



## ACTION MINUTES

### SPECIAL MEETING ARTS & CULTURE COMMISSION Thursday, February 11, 2021-2:00pm Virtual Meeting

#### 1. ROLL CALL

Chair Daniel Yen called the meeting to order at 2:01 p.m.

**Commissioners Present:** Commissioner Metoyer, Commissioner Campbell, Commissioner Harnagel, Commissioner Jones, Commissioner Hansen, Commissioner Leon, Commissioner Gutierrez and Commissioner Yen.

**Commissioners Absent:** Commissioner Sepulveda

**Staff Present:** Rochelle Branch, Cultural Affairs Division Manager; Wendy Miller, Public Art Curator; and Patricia Valencia, Cultural Affairs Senior Office Assistant.

#### 2. APPROVAL OF MINUTES

**A. January 14, 2021** – There being no discussion, Chair Yen called for a motion to approve the minutes.  
**Action:** Commissioner Jones moved to approve the minutes from January 14, 2021. Commissioner Campbell seconded. Motion approved by unanimous vote.

#### 3. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA – None

#### 4. STAFF RECOMMENDATIONS – These agenda items were taken out of sequence.

- A. Review and Approval of the Arts & Culture Commission FY 2019-2020 Workplan Status Report** – Rochelle Branch provided a brief review of the FY 2019-2020 Workplan Status Report. **Action:** Commissioner Hansen made a motion to approve the FY 2019-2020 Workplan Status Report. Commissioner Jones seconded. Motion approved by unanimous vote.
- B. Review and Approval of the Arts & Culture Commission FY 2020-2021 Workplan** – Rochelle Branch provided a brief overview of the FY 2020-2021 Workplan. **Action:** Commissioner Campbell made a motion to approve the FY 2020-2021 Workplan. Commissioner Harnagel seconded. Motion approved by unanimous vote.
- C. Review and Approval of the Arts & Culture Commission FY 2019-2020 Attendance Record** – Rochelle Branch provided a brief review of the FY 2019-2020 Arts & Culture Commission Attendance Record. **Action:** Commissioner Hansen made a motion to approve the FY 2019-2020 Arts & Culture Commission Attendance Record. Commissioner Metoyer seconded. Motion approved with Commissioner Jones and Commissioner Hansen abstaining.

**5. INFORMATIONAL ITEMS**

- A. Cultural Signage at 10 W Walnut St/Parsons Campus – Presentation of Cultural Signage Plan by Lincoln Properties.** – Wendy Miller provided background on the Parsons Cultural Signage project and introduced the presenters: Mark Workman, Lincoln Property Company; Jen Bressler, Hunt Design; and Heather Lindquist, Harvest Moon Studio. After providing a detailed description of the project, the presenters welcomed the Commissioners’ feedback on this information only item.

**6. COMMENTS AND REPORTS FROM COMMITTEES**

- A. Community Development Subcommittee** –The Subcommittee members reviewed the Workplan and Workplan Status Report during their last meeting.
- B. Grants Subcommittee** – None
- C. Public Art Subcommittee** – The Subcommittee members reviewed the Workplan and Workplan Status Report during their last meeting.
- D. Design Commission** – None

**7. COMMENTS AND REPORTS FROM COMMISSIONERS**

- A. Comments From The Chair** –Vice-Chair Gutierrez thanked everyone for attending the Commission Meeting.
- B. Appointment of Community Development Subcommittee Chair** – Vice-Chair Gutierrez announced that Commissioner Leon has been appointed as Chair of the Community Development Subcommittee.

**8. ADJOURNMENT**

There being no further business to discuss, Vice-Chair Gutierrez moved to adjourn the meeting. Commissioner Harnagel seconded. Motion was carried by unanimous vote.

This meeting was adjourned at 3:22 p.m.

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Patricia Valencia, Recording Secretary