



ACTION MINUTES

SPECIAL MEETING ARTS & CULTURE COMMISSION Thursday, April 8, 2021-2:00pm Virtual Meeting

1. ROLL CALL

Commissioner Campbell called the meeting to order at 2:06 p.m.

Commissioners Present: Commissioner Metoyer, Commissioner Campbell, Commissioner Harnagel, Commissioner Hansen, Commissioner Sepulveda, and Commissioner Yen.

Commissioners Absent: Commissioner Leon, Commissioner Jones and Commissioner Gutierrez

Staff Present: Rochelle Branch, Cultural Affairs Division Manager and Patricia Valencia, Cultural Affairs Senior Office Assistant.

2. APPROVAL OF MINUTES

A. March 11, 2021 – There being no discussion, Commissioner Campbell called for a motion to approve the minutes. **Action:** Commissioner Metoyer moved to approve the March 11, 2021 minutes. Commissioner Harnagel seconded. Motion was approved.

3. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA – None

4. INFORMATIONAL ITEMS – None

5. STAFF RECOMMENDATIONS

A. Proposed Meeting Time Change for Special Meetings- Rochelle Branch gave a brief introduction of the agenda item. The Commission had a short discussion and agreed on moving the special meetings to 4:30 pm on the second Thursday of the month.

6. COMMENTS AND REPORTS FROM COMMITTEES

A. Community Development Subcommittee –None

B. Grants Subcommittee – None

C. Public Art Subcommittee – Commissioner Metoyer provided an update on the Community Engagement letter writing campaign.

D. Design Commission – None

7. COMMENTS AND REPORTS FROM COMMISSIONERS

A. Comments from The Chair – None

B. Review and Approval of Community Engagement Letter Writing Campaign-Letter Template –

Commissioner Metoyer gave a brief overview of the Community Engagement Work Plan item. The members of the Public Art Subcommittee provided an update regarding the letter writing campaign to support this work plan item and welcomed input from the Commission. Commissioner Hansen made a motion to approve the Community Engagement Letter Writing Campaign template. Commissioner Harnagel seconded the motion. Motion was approved.

C. Appointment of Nominating Committee – This item was discussed out of order. Chair Yen announced the appointment of Commissioner Sepulveda as the third member to the Nominating Committee:

Commissioners Harnagel and Commissioner Jones were appointed at the March Commission meeting.

D. Discussion of Multi-Lingual Material – This item was moved to the May Commission Meeting.

8. ADJOURNMENT

There being no further business to discuss, Commissioner Metoyer moved to adjourn the meeting. Commissioner Campbell seconded. Motion was carried by unanimous vote.

The meeting was adjourned at 2:31 p.m.

Patricia Valencia, Recording Secretary