

**\*DRAFT MINUTES\***



**CITY OF PASADENA  
NORTHWEST COMMISSION  
SPECIAL MEETING  
Tuesday, January 12, 2021  
6:30 P.M.**

**COMMISSIONERS PRESENT:** Carla Boykin, Ryan Bell, Christina Budai, Alfred Carr, Kimberly Douglas, Jessica Rivas, Cindy Schnuelle, Allen Shay, Beverly Sims

**COMMISSIONERS ABSENT:** None

**STAFF PRESENT:** Lola Osborne, Tamer Sabha

**1. CALL TO ORDER; ROLL CALL**

Chair Carr called the meeting to order at 6:31 PM. Staff (Sabha) called the roll and a quorum was established for the Commission.

**2. APPROVAL OF MINUTES**

After review, it was moved (Schnuelle) and seconded (Shay) to approve the minutes of the December 8, 2020 meeting. (Motion unanimously carried)

<b>COMMISSIONER</b>	<b>IN FAVOR</b>
Carr	X
Shay	X
Boykin	X
Sims	X
Budai	X
Schnuelle	X
Rivas	X
Bell	X
Douglas	X

**3. UPDATE FROM LT. MARCIA TAGLIORETTI (PASADENA POLICE DEPARTMENT)**

Lt. Taglioretti presented the Statistical Report on incidents and traffic collision information for December 2020, and also shared a report of all incidents that have taken place at Villa Parke from 2019-2020, as requested by the Commission during the December 2020 meeting. Questions from the Commission followed.

**4. NEW BUSINESS**

- NONE

**5. OLD BUSINESS**

- RECOMMEND AMENDMENTS TO THE NORTHWEST COMMISSION RULES AND REGULATIONS, SUBJECT TO CITY COUNCIL APPROVAL – LOLA OSBORNE (STAFF, DEPUTY DIRECTOR)

After discussion, it was moved (Schnuelle) and seconded (Shay) to approve the recommended amendments to the Northwest Commission Rules and Regulations. (Motion unanimously carried)

COMMISSIONER	IN FAVOR
Carr	X
Shay	X
Boykin	X
Sims	X
Budai	X
Schnuelle	X
Rivas	X
Bell	X
Douglas	X

- RECOMMENDED AMENDMENTS TO THE PASADENA MUNICIPAL CODE CHAPTER 2.95, SUBJECT TO CITY COUNCIL APPROVAL BY ORDINANCE – LOLA OSBORNE (STAFF, DEPUTY DIRECTOR)

After discussion, it was moved (Rivas) and seconded (Bell) to approve the recommended amendments to the Pasadena Municipal Code Chapter 2.95. (Motion unanimously carried)

COMMISSIONER	IN FAVOR
Carr	X
Shay	X
Boykin	X
Sims	X
Budai	X
Schnuelle	X
Rivas	X
Bell	X
Douglas	X

- CONSIDERATION OF AN AMENDED RECOMMENDATION TO THE CITY COUNCIL REGARDING THE COMPOSITION OF THE POLICE OVERSIGHT COMMISSION – CHAIR, ALFRED CARR

After discussion, it was moved (Douglas) and seconded (Sims) to approve the amended recommendation to the City Council regarding the composition of the Police Oversight Commission and to add a footnote that gives reference to the Pasadena Organizing for Progress (POP) recommended criteria. (Motion carried) (Abstain: Boykin, Schnuelle, Shay, Sims)

COMMISSIONER	IN FAVOR	ABSTAIN
Carr	X	
Shay		X
Boykin		X
Sims		X
Budai	X	
Schnuelle		X
Rivas	X	
Bell	X	
Douglas	X	

- UPDATE OF STRATEGIC PLAN FOR FY 2020-2021  
 After discussion, it was moved (Rivas) and seconded (Schnuelle) to accept the updates to the strategic plan for FY 2020-2021. (Motion unanimously carried)

COMMISSIONER	IN FAVOR
Carr	X
Shay	X
Boykin	X
Sims	X
Budai	X
Schnuelle	X
Rivas	X
Bell	X
Douglas	X

## 6. COMMENTS AND UPDATES

- STAFF COMMENTS

Staff (Osborne) provided the following comments:

- Asked the Commission to consider an earlier start time of 4:00pm for the February 9 meeting;
- Shared information about Black History events in February that will be virtual; and
- Staff will send out information about the MLK Community Coalition event on Monday, January 18.

- COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS

Commissioner Boykin commented on this being her last meeting with the Northwest Commission.

Commissioner Bell asked Staff (Osborne) about the process of receiving unofficial meeting minutes before agenda packets are posted.

Commissioner Douglas commented on receiving an email from the City Clerk asking Complete Count Committee members (2020 Census) to brainstorm outreach ideas regarding COVID-19 vaccinations.

**7. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETING**

- Housing Department presentation on the Housing Element
- Presentation regarding Community Development Block Grant (CDBG) City Set-Aside Projects – Randy Mabson (Staff, Program Coordinator)

**8. ADJOURNMENT**

It was moved (Shay) and seconded (Schnuelle) to adjourn the special meeting. (Motion unanimously carried) The meeting was adjourned at 7:53 PM.

**/s/ Alfred L. Carr**

Alfred L. Carr, Chair  
Northwest Commission

**/s/ Tamer Sabha**

Tamer Sabha, Recording Secretary  
Parks, Recreation and Community Services Department