



**REGULAR MEETING
HUMAN SERVICES COMMISSION
Wednesday, April 14, 2021
6:00 P.M.**

MEMBERS

Jessica Xie, Chair, District 7
Michael Albrecht, Vice-Chair, District 6
Lila Guirguis, Mayor
Latasha Jamal, District 1
Erica Jaramillo, District 2
Jamie Wright, District 3
Nasir Rasheed, District 4
Jacques Bolton, Agency Representative
Joe Ford, Agency Representative
James Aragon, Pasadena City College
Ana Maria Apodaca, Pasadena Unified School District
Vacant, District 5
Vacant, Agency Representative

STAFF

Lola Osborne, Deputy Director
Tamer Sabha, Recording Secretary

Human Services Commission meetings are held on the 2nd Wednesday of each month.

Agendas and related documents are available for public review on the City website at: <https://www.cityofpasadena.net/commissions/human-services-commission>

To request meeting materials in alternative formats or other disability-related modifications or accommodations necessary to facilitate meeting participation, please contact the Parks, Recreation and Community Services Department as soon as possible at (626) 744-7295 or tsabha@cityofpasadena.net. Providing at least 72-hour advance notice will help ensure availability.

Language translation services may also be requested with 72-hour advance notice by calling (626) 744-7295 or tsabha@cityofpasadena.net. Habrá servicio de interpretación disponible para éstas juntas llamando (626) 744-7295.

PUBLIC PARTICIPATION

PURSUANT TO EXECUTIVE ORDER N-29-20 ISSUED BY GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, THE FOLLOWING MEETING WILL TAKE PLACE **SOLELY BY TELECONFERENCE/VIDEOCONFERENCE.**

MEMBERS OF THE PUBLIC MAY PARTICIPATE ELECTRONICALLY IN THE OPEN SESSION PORTION OF THE MEETING.

ACCESS TO THE MEETING IS AS FOLLOWS:

Video Conference: <https://us02web.zoom.us/j/88497409837>

OR

Phone: 1 (669) 900-6833 - Webinar ID: 884 9740 9837

PUBLIC COMMENT INSTRUCTIONS

If you wish to provide comment, you may do so as follows:

1. ADVANCE CORRESPONDENCE, TO BECOME PART OF THE RECORD:

Submit public comment of any length to tsabha@cityofpasadena.net prior to the meeting day. Please be aware that, while these comments will be provided to the members of the body and will become part of the meeting record, they will not be read aloud.

2. COMMENTS TO BE READ ALOUD AT THE MEETING:

Submit public comment of up to 200 words regarding items on the agenda to: <https://www.cityofpasadena.net/commissions/public-comment/>. The body reserves the right to summarize comments if necessary for the orderly and timely flow of the meeting. All comments in their entirety will become part of the meeting record.

If you need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act because you are unable to participate electronically as set forth above, please contact the Parks, Recreation and Community Services Department as soon as possible at (626) 744-7295 or tsabha@cityofpasadena.net.



**REGULAR MEETING
HUMAN SERVICES COMMISSION
Wednesday, April 14, 2021
6:00 P.M.**

1. **CALL TO ORDER; ROLL CALL**
2. **PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA (PLEASE FOLLOW PUBLIC COMMENT INSTRUCTIONS)**
3. **APPROVAL OF MINUTES**
 - MARCH 10, 2021*
4. **NEW BUSINESS**
 - INFORMATION ITEMS**
 - PRESENTATION FROM THE SAN GABRIEL VALLEY LGBTQ CENTER ON THEIR PROGRAMS AND SERVICES – (CAMILA CAMALEON (SHE/ELLA), PRESIDENT) AND (AARON SAENZ (HE/HIM), EMERITUS BOARD MEMBER)
 - PRESENTATION FROM PASADENA CITY COLLEGE QUEST CENTER ON THEIR PROGRAMS AND SERVICES – (DESIREE HERNANDEZ, COORDINATOR)
 - PRESENTATION FROM THE LATINO EQUITY ALLIANCE ON THEIR PROGRAMS AND SERVICES – (EDDIE MARTINEZ, EXECUTIVE DIRECTOR)
5. **OLD BUSINESS**
 - INFORMATION ITEM**
 - REVIEW OF PASADENA POLICE DEPARTMENT COMMUNITY BRIEF FOR FEBRUARY AND MARCH 2021*
 - ACTION ITEM**
 - COMMISSION WORK PLAN UPDATES AND DISCUSSION*
6. **COMMENTS AND UPDATES**
 - COMMENTS FROM THE CHAIR
 - COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS

- STAFF COMMENTS

7. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS

8. ADJOURNMENT

*Attachment

POSTING STATEMENT: I HEREBY CERTIFY that this Agenda, in its entirety was posted on the City Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on or before the 8th day of April 2021, by 5:30 p.m. The agenda may be viewed at the City's website at: www.cityofpasadena.net/commissions/human-services-commission.



