



PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT

STAFF REPORT

DATE: APRIL 14, 2021

TO: PLANNING COMMISSION

FROM: DAVID M. REYES, DIRECTOR OF PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT

SUBJECT: ADDENDUM FOR INCLUSION OF TWO NEW PROJECTS IN THE RECOMMENDED CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2022-2026 AND GENERAL PLAN CONSISTENCY FINDINGS

RECOMMENDATION:

It is recommended that the Planning Commission recommend to the City Council that the two new projects proposed for inclusion in the Capital Improvement Program for Fiscal Year 2022-2026 are consistent with the City of Pasadena's General Plan.

BACKGROUND:

On March 24, 2021, the Planning Commission determined that 10 new projects proposed for the inclusion in the Capital Improvement Program for Fiscal Year 2022-2026 were consistent with the City of Pasadena's General Plan. Subsequently, two new projects have been added to the Fiscal Year 2022-2026 Capital Improvement Program. The entire recommended FY 2022-2026 CIP will be submitted to the City Council Finance Committee for review and recommendation followed by the City Council for adoption.

State law authorizes planning agencies to review a city's Capital Improvement Projects (CIP) for their consistency with the General Plan. Per Section 2.105.110 of Pasadena Municipal Code, the Planning Commission is authorized to make recommendations on matters which affect implementation of the General Plan and the "...orderly physical growth and development of the city," including capital improvements. The Capital Improvement Program is a critical tool for the orderly physical development of the City. The recommendations in the Fiscal Year (FY) 2022-2026 CIP are designed to strengthen the linkage between General Plan implementation and capital improvement expenditures.

The FY 2022-2026 CIP Budget now includes a total of 12 projects proposed to be added. The two new projects were evaluated against the City's General Plan, and staff concluded that each new projects would advance the Goals, Policies, and/or Objectives of the Land Use Element of the General Plan.

Following are brief descriptions of each of the two new projects to be added and how they are

consistent with the General Plan. More detailed information for each project is provided in the Project Detail Sheets (Attachment A).

Municipal Buildings and Facilities

1. Police Department Building Renovation

Project Description: This project provides for the renovation and improvement at the Pasadena Police Department Building located at 207 S. Garfield Avenue. This project will be completed in the following phases.

- **Phase I – Second Floor:** The second floor houses Criminal Investigation Division and the Large Assembly Room. The renovations and improvements include creating a more open floor plan, painting, and flooring. A new kitchen is being added to the Large Assembly Room. Computers will be upgraded as well. The elevator will also be upgraded.
- **Phase II – First Floor:** The first floor houses Records, Community Services, Traffic, Neighborhood Services, and Patrol Divisions. The renovations and improvements include upgrading flooring, replacing ceiling tiles, and painting. New computers and furniture will be procured as well.
- **Phase III – Third Floor and Basement:** The third floor houses Administrative Offices and Dispatch. The renovations and improvements include upgrading the break room and kitchen for Dispatch. The main break room will also be upgraded with new furniture, paint, and ceiling tile replacement. The basement break room will also be renovated.

Justification: Many of the systems in the Police Department Building are out of date due to age. The elevator has increasingly requested service. The Police Department Building houses the Records, Community Services, Traffic, Neighborhood Services, Patrol, and Criminal Investigations divisions. The Police Department Building no longer adequately serves the needs of the Police Department or the community. In addition to City employees utilizing this building, residents also come to this building for service. The renovations will allow for better service to residents and increased productivity.

Cost: \$3,000,000. This project was created and initially funded in FY 2022.

General Plan Consistency: This project is consistent with Land Use Element Policy 2.7 (Civic and Community Services) by providing diverse uses and services supporting Pasadena's residents such as facilities for civic governance and administration, public safety (police and fire), seniors and youth, community gatherings, and comparable activities; Policy 6.6 (Community Maintenance) by eliminating and preventing deteriorating conditions in areas of the City with buildings that are not properly maintained through private and public conservation and rehabilitation programs; and Policy 16.2 (Service Adequacy) by periodically reviewing the impacts of major physical, environmental, economic and social changes and identifying their implications in meeting the service needs of Pasadena's residents.

2. Mobile Command Center

Project Description: This project provides for the design and construction of a new Mobile Command Center Truck (MCC) as well as the procurement and implementation of video


downlink capabilities from the helicopter camera or aerial platforms to the MCC. This project also includes the design and construction of a new hangar at the heliport to store the MCC.

Justification: The current MCC is 20 years old and is outdated and obsolete. The technology is increasingly challenging to maintain, and in some cases the technology is so antiquated that maintenance is not possible. Current and future trends in law enforcement and public safety require modern, cutting-edge technology, which includes video downlink from the helicopter camera or aerial platforms to the MCC. At a critical incident where the helicopter is utilized, the Incident Commanders will be able to see what the helicopter is seeing in real time, thus being able to deploy the necessary resources to handle the incident whether it be a fire or a police callout or the management of an incident involving other City departments. An additional hangar will need to be constructed at the heliport site to provide security for the new MCC. The hangar will offer protection from outside elements as well as provide security for the MCC from potential vandalism or acts of sabotage.

Cost: \$2,200,000. This project was created and fully funded in FY 2022.


General Plan Consistency: This project is consistent with Land Use Element Policy 6.6 (Community Maintenance) by eliminating and preventing deteriorating conditions in areas of the City with buildings that are not properly maintained through private and public conservation and rehabilitation programs; Policy 10.3 (Best Practices for Sustainability) by monitoring evolving sustainable development practices and technologies and implementing those deemed appropriate and feasible in Pasadena; and Policy 16.2 (Service Adequacy) by periodically reviewing the impacts of major physical, environmental, economic and social changes and identifying their implications in meeting the service needs of Pasadena's residents.

