



## MEMORANDUM

**DATE:** APRIL 27, 2021

**TO:** DESIGN COMMISSION

**FROM:** DAVID M. REYES, DIRECTOR OF PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT

**SUBJECT:** CITY OF PASADENA 2019-2020 CERTIFIED LOCAL GOVERNMENT (CLG) ANNUAL REPORT

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### **Background**

As a Certified Local Government, the City of Pasadena is required to submit an annual report to the California Office of Historic Preservation (OHP). Prior to the report's submittal to the OHP, the Design Commission and Historic Preservation Commission are required to review and approve the draft report, and direct staff to make any changes as needed. The Historic Preservation Commission reviewed and provided comment on the draft report at their April 20, 2021 meeting.

The reporting period for the attached CLG report is October 1, 2019 through September 30, 2020. Staff requests that the Commission review the report and provide at the April 27, 2021 meeting any comments or corrections it wishes staff to address prior to forwarding the final report to the OHP. The final report is due to the OHP no later than April 30, 2021.

### Attachment:

Draft City of Pasadena 2019-2020 Certified Local Government Annual Report

# Certified Local Government Program -- 2019-2020 Annual Report

(Reporting period is from October 1, 2019 through September 30, 2020)

**INSTRUCTIONS:** This a Word form with expanding text fields and check boxes. It will probably open as Read-Only. Save it to your computer before you begin entering data. This form can be saved and reopened.

Because this is a WORD form, it will behave generally like a regular Word document except that the font, size, and color are set by the text field.

- Start typing where indicated to provide the requested information.
- Click on the check box to mark either yes or no.
- To enter more than one item in a particular text box, just insert an extra line (Enter) between the items.

Save completed form and email as an attachment to [Lucinda.Woodward@parks.ca.gov](mailto:Lucinda.Woodward@parks.ca.gov). You can also convert it to a PDF and send as an email attachment. Use the Acrobat tab in WORD and select Create and Attach to Email. You can then attach the required documents to that email. If the attachments are too large (greater than 10mb total), you will need to send them in a second or third email.

## Name of CLG

[City of Pasadena](#)

**Report Prepared by:** Edwar Sissi, Associate Planner

**Date of commission/board review:**

**Historic Preservation Commission:** [April 20, 2021](#); **Design Commission:** [April 27, 2021](#)

## MINIMUM REQUIREMENTS FOR CERTIFICATION

### I. Enforce Appropriate State or Local Legislation for the Designation and Protection of Historic Properties.

#### A. Preservation Laws

1. What amendments or revisions, if any, are you considering to the certified ordinance? Please forward drafts or proposals.

**REMINDER:** Pursuant to the CLG Agreement, OHP must have the opportunity to review and comment on ordinance changes prior to adoption. Changes that do not meet the CLG requirements could affect certification status.

[During the reporting period, the City's Historic Preservation Ordinance underwent draft amendments with recommendations from Commission and Council review, along with input from a public outreach and participation process. The amended draft ordinance update was not finalized during the reporting period. OHP was consulted during the update process and provided comments after the reporting period when the Ordinance was reviewed by the City Council.](#)

# Certified Local Government Program -- 2019-2020 Annual Report

(Reporting period is from October 1, 2019 through September 30, 2020)

2. Provide an electronic link to your ordinance or appropriate section(s) of the municipal/zoning code.  
[https://library.municode.com/ca/pasadena/codes/code\\_of\\_ordinances?nodeId=TIT17\\_ZONING\\_CODE\\_ART6LAUSDEPEPR\\_CH17.62HIPR](https://library.municode.com/ca/pasadena/codes/code_of_ordinances?nodeId=TIT17_ZONING_CODE_ART6LAUSDEPEPR_CH17.62HIPR)

**B. New Local Landmark Designations (Comprehensive list of properties/districts designated under local ordinance, HPOZ, etc.)**

1. During the reporting period, October 1, 2019 – September 30, 2020, what properties/districts have been locally designated?