Jessica Xie, Chair
Human Services Commission



Tamer Sabha, Recording Secretary

DRAFT MINUTES



**CITY OF PASADENA
HUMAN SERVICES COMMISSION
SPECIAL MEETING
Tuesday, March 10, 2021
6:00 P.M.**

COMMISSIONERS PRESENT: Ana Maria Apodaca, James Aragon, Michael Albrecht, Jacques Bolton, Joe Ford, Lila Guirguis, Latasha Jamal, Erica Jaramillo (joined at 6:31pm), Nasir Rasheed (joined at 6:15pm), Jamie Wright, Jessica Xie

COMMISSIONERS ABSENT: None

STAFF PRESENT: Lola Osborne, Tamer Sabha

1. CALL TO ORDER; ROLL CALL

Chair Xie called the meeting to order at 6:03 PM. Staff (Sabha) called the roll and a quorum was established for the Commission.

2. APPROVAL OF MINUTES

After review, it was moved (Bolton) and seconded (Jamal) to approve the minutes of the February 10, 2021 special meeting **amended as stated below**. (Motion carried) (Abstain: Ford, Wright)

- **DISCUSSION OF ORGANIZATIONS TO CONTACT REGARDING THE AGENCY REPRESENTATIVE VACANCY**
The Commission discussed the types of organizations they would like staff to contact regarding the Commission's agency representative vacancy.

Prospective Agencies recommended by the Commission

- Incarceration and recidivism
- LGBTQ+
- Low income housing
- Homelessness or housing insecurity
- Early childhood development
- Boys & Girls Club of Pasadena

COMMISSIONER	IN FAVOR	ABSTAIN
Xie	x	
Albrecht	x	
Guirguis	x	
Jamal	x	
Wright		x
Bolton	x	
Ford		x
Aragon	x	

Apodaca	x	
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3. NEW BUSINESS

- PASADENA POLICE DEPARTMENT PRESENTATION ON CITY-WIDE INCIDENTS RELATED TO THE HOMELESS AND COVID-19 – (STAFF, JOHN PEREZ, CHIEF OF POLICE)**

The Commission received a presentation from Police Chief John Perez on the Pasadena Police Department's response to incidents related to COVID-19, social justice demonstrations, and homeless issues. Questions from the Commission followed.

- RECOMMEND APPROVAL OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PY21-22 PUBLIC SERVICE PROJECTS – (STAFF, RANDY MABSON, PROGRAM COORDINATOR)**

After discussion, it was moved (Albrecht) and seconded (Ford) to accept the staff recommendation for ranking of the Community Development Block Grant (CDBG) Program Year 2021-2022 Public Service Projects. (Motion carried) (Abstain: Apodaca, Aragon, Bolton, Wright)

Staff Recommendation:

Ranking #1 – Spirit Awakening Foundation / Mentoring Leaders Program

Ranking #2 – Flintridge Center / Youth of Promise Program

Ranking #3 – Foothill Unity Center / Foothill Unity’s Health Program

Ranking #4 – Foothill Family Service / Building Affinity & Strength through Engagement & Services (BASES)

Ranking #5 – Pasadena Unified School District / Center for Student & Family Services

Ranking #6 – Coffee With A Cause / Transitional Aged Youth Job Training & Employment Expansion Project

COMMISSIONER	IN FAVOR	ABSTAIN
Xie	x	
Albrecht	x	
Guirguis	x	
Jamal	x	
Jaramillo	x	
Wright		x
Rasheed	x	
Bolton		x
Ford	x	
Aragon		x
Apodaca		x

- **RECOMMENDED AMENDMENTS TO THE HUMAN SERVICES COMMISSION RULES AND REGULATIONS, SUBJECT TO CITY COUNCIL APPROVAL**
After discussion, it was moved (Rasheed) and seconded (Jamal) to recommend approval of the recommended amendment to the Human Services Commission Rules and Regulations regarding the appointment of agency members. (Motion unanimously carried)

COMMISSIONER	IN FAVOR
Xie	X
Albrecht	X
Guirguis	X
Jamal	X
Jaramillo	X
Wright	X
Rasheed	X
Bolton	X
Ford	X
Aragon	X
Apodaca	X

4. OLD BUSINESS

- **REVIEW OF PASADENA POLICE DEPARTMENT COMMUNITY BRIEF FOR JANUARY 2021**
The Commission discussed the Pasadena Police Department Community Brief for January 2021 and requested future reports to include information about outcomes for the incidents listed, if they are available by the time the report is shared.
- **REVIEW HUMAN SERVICES COMMISSION PRESENTATION CALENDAR FOR FY 2020-2021**
The Commission reviewed the presentation calendar and Chair Xie commented that all presentations have been confirmed, except the TAYLink (Public Health Department) presentation in April 2021.

The Commission requested rescheduling the TAYLink presentation to July 2021 (FY 2021-2022).

- **COMMISSION WORK PLAN UPDATES AND DISCUSSION**
Chair Xie appointed Commissioner Guirguis to the Mentoring for Young Women of Color ad hoc committee and the Office of the Young Child ad hoc committee.

Chair Xie appointed Commissioners Albrecht (lead), Ford, and Guirguis to the CDBG Scoring Review ad hoc committee.

