



## ACTION MINUTES

### SPECIAL MEETING ARTS & CULTURE COMMISSION Thursday, January 14, 2020-2:00pm Virtual Meeting

#### 1. ROLL CALL

Chair Daniel Yen called the meeting to order at 2:00 p.m.

**Commissioners Present:** Commissioner Metoyer, Commissioner Campbell, Commissioner Harnagel, Commissioner Jones, Commissioner Hansen, Commissioner Sepulveda, Commissioner Leon and Commissioner Gutierrez and Commissioner Yen.

**Commissioners Absent:** None

**Staff Present:** Rochelle Branch, Cultural Affairs Division Manager; Wendy Miller, Public Art Curator; and Patricia Valencia, Cultural Affairs Senior Office Assistant.

#### 2. APPROVAL OF MINUTES

**A. January 14, 2021** – Commissioner Jones noted that item 6B was incorrect: she stated that she was assigned to the Community Development Subcommittee not the Public Art Subcommittee. **Action:** Commissioner Jones moved to approve the minutes with edits. Commissioner Metoyer seconded. Motion approved with abstentions from Commissioner Leon and Commissioner Gutierrez

#### 3. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA – None

#### 4. STAFF RECOMMENDATIONS

**A. Review and Approval, FY2021-2022 Annual Grants Program Guidelines** – Rochelle Branch provided a brief overview of the Annual Grant Program and Jayme Filippini, Annual Grants Program Coordinator, provided a summary of changes to the Guidelines for FY 2021-2022. **Action:** Commissioner Metoyer made a motion to approve the FY 2021-2022 Annual Program Guidelines. Commissioner Harnagel seconded. Motion approved by unanimous vote.

#### 5. COMMENTS AND REPORTS FROM COMMITTEES

**A. Community Development Subcommittee** – None

**B. Grants Subcommittee** – None

**C. Public Art Subcommittee** – Commissioner Metoyer and Wendy Miller provided brief comments on current projects.

**D. Design Commission** – None

**6. COMMENTS AND REPORTS FROM COMMISSIONERS**

**A. Comments From The Chair** – Chair Yen reminded everyone of the scheduled Commission Retreat.

**7. ADJOURNMENT**

There being no further business to discuss, Chair Yen called for a motion to adjourn. **ACTION:** Commissioner Metoyer moved to adjourn the meeting. Commissioner Jones seconded. Motion carried by unanimous vote.

This meeting was adjourned at 2:15 p.m.

---

Patricia Valencia, Recording Secretary

DRAFT