Commissioners Chiao and Rao; Commissioners Toro, Sepulveda, and Potter abstain; Commissioner Barar was absent; no opposition, the minutes were approved.
Motion to approve **December 8, 2020** minutes was moved and second by Commissioners Sepulveda and Rao; Commissioners Carpenter and Potter abstain; Commissioner Barar was absent; no opposition, the minutes were approved.

3. **MAJOR CHANGE TO THE APPROVED PROJECT**
 - A. **39 S. LOS ROBLES AVE – (COUNCIL DISTRICT 6)**
Changes to a previously approved application for Final Design Review for a new mixed-use building that is under construction at 39 S. Los Robles Avenue (Paseo Colorado Block D). The proposed changes include removing a rooftop pergola element and replacing it with a stepped cornice, reducing the width of a storefront bay and reconfiguring a grouping of windows along the Colorado Boulevard frontage.

(Case Planner: K. Johnson)
Owner/Applicant: Dicken Joshi
Architect: Adept Architecture, LLC

Public Comments: None

Commission Comments:

- Graphics shall be incorporated into the opaque glazing along Los Robles Avenue to direct attention to the new pedestrian access to the Paseo Colorado at that location.
- Revisit the mass, materiality and color of the cornice element to reinstate a complete design solution that more closely resembles the intent of the original design. In addition, review the design of the privacy screens.

Motion:

Moved and seconded by Commissioners Sales and Toro.

AYES: Commissioners Carpenter, Chiao, Potter, Rao, Sales, Sepulveda and Toro
NOES: None
ABSENT: Commissioner Barar
ABSTAIN: None
APPROVED: 7-0-1

4. COMMENTS AND REPORTS FROM STAFF

Staff reported that the Historic Preservation Ordinance was approved at City Council on Monday, January 11, 2021.

5. COMMENTS AND REPORTS FROM COMMISSION - None

6. COMMENTS AND REPORTS FROM COMMITTEES

- The following commissioners volunteered: Potter for the Urban Forestry Advisory Committee; Sales and Rao for the Concept Design Review Application Subcommittee; Barar for Las Encinas & Specific Plan; Carpenter for SpaceBank, and Sales for Olivewood
- It was requested to move all the inactive subcommittees to a pending group.

1. **Urban Forestry Advisory Committee** - (TBD, Carpenter) No Report
2. **Historic Preservation Commission** - (Potter) No Report
3. **Planning Commission** - (Barar) No Report
4. **Transportation Advisory Commission** - (Sales) No Report
5. **Arts & Culture Commission** - (Sepulveda)
 - Commissioner Sepulveda reported that they have their annual Planning of the Year Ahead retreat this coming Thursday.
6. **Concept Design Review Application Subcommittee** - (TBD, Toro) No Report
7. **Las Encinas Psychiatric Hospital & Barn Subcommittee** - (Carpenter, TBD) No Report
8. **Specific Plan Implementation Process Subcommittee** - (TBD, Rao, TBD) No Report
9. **100 West Walnut St. Subcommittee (PARSONS)** - (Toro, Chiao, TBD) No Report
10. **Olivewood (North and South) Subcommittee** - (TBD, Chiao, TBD) No Report
11. **130-140 N. Fair Oaks Avenue Subcommittee** - (TBD, TBD, TBD) No Report
12. **3200 East Foothill Boulevard (SpaceBank)** - (Chiao, TBD) No Report
13. **94 S. Los Robles Avenue (Kaiser)** - (TBD, TBD, Chiao) No Report
14. **1539 East Howard St. (EF Academy)** – (Toro, Chiao, TBD) No Report
15. **Design Awards Subcommittee** – (TBD, TBD) No Report

7. ADJOURNMENT – Chair Carpenter adjourned the meeting at 6:18 p.m.



Leon White, Principal Planner



Michi Takeda, Recording Secretary