After discussion, it was moved (Aragon) and seconded (Ford) to accept the updates to the work plan. (Motion unanimously carried)

COMMISSIONER	IN FAVOR
Xie	x
Albrecht	x
Guirguis	x
Jamal	x
Jaramillo	x
Wright	x
Rasheed	x
Bolton	x
Ford	x
Aragon	x
Apodaca	x

5. COMMENTS AND UPDATES

■ COMMENTS FROM CHAIR

Chair Xie commented on the recent cyber attacks to Apple, Microsoft, and breaches to thousands of cameras and facial recognition software, particularly in jails, hospitals, and clinics. Chair Xie advised the Commission to be as safe as possible online, especially for people who work with Personal Identifiable Information (PII), and asked Commissioners to contact her for advice on ways to be safe and secure online.

■ COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS

Commissioner Aragon asked Staff (Osborne) about the City's online programs available for parks and recreation.

Staff (Osborne) asked the Commission to refer to the Parks, Recreation and Community Services Department March 2021 e-newsletter that was sent out this morning for information on programs and to contact her with any questions.

■ STAFF COMMENTS

Staff (Osborne) provided the following comments:

- Confirmed that the Human Relations Commission will be discussing the recent violence against Asian community members at their April meeting. Staff (Sabha) will send out the meeting agenda when it is posted;
- Asked Commissioners if they had questions or comments about work plans from other Commissions under the Parks, Recreation and Community Services Department (PRCS); and
- Highlighted the March 2021 PRCS e-newsletter, including accepting applications for youth summer employment at pools and summer camps that will be following COVID-19 protocols.

6. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS

- None

7. ADJOURNMENT

It was moved (Albrecht) and seconded (Ford) to adjourn the special meeting. (Motion unanimously carried) The meeting was adjourned at 7:58 PM.



The Pasadena Way

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PASADENA POLICE - COMMUNITY BRIEF
February 2021

This information provides a greater awareness to the Pasadena community. The critical events detailed below are merely a snapshot of the calls received to the Police Communications Center every day. As we begin the New Year, your police department strives to better serve the Pasadena community. Under Police Chief John Perez, the principles of the “Pasadena Way” will forever have a lasting impact on all employees who serve in the organization, as we continue to police with compassion and best intentions.

Total Calls for Service for February 2021: 8,246 (YTD: 16,638)

9-1-1 Calls for February 2021: 4,441 (YTD: 9,228)

Total calls received by Police Dispatch Center: 17,491 (YTD: 36,464)

De-Escalation Techniques Used During Calls: 168 times (YTD: 282)

February 2021 Collected / Seized Firearms: 22 (YTD: 51)

Pistols – 21 (YTD: 44)

Rifles /Assault Rifles – 1 (YTD: 6)

Shotguns – 0 (YTD: 1)

February 1, 2021 at 7:05pm: Pasadena officers responded to the report of a disturbance call at an apartment complex in the 500 block of N. Raymond Ave. The Police Department's helicopter was first to arrive on scene and observed a group of individuals to the rear of the complex. One of the individuals in the group was observed concealing an item in some nearby shrubbery. Ground units subsequently detained individuals from the group and a search of the bushes where the aircrew saw the suspect conceal the item, resulted in the recovery of a firearm. Another individual from the group was stopped a short time later and he was also found to be in possession of a handgun.

February 2, 2021 at 5:53pm: Officers stopped a vehicle for a traffic violation in the area of Fair Oaks Ave. and Howard St. During the stop, officers discovered the driver did not have a driver's license in his possession and they noticed a strong odor of marijuana emanating from the vehicle. The driver admitted to having marijuana, resulting in the search of the vehicle. A firearm with a high capacity magazine was located and recovered from inside the passenger compartment. The passenger was arrested for possession of a loaded firearm.

February 3, 2021 at 5:40pm: Officers responded to a business in the 800 block of N. Lake Ave. regarding an armed robbery. Employees confronted a patron for not wearing a face covering while inside the business, resulting in an argument. During the confrontation, the suspect removed and pointed a firearm at the business employees. Fearing they would be shot, the employees backed away from the suspect who eventually fled after stealing items.

February 3, 2021 at 7:53pm: Officers were dispatched to a strong-armed robbery that had occurred in the 1200 block of N. Lake Ave. The victim was sitting at a bus stop when the suspect sat next to her. The suspect followed the victim onto the bus and when the victim exited, the suspect confronted her and robbed her of her cash.

February 5, 2021 at 1:56pm: Officers responded to the report of a suspicious male seen loitering in the area of Arden St. and Oak Knoll Ave. Officers arrived, immediately recognized the subject from previous contacts and arrests, and were aware the subject acts violently towards police officers. While attempting to detain the subject, he tried punching an officer. A struggle ensued and eventually, officers were able to detain him. The suspect is known to suffer from mental illness.

February 6, 2021 at 11:41am: Officers responded to the area of Fair Oaks Ave. and Washington Blvd. regarding an accident involving a horse drawn carriage during a funeral procession. The driver was injured and the carriage had turned onto its side. Officers, paramedics and members of the public assisted in righting the carriage and injured driver, who had sustained multiple injuries to his legs. He was transported to a local hospital and the horse's owner responded to take possession of the uninjured equine.