Property Name/Address	Date Designated	If a district, number of contributors	Date Recorded by County Recorder
Dekker House / 750 N. Fair Oaks Ave (Relocation to 1655 N. Fair Oaks Avenue)	July 9, 1989 (for original address) December 16, 2019 (for relocation)	Individual Landmark	December 17, 2019
Avon Products Office Building / 2940 E. Foothill Boulevard	November 18, 2019	Individual Landmark	November 19, 2019
Crowell Residence / 180 S. San Rafael	October 28, 2019	Individual Landmark	October 29, 2019
Pine Hill / 873 N. Hill Avenue	October 28, 2019	Individual Landmark	October 29, 2019

**REMINDER:** Pursuant to California Government Code § 27288.2, “the county recorder shall record a certified resolution establishing an historical resources designation issued by the State Historical Resources Commission or a local agency, or unit thereof.”

2. What properties/districts have been de-designated this past year? For districts, include the total number of resource contributors?

Property Name/Address	Date Removed	Reason
N/A	N/A	N/A

**C. Historic Preservation Element/Plan**

1. Do you address historic preservation in your general plan?  No  
 Yes, in a separate historic preservation element.  Yes, it is included in another element.

# Certified Local Government Program -- 2019-2020 Annual Report

(Reporting period is from October 1, 2019 through September 30, 2020)

Provide an electronic link to the historic preservation section(s) of the General Plan or to the separate historic preservation element. <https://www5.cityofpasadena.net/planning/wp-content/uploads/sites/56/2017/07/Land-Use-Element-2016-01-25.pdf>

## D. Review Responsibilities

### 1. Who takes responsibility for design review or Certificates of Appropriateness?

All projects subject to design review go the commission.

Some projects are reviewed at the staff level without commission review. What is the threshold between staff-only review and full-commission review? (See below)

Outside of the Central District, a Certificate of Appropriateness is required for major or minor projects affecting designated historic resources and for major projects affecting eligible historic resources. Major and minor projects are defined in the city's historic preservation ordinance as:

#### 1) Project (Major). Includes any of the following:

- a. Any demolition or relocation of a structure or object, or removal of a significant feature of a historic resource, including significant interior fixtures designed by the firm of Greene and Greene.
- b. Any undertaking requiring a permit that significantly alters or changes the street-facing elevation or side elevations of a historic resource, including major changes to windows and doors or their openings, the application of new exterior wall cladding or coating which changes the appearance, design, or texture of a property, and the addition of dormers and other architectural features.
- c. Any addition of square footage to a building elevation that faces a street.
- d. Front yard fences and walls in a historic or landmark district (excluding retaining walls), including those proposed on non-contributing properties.
- e. New construction in a designated landmark and or historic district except for accessory structures.
- f. Demolition of a non-contributing building in a designated landmark or historic district.
- g. Any addition of a height greater than that of the existing building, if the addition is visible from the street.

#### 2) Project (Minor). Includes any of the following:

- a. Any demolition or removal of insignificant exterior features of a historic resource, including additions, windows, doors, and exterior siding material that is non-original or otherwise lacking in historic integrity.

# Certified Local Government Program -- 2019-2020 Annual Report

(Reporting period is from October 1, 2019 through September 30, 2020)

- b. Any undertaking requiring a permit that does not change substantially the exterior character-defining features of a historic resource, including re-roofing in a different material that replicates the existing or original roofing, replacement windows and doors matching the design and materials of the existing or original windows and doors (when it is infeasible to repair) and minor additions on secondary elevations and replacement windows and doors on secondary elevations.
- c. Any undertaking to the environmental setting of a designated historic resource that is individually designated as a landmark or historic monument or individually listed in the National Register if the environmental setting is significant to the historic resource and has been defined as significant in the designation report for the historic resource.
- d. In designated districts, demolition and alteration of garages and other accessory structures built within the period of significance on both contributing and non contributing properties and new construction of such structures on any designated historic property (districts and individual properties).
- e. Any addition on a non-street-facing side elevation or rear elevation if visible from a public right-of-way.
- f. Any undertaking not requiring a permit that materially alters significant features of a historic resource or that may have an adverse effect on the significance of a historic resource, including replacement of windows and doors in existing openings, resurfacing exterior finishes (e.g., plaster cement in a radically different texture), or abrasive cleaning of masonry.
- g. Substantial alterations to non-contributing buildings.
- h. For non-contributing buildings that could be rehabilitated to become contributing, minor alterations including one-story rear additions, replacement windows and doors, replacement garage doors, new siding or wall cladding or new dormers are considered minor projects. For non-contributing buildings built outside the period of significance of the district, these types of projects are exempt from review.
- i. Side yard fences and walls and driveway gates in a historic or landmark district (excluding retaining walls).
- j. Any undertaking determined minor by the Director.

