



**SPECIAL MEETING  
ARTS & CULTURE COMMISSION  
THURSDAY, APRIL 8, 2021  
2:00 P.M.**

**MEMBERS**

Daniel Yen, Chair, District 2  
Erica Gutierrez, Vice-Chair, District 5  
Estelle Campbell, Parliamentarian, District 4  
Julius Metoyer, District 1  
Yolanda Sepulveda, District 3  
Mireya Asturias Jones, District 6  
James Harnagel, District 7  
Michelle Leon, Mayor  
Blair Hansen, At Large, District 1

**STAFF**

Rochelle Branch, Cultural Affairs Division Manager  
Patricia Valencia, Senior Office Assistant

Arts & Culture Commission meetings are held on the second Wednesday of each month.

Agendas and related documents are available for public review on the City website at:  
[www.cityofpasadena.net/commissions/arts-culture-commission/](http://www.cityofpasadena.net/commissions/arts-culture-commission/).

*To request meeting materials in alternative formats or other disability-related modifications or accommodations necessary to facilitate meeting participation, please contact the Planning & Community Development Department as soon as possible at (626) 744-7062 or [pvalencia@cityofpasadena.net](mailto:pvalencia@cityofpasadena.net). Providing at least 72-hour advance notice will help ensure availability.*

*Language translation services may also be requested with 72-hour advance notice by calling (626) 744-7062. Habrá servicio de interpretación disponible para éstas juntas llamando al (626) 744-7062 por lo menos con 24 horas de anticipación.*

## **PUBLIC PARTICIPATION**

PURSUANT TO EXECUTIVE ORDER N-29-20 ISSUED BY GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, THE FOLLOWING MEETING WILL TAKE PLACE ***SOLELY BY TELECONFERENCE/VIDEOCONFERENCE.***

MEMBERS OF THE PUBLIC MAY PARTICIPATE ELECTRONICALLY IN THE OPEN SESSION PORTION OF THE MEETING.

ACCESS TO THE MEETING IS AS FOLLOWS:

**Video Conference:** <https://us02web.zoom.us/j/86001204157>

or

**US: (669) 900-6833 - Webinar ID: 860 0120 4157**

## **PUBLIC COMMENT INSTRUCTIONS**

If you wish to provide a comment, you may do so as follows:

**1. ADVANCE CORRESPONDENCE, TO BECOME PART OF THE RECORD:**

Submit public comment of any length to [pvalencia@cityofpasadena.net](mailto:pvalencia@cityofpasadena.net) prior to the meeting day. Please be aware that, while these comments will be provided to the members of the body and will become part of the meeting record, they will not be read aloud.

**2. COMMENTS TO BE READ ALOUD AT THE MEETING:**

At the start of the meeting, you may submit public comment of up to 200 words regarding items on the agenda to: <https://www.cityofpasadena.net/planning/public-comment/>. The body reserves the right to summarize comments if necessary for the orderly and timely flow of the meeting. All comments in their entirety will become part of the meeting record. Comments will not be accepted after the public comment period has closed.

Public comments will be limited to matters on this agent

If you need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act because you are unable to participate electronically as set forth above, please contact the Planning and Community Development Department as soon as possible at (626) 744-7062 or [pvalencia@cityofpasadena.net](mailto:pvalencia@cityofpasadena.net).



**AGENDA  
SPECIAL MEETING  
ARTS & CULTURE COMMISSION  
THURSDAY, APRIL 8, 2021  
2:00 P.M.**

1. ROLL CALL
2. APPROVAL OF MINUTES
  - A. MARCH 11, 2021
3. PUBLIC COMMENT ON MATTERS ON THE AGENDA
4. INFORMATIONAL ITEMS
5. STAFF RECOMMENDATIONS
  - A. PROPOSED MEETING TIME CHANGE FOR SPECIAL MEETINGS
6. COMMENTS AND REPORTS FROM COMMITTEES
  - A. COMMUNITY DEVELOPMENT SUBCOMMITTEE
  - B. GRANTS SUBCOMMITTEE
  - C. PUBLIC ART SUBCOMMITTEE
  - D. DESIGN COMMISSION
7. COMMENTS AND REPORTS FROM COMMISSIONERS
  - A. COMMENTS FROM THE CHAIR
  - B. REVIEW AND APPROVAL OF COMMUNITY ENGAGEMENT LETTER  
WRITING CAMPAIGN-LETTER TEMPLATE
  - C. DISCUSSION OF MULTI-LINGUAL MATERIAL
  - D. APPOINTMENT OF NOMINATING COMMITTEE
8. ADJOURNMENT

POSTING STATEMENT: I HEREBY CERTIFY that this Agenda, in its entirety was posted on the City Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on or before the 6th day of April 2021, by 5:30 p.m. The agenda will also be posted on the bulletin board outside the front entrance of the Hale Building, 175 N Garfield Avenue, and the agenda may be viewed at the City's website at: [www.cityofpasadena.net/commissions/arts-culture-commission/](http://www.cityofpasadena.net/commissions/arts-culture-commission/).

A handwritten signature in purple ink, appearing to read "R. Branch".

Rochelle Branch  
Cultural Affairs Division Manager

A handwritten signature in black ink, appearing to read "Patricia Valencia".

Patricia Valencia, Recording Secretary