February 6, 2021 at 9:52pm: Officers conducted a stop of a vehicle for traffic violations on Fair Oaks Ave. and Claremont St. During their contact with the driver, officers detected an odor of marijuana coming from the vehicle. Furthermore, marijuana was clearly visible to the officers. The occupant was asked to exit the vehicle and a search was conducted. Inside the car, officers located and seized a loaded handgun and narcotics.

February 8, 2021 at 2:30am: Officers responded to the 100 block of E. Orange Grove Blvd. regarding a male who had been shot. Officers located the male and determined he had sustained a graze wound to the right side of his head and ear. The victim was transported to the hospital with non-life threatening injuries. The victim stated a vehicle pulled up in front of him and shot at him. The victim was uncooperative in providing further details regarding the incident.

February 11, 2021 at 6:39pm: Officers responded to reports of a pedestrian who had been struck by a vehicle while crossing Washington Blvd. at Hudson Ave. Despite life saving measures, the victim succumbed to his injuries at the scene. Members of Pasadena Police Major Accident Investigations Team (M.A.I.T) responded for the investigation. The driver remained on scene and was fully cooperative with investigators.

February 12, 2021 at 9:02pm: Patrons from a business located in the 700 block of E. Colorado Blvd. returned to their locked bikes after completing their shopping. The victims noticed two suspects using a hammer in an attempt to break the locks. When confronted by the victim, one suspect began swinging the hammer in a threatening manner. The suspects fled with the bikes. A short time later, officers located one suspect with one of the stolen bicycles. He was taken into custody and the bike was recovered. The other suspect and bike were not immediately located.

February 13, 2021 at 8:57am: Pasadena Police Department received a call of an assault that occurred in the 1000 block of N. Fair Oaks Ave. During an altercation between the suspect and victim, the victim was struck with a baseball-sized rock, which had been thrown by the suspect. When officers arrived, the suspect was arrested for assault with a deadly weapon.

February 13, 2021 at 11:02am: Officers responded to the 100 block of N. Lake Ave. for a report of a transient trespassing on the property. When officers arrived, they located the described individual who was in possession of narcotic paraphernalia and was likely suffering from a narcotic induced, psychotic episode. As officers attempted to restrain the suspect, she became violent causing minor injuries to officers. Ultimately, officers were able to take her into custody and she was arrested.

February 13, 2021 at 6:00pm: Officers responded to the 1900 block of N. Fair Oaks Ave. regarding a shooting. The victims had recently left a nearby business and as they drove away, their vehicle was followed and their driving path was blocked by another vehicle. Once stopped, multiple occupants exited the suspect vehicle and as the victims attempted to escape, the suspects fired multiple rounds at the victims. The victims were not injured.

February 14, 2021 at 3:00pm: Officers responded to the area of Parke St. and Garfield Ave. after reports of gunshots were heard in the area. Officers arrived on scene and found a 10-year-old victim with gunshot wounds. The child was transported to a local hospital in critical condition. Detectives responded to the scene to assume the investigative lead into this incident. The 10-year-old child required multiple surgeries as a result of the shooting, but is expected to survive.

February 16, 2021 at 8:26pm: Officers responded to a shots fired call in the area of Esther St. and Raymond Ave. The victim was inside his vehicle when he heard gunfire and saw an unknown suspect shooting towards him. The victim immediately made a U-turn and drove away from the area. His vehicle was struck but he was not injured. Evidence of the shooting was located and the investigation is ongoing.

February 19, 2021 at 10:14am: Officers observed a subject exit his vehicle and urinate in public. Officers detained the suspect and determined he was on active parole. A parole search of the vehicle revealed the suspect to be in possession of a loaded handgun. Because he had previously been convicted of felony and he was on parole, possessing a firearm is both a violation of his parole conditions and a violation of the law. The suspect was arrested and transported to the Pasadena jail.

February 19, 2021 at 6:46pm: Pasadena officers attempted to stop a vehicle in the 400 block Of N. Lake Ave. for a vehicle code violation. The driver of the vehicle failed to stop and a vehicle pursuit ensued. The pursuit concluded in the City of North Hollywood where the suspect complied with officers and he was eventually taken into custody. The suspect, who was on active parole, was determined to be under the influence of narcotics and evidence of narcotics were located in the vehicle. The suspect was arrested and transported to the Pasadena City jail.

February 19, 2021 at 8:14pm: Pasadena Police Department received reports of gunshots in the area of Fair Oaks Ave. and Howard St. Officers responded to find evidence of a shooting in the 1400 block of N. Raymond Ave. Officers canvassed the neighborhood but found no victims or additional suspect information. Detectives are conducting further follow-up.

February 20, 2021 at 6:30pm: Pasadena Officers responded to reports of shots heard in the area of Altadena Blvd. and Mountain St. Officers found evidence of a shooting and witnesses provided a description of two vehicles seen leaving the area at a high rate of speed. No victims or suspects were located. Detectives are conducting further follow-up into this incident.