The review authority for applications for Certificates of Appropriateness is as follows:

Category of Review	Type of Historic Resources in Category	Review Body
Category 1 Review	All designated historic resources and districts (local, state and national).	Demolitions and major projects reviewed by Historic Preservation Commission. Minor projects reviewed by staff.

# Certified Local Government Program -- 2019-2020 Annual Report

(Reporting period is from October 1, 2019 through September 30, 2020)

Category of Review	Type of Historic Resources in Category	Review Body
Category 2 Review	All eligible or potentially eligible historic resources.	Demolitions reviewed by HPC. Major projects affecting eligible individual properties or contributing structures to eligible National Register Historic Districts reviewed by staff. Minor projects not reviewed.

Within the Central District, design review is conducted according to the following thresholds:

A. Table 6-2: Thresholds for Design Review and Demolition Review in the Central District	
Project Type	Review Authority
<b>1. New Construction.</b>	
Structures up to 5,000 sq. ft.* or residential projects with nine or fewer dwelling units.	Director
Structures 5,000 sq. ft.* or more or residential projects with 10 or more dwelling units.	Design Commission
<b>2. Existing Structures: Major Rehabilitation and Substantial Alterations.</b>	
<b>Arroyo Corridor, Civic Center, Lake Avenue, Old Pasadena, Playhouse District, and Urban Housing.</b>	
Structures up to 10,000 sq. ft.*	Director
Structures 10,000 sq. ft.* or more.	Design Commission
<b>3. Existing Structures: Minor Rehabilitation and Minor Alterations.</b>	
<b>A. Civic Center, Lake Avenue, Old Pasadena, and Playhouse District.</b>	
All structures.	Director
<b>B. Arroyo Corridor and Urban Housing.</b>	
Historic resources.	Director
All other structures.	No Review
<b>4. New Storefronts and Alterations to Existing Storefronts.</b>	
All structures.	Director

# Certified Local Government Program -- 2019-2020 Annual Report

(Reporting period is from October 1, 2019 through September 30, 2020)

5. Signs.	
New signs and awnings, replacement of existing building identity signs in existing locations (copy/logo change only).	Director
New building identity wall signs.	Design Commission
6. Demolition Reviews; Relief from Replacement Building Permit.	
Structures ineligible for historic designation.	Director
Historic resources.	Design Commission
7. Public Projects.	
New construction of structures up to 5,000 sq. ft.* (for projects open to public view) and major rehabilitation or substantial alterations to existing buildings up to 10,000 sq. ft.* Minor projects, as defined in Section 17.80.020.H, affecting historic resources.	Director
New construction of structures 5,000 sq. ft.* or more and major rehabilitation or substantial alterations to existing buildings 10,000 sq. ft.* or more. Major projects, as defined in Section 17.80.020.H, affecting historic resources.	Design Commission (with advisory review by Historic Preservation Commission for projects affecting historic resources)
* Sq. ft. means total amount of gross floor area expressed in square feet.	

## 2. California Environmental Quality Act

- What is the role of the staff and commission in *providing input* to CEQA documents prepared for or by the local government? Staff, meeting NPS professional qualifications, reviews all projects funded by CDBG and other federal programs, reviews Cultural Resources Sections for Initial Studies and reviews EIRs where historic resources are affected by a project. The Historic Preservation and Design commissions review Initial Studies and EIRs in an advisory capacity (occasionally they are responsible for approving an environmental study), and the commissions routinely review and certify CEQA Exemptions.

What is the role of the staff and commission in *reviewing* CEQA documents for projects that are proposed within the jurisdiction of the local government? Staff, meeting NPS professional qualifications, reviews all projects funded by

# Certified Local Government Program -- 2019-2020 Annual Report

(Reporting period is from October 1, 2019 through September 30, 2020)

CDBG and other federal programs, reviews Cultural Resources Sections for Initial Studies and reviews EIRs where historic resources are affected by a project. The Historic Preservation and Design Commissions review Initial Studies and EIRs in an advisory capacity (occasionally they are responsible for approving an environmental study), and the commissions routinely review and certify CEQA Exemptions.