Respectfully Submitted,



DAVID M. REYES
Director of Planning & Community
Development Department

Prepared by:



Natsue Sheppard
Planner

Reviewed by:



David Sanchez
Principal Planner

Attachment: (1)

Attachment A: Project Detail Sheets CIP FY2022-2026

Attachment A: Project Detail Sheets CIP FY2022-2026

FY 2022 - 2026 Capital Improvement Program Municipal Buildings and Facilities Police Department Building Renovation

Attachment A

Priority	Project No.	Description	Total Estimated Costs	Appropriated Through FY 2021	Recommended FY 2022	Proposed FY 2023	Proposed FY 2024	Proposed FY 2025	Proposed FY 2026 and Beyond
9		Police Department Building Renovation							
		General Fund	3,000,000	0	1,000,000	1,000,000	1,000,000	0	0
		Total	3,000,000	0	1,000,000	1,000,000	1,000,000	0	0

DESCRIPTION: This project provides for the renovation and improvement at the Pasadena Police Department Building located at 207 Garfield Ave. This project will be completed in the following phases.

Phase I - Second Floor: The second floor houses Criminal Investigation Division and the large Assembly Room. The renovations and improvements include creating a more open floor plan, painting, and flooring. A new kitchen is being added to the Large Assembly Room. Computers will be upgraded as well. The elevator will also be upgraded.

Phase II - First Floor: The first floor houses Records, Community Services, Traffic, Neighborhood Services, and Patrol Divisions. The renovations and improvements include upgrading flooring, replacing ceiling tiles, and painting. New computers and furniture will be procured as well.

Phase III - Third Floor and Basement: The third floor houses Administrative Offices and Dispatch. The renovations and improvements include upgrading the break room and kitchen for Dispatch. The main break room will also be upgraded with new furniture, paint, and ceiling tile replacement. The basement break room will also be renovated.

JUSTIFICATION: Many of the systems are out of date due to age. The elevator has increasingly requested service. The Police Department Building houses the Records, Community Services, Traffic, Neighborhood Services, Patrol, and Criminal Investigations divisions. The Police Department Building no longer serves the needs of the Police Department or the community. In addition to City employees utilizing this building, residents also come to this building for service. The renovations will allow for better service to residents and increased productivity.

SCHEDULE: Phase I construction will be completed in FY 2022.

RELATIONSHIP TO THE GENERAL PLAN: This project is consistent with Land Use Element Policy 2.7 (Civic and Community Services) by providing diverse uses and services supporting Pasadena's residents such as facilities for civic governance and administration, public safety (police and fire), seniors and youth, community gatherings, and comparable activities; Policy 6.6 (Community Maintenance) by eliminating and preventing deteriorating conditions in areas of the City with buildings that are not properly maintained through private and public conservation and rehabilitation programs; and Policy 16.2 (Service Adequacy) by periodically reviewing the impacts of major physical, environmental, economic and social changes and identifying their implications in meeting the service needs of Pasadena's residents.

HISTORY: This project was created and initially funded in FY 2022.

Responsible Department:
Police Department

FY 2022 - 2026 Capital Improvement Program
Municipal Buildings and Facilities
Mobile Command Center

Priority	Project No.	Description	Total Estimated Costs	Appropriated Through FY 2021	Recommended FY 2022	Proposed FY 2023	Proposed FY 2024	Proposed FY 2025	Proposed FY 2026 and Beyond
10		Mobile Command Center							
		Asset Forfeiture	900,000	0	900,000	0	0	0	0
		General Fund	1,300,000	0	1,300,000	0	0	0	0
		Total	2,200,000	0	2,200,000	0	0	0	0

DESCRIPTION: This project provides for the design and construction of a new Mobile Command Center Truck (MCC) as well as the procurement and implementation of video downlink capabilities from the helicopter camera or aerial platforms to the MCC. Finally, this project also includes the design and construction of a new hangar at the heliport to store the MCC.

JUSTIFICATION: The current MCC is 20 years old and is outdated and obsolete. The technology is increasingly challenging to maintain, and in some cases the technology is so antiquated that maintenance is not possible or feasible. Current and future trends in law enforcement and public safety require modern, cutting edge technology, which includes video downlink from the helicopter camera or aerial platforms to the MCC. At a critical incident where the helicopter is utilized, the Incident Commanders will be able to see what the helicopter is seeing in real time, thus being able to deploy the necessary resources to handle the incident whether it be a fire or a police callout or the management of an incident involving other City departments. An additional hangar will need to be constructed at the heliport site to provide security for the new MCC. The hangar will offer protection from outside elements as well as provide security for the MCC from potential vandalism or acts of sabotage.

SCHEDULE: This project will be completed in FY 2022.

RELATIONSHIP TO THE GENERAL PLAN: This project is consistent with Land Use Element Policy 6.6 (Community Maintenance) by eliminating and preventing deteriorating conditions in areas of the City with buildings that are not properly maintained through private and public conservation and rehabilitation programs; Policy 10.3 (Best Practices for Sustainability) by monitoring evolving sustainable development practices and technologies and implementing those deemed appropriate and feasible in Pasadena; and Policy 16.2 (Service Adequacy) by periodically reviewing the impacts of major physical, environmental, economic and social changes and identifying their implications in meeting the service needs of Pasadena's residents.

HISTORY: This project was created and fully funded in FY 2022.