February 21, 2021 at 2:26am: Officers were dispatched to a business in the 500 block of N. Lake Ave. for a subject who was reported to have rammed his vehicle through the property's perimeter fence. Officers arrived, found the subject hiding in a rear parking lot, and discovered he had donned body armor and a helmet. Additionally, the subject was in possession of a bow and arrows and a large axe when contacted by officers. Fortunately, officers were able to safely take the obviously altered suspect into custody. In addition to the damage he caused to the business property, he was found to be possession of narcotics. Neither the suspect nor officers were injured during this incident.

February 21, 2021 at 8:06am: Officers were dispatched to a hotel in the 100 block of N. Fair Oaks Ave. regarding an assault to the business' security officer. During their investigation, officers learned the security personnel had been called to investigate a transient in the hotel's parking structure who was acting strangely. When the security officer contacted the suspicious individual, the suspect became combative towards the hotel employee and began throwing a large rock and other items at the victim. The security officer was not struck and did not sustain any injuries as a result of the assault. The suspect fled the location prior to officers' arrival.

February 21, 2021 at 5:50pm: Officers responded to the area of Craig Ave. and Colorado Blvd. on the report of shots heard in the area. Upon arrival, officers found evidence of a shooting in the 100 block of S. Craig Ave. There were no victims or suspects located.

February 23, 2021 at 10:44pm: Pasadena Police Department received a call of an armed robbery that had occurred in the 2100 block of E. Del Mar Blvd. The victims had been walking in the area when two suspect approached them. Only one suspect was armed with a handgun however, both suspects demanded the victim's property. After providing the suspects with several personal items, the suspects fled on foot. The victims were not injured

February 24, 2021 at 6:38am: Officers responded to a hotel in the 100 block of S. Los Robles Ave. regarding a female who was believed to be overdosing in her guest room. When officers arrived, they found an unresponsive female lying on the bed as well as narcotics and narcotic paraphernalia strewn throughout the hotel room. Officers immediately recognized the female was likely suffering from an apparent overdose and began lifesaving measures. Paramedics arrived and assumed these efforts. The female recovered and was transported to a local hospital for additional medical treatment.

February 25, 2021 at 3:41pm: Officers located a reported stolen vehicle and stopped the driver in the 800 block of N. Oakland Ave. Three subjects occupied the vehicle and all three were taken into custody without incident. A search of the recovered vehicle resulted in the discovery of a replica handgun and narcotics. All three suspects were arrested for multiple violations and the vehicle was returned to the registered owner.

February 26, 2021 at 11:09am: Officers conducted a traffic stop in the area of Fair Oaks Ave. and Tremont St. The driver of the vehicle (and solo occupant) was discovered to be on active parole. Because of the driver's parole conditions, officers conducted a search of the vehicle. A loaded "ghost" gun was located in the vehicle, which is both a violation of the law and his parole. The suspect was arrested without incident and transported to the Pasadena City jail.

February 27, 2021 at 2:41pm: Pasadena Officers observed the driver of a vehicle commit numerous vehicle code violations and intended to stop the vehicle. Before they were able to conduct the traffic stop for the violations, the vehicle came to a sudden stop in the 400 block of E. Orange Grove Blvd. The occupants quickly exited the vehicle and walked away. Officers observed narcotics inside the abandoned vehicle and a short time later, the occupants returned to the car at which time it was learned the driver did not have a valid driver's license. A search of the vehicle led to not only the recovery of the narcotics by officers, but they also discovered a "ghost" gun and a loaded magazine.

February 27, 2021 at 7:16pm: Pasadena Officers stopped a vehicle in the area of Foothill Blvd. and Sierra Madre Villa Ave. for a vehicle code violation. Upon contact, the driver became uncooperative with the officers. Ultimately, the suspect admitted to possessing a weapon in the vehicle. The driver agreed to exit the vehicle and a loaded handgun was found on the driver's seat, directly under the suspect. The suspect was arrested without incident and narcotics were also located inside the vehicle.

**CITY OF PASADENA HUMAN SERVICES COMMISSION
WORK PLAN: 08/01/20 - 06/30/21**

MISSION (as stated in Charter/Ordinance):

The purpose of the Human Services Commission is to advise and make recommendations to the City Council regarding human service needs of people of all ages in this community. The commission will aid the city in facilitating collaborative efforts and a coordinated approach to improve and expand the delivery of quality human services in Pasadena. The commission is established to respond to significant unmet human services needs and gaps as identified in various city documents related to human services.

For purposes of Chapter 2.86, "human services" is defined as a broad range of programs and activities designed to protect, improve and restore the personal welfare and well-being of residents of all ages. Typical human services would include, but not be limited to: social services, shelter, economic support, employment and training, education, health and protective services.