### 3. Section 106 of the National Historic Preservation Act

- What is the role of the staff and commission in *providing input* to Section 106 documents prepared for or by; the local government? Staff from the Housing & Career Services Department sends requests for housing rehab assistance to design & historic preservation staff for the Section 106 review. Staff receives a photo of the house and a summary of the work to be performed, and conducts the Section 106 review.
- What is the role of the staff and commission in *reviewing* Section 106 documents for projects that are proposed within the jurisdiction of the local government? Staff from the Housing & Career Services Department sends requests for housing rehab assistance to design & historic preservation staff for the Section 106 review. Staff receives a photo of the house and a summary of the work to be performed, and conducts the Section 106 review.

## II. Establish an Adequate and Qualified Historic Preservation Review Commission by State or Local Legislation.

### A. Commission Membership

HISTORIC PRESERVATION COMMISSION				
Name	Professional Discipline	Date Appointed	Date Term Ends	Email Address
John Arbogast	Public Administration	July 2017 (reappointed July 1, 2019)	June 30, 2022	<a href="mailto:arboguy@aol.com">arboguy@aol.com</a>
Carrie Chasteen-Elfarra	Historic Preservation	August 2015 (reappointed July 1, 2018)	June 30, 2021	<a href="mailto:cechasteen@yahoo.com">cechasteen@yahoo.com</a>
Juan De La Cruz	Education	July 24, 2019	June 30, 2021	<a href="mailto:juandelacruz@sbcglobal.net">juandelacruz@sbcglobal.net</a>



## Certified Local Government Program -- 2019-2020 Annual Report

(Reporting period is from October 1, 2019 through September 30, 2020)

Susan Kranwinkle	Education	Sept. 28, 2015 (reappointed July 1, 2019)	June 30, 2022	<a href="mailto:skranwinkle1@icloud.com">skranwinkle1@icloud.com</a>
Alejandro Menchaca	Law	July 1, 2017 (reappointed July 1, 2020)	June 30, 2023	<a href="mailto:amenchaca@ymail.com">amenchaca@ymail.com</a>
Denver Miller	Urban Planning	June 17, 2015 (reappointed June 17, 2019)	June 30, 2020	<a href="mailto:qq2you@aol.com">qq2you@aol.com</a>
Tina Miller	Art Director	July 24, 2019	June 30, 2022	<a href="mailto:tmpasadena@aol.com">tmpasadena@aol.com</a>
Phyllis Mueller	Public Administration	June 30, 2016 (reappointed July 1, 2019)	June 30, 2022	<a href="mailto:phyllismueller@sbcglobal.net">phyllismueller@sbcglobal.net</a>
Carol Potter	Education	September 28, 2015 (reappointed July 1, 2018)	June 30, 2021	<a href="mailto:potterc@earthlink.net">potterc@earthlink.net</a>

DESIGN COMMISSION				
Name	Professional Discipline	Date Appointed	Date Term Ends	Email Address
Ali Barar	Architect	May 7, 2020		<a href="mailto:abarar@gonzalezgoodale.com">abarar@gonzalezgoodale.com</a>
Robert Carpenter	Architect	April 17, 2019	June 30, 2022	<a href="mailto:Rcarpenterarchitect@charter.net">Rcarpenterarchitect@charter.net</a>
Carrie Chasteen-Elfarra	Historic Preservation	October 24, 2019	June 30, 2021	<a href="mailto:cechasteen@yahoo.com">cechasteen@yahoo.com</a>
Philip Chiao	Architect	February 6, 2017 (reappointed July 1, 2020)	June 30, 2023	<a href="mailto:philipchiao@gmail.com">philipchiao@gmail.com</a>
Michael Coppess	Law	August 26, 2019	June 30, 2020	<a href="mailto:michaelcoppess@sbcglobal.net">michaelcoppess@sbcglobal.net</a>
Adriana Lim	Property Assessor	August 26, 2019	June 30, 2022	<a href="mailto:Adrianalim65@gmail.com">Adrianalim65@gmail.com</a>

# Certified Local Government Program -- 2019-2020 Annual Report

(Reporting period is from October 1, 2019 through September 30, 2020)