OBJECTIVES:

1.	<p>LGBTQ+ - Health and Human Services to our Constituents</p> <p>Objective: Provide better access to LGBTQ+ health and human services for the City of Pasadena.</p> <p>Aragon, Xie</p> <p>CDBG Scoring Review ad hoc committee – Albrecht (lead), Ford, Guirguis</p> <p>Action Items:</p> <ul style="list-style-type: none">• Research current data.• Contact Pasadena Public Health Department regarding current program for LGBTQ+ residents.• Make LGBTQ+ resources available on the City of Pasadena website.• Interview residents that identify as LGBTQ+ regarding resource gap.• Contact PUSD to examine LGBTQ+ inclusive curriculum.• Update of the Community Development Block Grant (CDBG) Public Service PY 2020-2021 (February 2021) <hr/> <p>Work Plan Updates:</p>
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August 2020: The Commission established a draft of the FY20-21 work plan.

September 2020:

- Commissioner Xie talked about her conversation with Public Health staff.
- Follow up with PUSD on services offered.
- Chair Bolton offered information regarding PUSD services on campus.

October 2020:

- Staff (Osborne) confirmed that the LGBTQ+ list of resources was posted on the Public Health Department webpage.
- The Commission requested a future presentation from the Public Health Department TAY Link staff.

November 2020:

- Commissioner Aragon and Chair Xie met with representatives from the San Gabriel Valley Pride Center about the services they provide and recommended inviting them to present at a future meeting.
- Commissioner Aragon researched the QUEST Center at Pasadena City College and El Centro (Boyle Heights) and confirmed that they will present at a future meeting.

December 2020: Chair Xie confirmed that the San Gabriel Valley LGBTQ Center will be presenting at the April meeting on their strategy, roadmap, and upcoming initiatives and programs for the year.

January 2021: No update was provided.

February 2021:

- The Commission voted to approve the LGBTQ+ ad hoc committee contacting the appropriate agencies and Commissions with the goal of making October LGBTQ+ History Month.
- Staff (Osborne) recommended the Commission work with the Library Department and Public Health Department in order to send the recommendation of making October LGBTQ+ History Month to the City Council.
- The Commission received a program update from the Housing Department about the Community Development Block Grant (CDBG) Public Service for program year 2020-2021.

March 2021:

- Chair Xie, along with Staff (Osborne, Sabha) virtually met with staff from the Public Health Department and Library and Information Services Department on Thursday, March 4, and discussed:
 - The Chair's experience in calling the City for LGBTQ family and ally resources at the Public Health Department and not finding the resources she was looking for. Public Health is working to better publicize services and resources available to the community.

	<ul style="list-style-type: none"> ○ Collaborating with the Library and Public Health Department on a resolution for the City to declare October as LGBTQ History Month. ● Chair Xie appointed Commissioners Albrecht (lead), Ford, and Guirguis to the CDBG Scoring Review ad hoc committee.
<p>2.</p>	<p>Equity, Diversity, and Inclusion (EDI) – Services</p> <p>Objective: Ensuring equity, diversity, and inclusion (EDI) in the City of Pasadena.</p> <p>Aragon, Wright, Jaramillo, Apodaca</p> <p>Action Items:</p> <ul style="list-style-type: none"> ● Examine EDI in relationship to delivery of services for black and brown males within the City of Pasadena. ● Review data for programs related to EDI provided by the ad hoc committee. <hr/> <p>Work Plan Updates:</p> <p>August 2020: The Commission established a draft of the FY20-21 work plan.</p> <p>September 2020: Staff (Osborne) committed to providing budget for the PRCS department.</p> <p>October 2020: Commissioner Wright shared information of services provided by LA County and the City of Pasadena and sees a gap in services for black and brown men that can be filled with a recommendation regarding best practices to the City Council.</p> <p>November 2020:</p> <ul style="list-style-type: none"> ● Chair Xie appointed Commissioner Apodaca to the Equity, Diversity, and Inclusion Services ad hoc committee. ● The ad hoc committee was unable to find demographic data about services provided by the City and would like to format a recommendation to the City Council that the City track data about equity and diversity. ● Staff (Osborne) provided information about how a recommendation goes from the Commission, to staff, to the City Council, and will share the work flowchart with the Commission. <p>December 2020: Commissioner Wright provided an update that the EDI ad hoc committee met on Tuesday, December 8, and will begin working on a draft for a recommendation to the City Council to present at the Commission meeting in January.</p>

	<p>January 2021: The Commission voted to approve a request to be sent to Director Harvey-Williams (Parks, Recreation and Community Services) regarding data collection for PRCS programs and services.</p> <p>February 2021: No update was provided.</p> <p>March 2021: Staff (Osborne) shared she spoke with Director Harvey-Williams about PRCS gathering equity and diversity data and contacted the City Attorney’s Office about adding optional questions in the recreation software used for PRCS class and activity registrations.</p>
<p>3.</p>	<p>Mentoring for Young Women of Color</p> <p>Objective: Fill in the gap to ensure that young women are exposed and enlightened to opportunities and resources that can assist in changing their trajectory.</p> <p>Jamal, Jaramillo, Guirguis</p> <p>Action Items:</p> <ul style="list-style-type: none"> • Research the need for mentoring young women of color. • Contact the Commission on the Status of Women on related work plan items. <hr/> <p>Work Plan Updates:</p> <p>August 2020: The Commission established a draft of the FY20-21 work plan.</p> <p>September 2020: The Commission approved the work plan for FY 2020-2021.</p> <p>October 2020: Staff (Osborne) shared that the Commission on the Status of Women is interested in a similar program and that staff will contact the ad hoc lead to discuss options to accomplish the objective.</p> <p>November 2020: Commissioner Jaramillo contacted Chair Morgan-Sandoz of the Commission on the Status of Women and will follow-up with her.</p> <p>December 2020: Commissioner Jamal shared the following updates:</p> <ul style="list-style-type: none"> • Contacted Vice-Chair Bowens of the Commission on the Status of Women to see if they were interested in taking part in this initiative as it relates to their work plan objective of outreach and awareness. • Presented proposal on Saturday, November 21 to the Pasadena Alumnae Chapter of Delta Sigma Theta, and looking to partner with their Young

	<p>African American Women’s Conference held annually at Pasadena City College.</p> <ul style="list-style-type: none"> • Commissioner Jamal met with the Pasadena Chapter of Alpha Kappa Alpha Sorority, Inc. and received their commitment to collaborate and provide two hair stylists, two make-up artists, two fashion designers, and two self-esteem peer mediators to lead a future workshop. • Scheduled a meeting with Pasadena Unified School District Families in Transition program to collaborate and provide services to their program recipients. <p>January 2021: No update was provided.</p> <p>February 2021: Commissioner Jamal confirmed that the Pasadena Alumnae Chapter of Delta Sigma Theta, the Pasadena Chapter of Alpha Kappa Alpha Sorority, Inc., and the Pasadena Unified School District Families in Transition program will be collaborating on a future workshop.</p> <p>March 2021:</p> <ul style="list-style-type: none"> • Chair Xie appointed Commissioner Guirguis to the Mentoring for Young Women of Color ad hoc committee. • Commissioner Jamal asked Staff (Osborne) for the contact information for the Spirit Awakening Foundation Mentoring Leaders Program. Staff will contact Randy Mabson in the Housing Department for more information.
<p>4.</p>	<p>Office of the Young Child</p> <p>Objective: To inform the Commission on the progress and accomplishments of the Office of the Young Child.</p> <p>Guirguis (lead), Bolton, Rasheed, Xie,</p> <p>Action Items:</p> <ul style="list-style-type: none"> • Provide information about Growing Together PASadena. <hr/> <p>Work Plan Updates:</p> <p>August 2020: The Commission established a draft of the FY20-21 work plan.</p> <p>September 2020: Staff (Osborne) provided information on the August meeting for Growing Together PASadena sponsored by Pacific Clinics.</p> <p>October 2020:</p> <ul style="list-style-type: none"> • Commissioner Sisson will be attending the All Children Thrive meeting on Thursday, October 15 via Zoom.

	<ul style="list-style-type: none"> • Staff (Osborne) reported that the Early Development Coordinator (Office of the Young Child) application period is closed, and will contact Director Perera (Libraries and Information Services) for an update on the position. <p>November 2020:</p> <ul style="list-style-type: none"> • Chair Xie informed the Commission that the Early Development Coordinator position was filled from out of state. • Staff (Osborne) shared that the Early Development Coordinator will be starting in December 2020. • Staff (Osborne) reported that Commissioner Sisson virtually attended the All Children Thrive (ACT) Pasadena meeting on Wednesday, October 14. <p>December 2020: Staff (Osborne) confirmed that the new Office of the Young Child Coordinator will start work on Monday, December 14. The Deputy Director of the Library and Information Services Department, and the Office of the Young Child Coordinator are available to present at the Commission meeting in February.</p> <p>January 2021: Commissioners Bolton, Rasheed, and Xie volunteered to participate on the ad hoc committee for the Office of the Young Child work plan objective.</p> <p>February 2021: The Commission received a program update from the Office of the Young Child.</p> <p>March 2021: Chair Xie appointed Commissioner Guirguis to the Office of the Young Child ad hoc committee.</p>
<p>5.</p>	<p>Homelessness</p> <p>Objective: To support local agencies that advocate for the procurement of temporary and permanent housing for the homeless population.</p> <p>Bolton, Albrecht, Ford, Xie</p> <p>Action Items:</p> <ul style="list-style-type: none"> • Meet with city staff to get input on items on possible proposal for bridge housing. • Provide data to the City Council to recommend procurement of bridge housing. <hr/> <p>Work Plan Updates:</p> <p>August 2020: The Commission established a draft of the FY20-21 work plan.</p>

September 2020: The Homeless ad hoc committee will meet with city staff on Thursday, September 10 to present the temporary shelter proposal and receive feedback.

October 2020:

- Vice-Chair Albrecht spoke to Councilmember Madison, and the EdTech Committee would like to review the proposal at a future meeting after the November election.
- Chair Xie met with Councilmember Wilson, who suggested getting a buy-in from organizations to build a consortium to collaborate on homeless housing issues.
- The Homelessness objective leads suggested gearing their proposal to seniors who are experiencing homelessness.
- The Commission requested a future presentation on homelessness from Friends in Deed.

November 2020:

- The Commission received a presentation from Friends In Deed on their homeless efforts and programs.
- Commissioner Bolton met with Councilmember Kennedy about the temporary shelter proposal and recommended inviting the Councilmember to the next ad hoc committee meeting.
- Chair Xie shared that the Homelessness hoc committee is building a consortium of stakeholders that include Pasadena homeless services providers to strengthen their proposal before it is presented to the EdTech Committee.

December 2020:

- Commissioner Bolton provided an update that the Homelessness ad hoc committee is sharing the temporary housing proposal to City Councilmembers.
- Commissioner Ford spoke to Gary Moody (Making Housing and Community Happen) and the Commission requested a future presentation from the organization.
- Commissioner Albrecht spoke to Councilmember Madison and his district liaison and requested that Staff (Osborne) provide an update when the membership of the EdTech Committee is finalized, due to committee reassignments after the election.
- The Commission requested a presentation from Jennifer O'Reilly-Jones (Homeless Programs Coordinator, Housing) about what the City is doing about bad weather shelters and other initiatives for the homeless population.

January 2021:

- The Commission voted to approve the recommendation of the temporary shelter and bridge-housing proposal, and submission of a letter to the EdTech Committee.

	<ul style="list-style-type: none"> • The Commission received a presentation from the Housing Department about alternatives to the Bad Weather Shelter, that is not operating this year due to COVID-19. <p>February 2021: The Homelessness ad hoc committee is in the process of updating the temporary housing proposal and adding public comments that were submitted at the Commission’s January 2021 meeting before sending the proposal to the EdTech Committee for review.</p> <p>March 2021:</p> <ul style="list-style-type: none"> • The Homelessness ad hoc committee is interested in hosting a public education seminar to dispel the myths of homelessness and obtain support from broader Pasadena organizations and elected officials while they wait to present the temporary housing proposal to the EdTech Committee. • The Commission revised the action items to the Homelessness work plan objective to: <ul style="list-style-type: none"> ○ Meet with city staff to seek input on items for proposals on bridge housing. ○ Provide data to the City Council to recommend procurement of bridge housing.
<p>6.</p>	<p>Camp for Children with Intellectual Disabilities</p> <p>Objective: Create a more inclusive camp or recreational services for youth with intellectual disabilities.</p> <p>Xie (Lead)</p> <p>Action Items:</p> <ul style="list-style-type: none"> • Provide information on current City of Pasadena programs for youth with disabilities. • Contact the Accessibility and Disability Commission on related work plan items. • Contact PRCS Staff (Erik Lomeli) to discuss recreational services. • Support PRCS in enhancing public communication to promote inclusivity and equity in public recreational programs. <hr/> <p>Work Plan Updates:</p> <p>August 2020: The Commission established a draft of the FY20-21 work plan.</p> <p>September 2020:</p> <ul style="list-style-type: none"> • Commissioner Xie is to contact the Chair of the Accessibility and Disability Commission regarding services.

	<ul style="list-style-type: none">• Staff (Osborne) offered to send a copy of the PRCS brochure, which illustrates the Adaptive program classes. <p>October 2020:</p> <ul style="list-style-type: none">• Chair Xie met with Chair Farr from the Accessibility and Disability Commission and discussed access issues in the city’s recreational programs.• Chair Xie requested to designate the work plan objective as completed after speaking to Chair Farr of the Accessibility and Disability Commission, who will investigate the matter and reach out for support from the Commission to address any identified unmet gaps. <p>Status: COMPLETED.</p>
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Human Services Commission
FY 2020-2021 – Presentation Calendar
(updated 03/29/21)

November 2020:

- Friends In Deed – Rabbi Joshua Grater (Executive Director, Friends In Deed)

December 2020:

- Learning Works – Mikala Rahn (CEO, Learning Works)

January 2021:

- Appointment of 2-3 persons scoring committee to assist with CDBG evaluations – Randy Mabson (Program Coordinator, Housing)
- Housing Department updates on Bad Weather Shelter for the homeless – Jennifer O’Reilly-Jones (Homeless Programs Coordinator, Housing), Daniel Cole (Program Coordinator, Housing)

February 2021:

- Update from the Office of the Young Child – Carla Hegwood (Staff, Program Coordinator), Tim McDonald (Staff, Deputy Director)
- Update of the Community Development Block Grant (CDBG) Public Service PY 2020-2021 – (Staff, Randy Mabson, Program Coordinator)

March 2021:

- Pasadena Police presentation on City-wide incidents related to the homeless and COVID-19
- Recommend approval of Community Development Block Grant (CDNG) PY2021-2022 Public Service Projects – (Staff, Randy Mabson, Program Coordinator)

April 2021:

- San Gabriel Valley LGBTQ Center
- Latino Equity Alliance
- QUEST Center – Pasadena City College

May 2021:

- Union Station Homeless Services – Anne Miskey (CEO, Union Station Homeless Services)
- Making Housing and Community Happen – Jill Shook (Executive Director, Making Housing and Community Happen)

June 2021:

- Annual Meeting

Presentations to be scheduled:

- Leaders of Change
- TAYLink (Public Health Department) - (July 2021)