Alan Loomis	Urban Designer	October 20, 2014 (reappointed July 1, 2017)	June 30, 2020	<a href="mailto:alanloomis@outlook.com">alanloomis@outlook.com</a>
Srinivas Rao	Architect	October 9, 2019	June 30, 2022	<a href="mailto:srao@krdesigninc.com">srao@krdesigninc.com</a>
Yolanda Sepulveda	Urban Designer	September 24, 2018	June 30, 2021	<a href="mailto:yolanda@spectacleinc.com">yolanda@spectacleinc.com</a>
Jose Noel Toro	Architect	July 18 2016 (reappointed July 1, 2019)	June 30, 2022	<a href="mailto:jntoro@gmail.com">jntoro@gmail.com</a>

Attach resumes and Statement of Qualifications forms for all members.

1. If you do not have two qualified professionals on your commission, explain why the professional qualifications not been met and how professional expertise is otherwise being provided. [Each Commission has at least two qualified professionals.](#)
2. If all positions are not currently filled, why is there a vacancy, and when will the position will be filled? [N/A](#)

**B. Staff to the Commission/CLG staff**

1. Is the staff to your commission the same as your CLG coordinator?  Yes     No    If not, who serves as staff? [N/A](#)
2. If the position(s) is not currently filled, why is there a vacancy? [N/A](#)

Name/Title	Discipline	Dept. Affiliation	Email Address
Leon White Principal Planner	Urban Planning	Planning	<a href="mailto:lwhite@cityofpasadena.net">lwhite@cityofpasadena.net</a>
Kevin Johnson Senior Planner	Urban Planning	Planning	<a href="mailto:kevinjohnson@cityofpasadena.net">kevinjohnson@cityofpasadena.net</a>
Amanda Landry Senior Planner	Urban Planning	Planning	<a href="mailto:alandry@cityofpasadena.net">alandry@cityofpasadena.net</a>
Rodrigo Pelayo Associate Planner	Urban Planning	Planning	<a href="mailto:rpelayo@cityofpasadena.net">rpelayo@cityofpasadena.net</a>
Edwar Sissi Associate Planner	Urban Planning	Planning	<a href="mailto:esissi@cityofpasadena.net">esissi@cityofpasadena.net</a>

# Certified Local Government Program -- 2019-2020 Annual Report

(Reporting period is from October 1, 2019 through September 30, 2020)

Attach resumes and Statement of Qualifications forms for staff. [Please see Exhibit B](#)

## C. Attendance Record

Please complete attendance chart for each commissioner and staff member. Commissions are required to meet four times a year, at a minimum. If you haven't met at least four times, explain why not.

[Please see the attendance record attached to this report \(Exhibit E & F\).](#)

## D. Training Received

Indicate what training each commissioner and staff member has received. Remember it is a CLG requirement is that all commissioners and staff to the commission attend at least one training program relevant to your commission each year. It is up to the CLG to determine the relevancy of the training.

Commissioner/Staff Name	Training Title & Description (including method presentation, e.g., webinar, workshop)	Duration of Training	Training Provider	Date
Kevin Johnson (staff)	Mills Act Workshop	1.5 hours	Pasadena Heritage	April 18, 2020
	Historic Preservation Ordinance Update Public Workshop	1 hour	City of Pasadena	July 1, 2020
Amanda Landry (staff)	APA California Chapter Annual Conference	Several hours/day	American Planning Association, California Chapter	September 14-16, 2020
Edwar Sissi (staff)	Scholarly research and thesis writing on aspects of historic preservation for completion of graduate studies in urban and regional planning	Several hours/day	Self / Thesis Advisor/ Cal Poly Pomona	September 2019-May 2020
Carrie Chasteen-Elfarra (Commissioner)	CPF Annual Conference	24 hours	California Preservation Foundation	May 18-20, 2020
	NAEP Conference (Cultural Tract)	40 hours	NAEP	August 24-28, 2020

## Certified Local Government Program -- 2019-2020 Annual Report

(Reporting period is from October 1, 2019 through September 30, 2020)

Carol Potter (Commissioner)	Craftsman Weekend House Tour	6 hours	Pasadena Heritage	November 3, 2019
Alan Loomis (Commissioner)	Modernism 3: Saving the Seventies (webinar)	1.5 hours	California Preservation Foundation	August 26, 2020
	Dams and Disasters: An Historic Overview of California Dams and their Risks (Webinar)	1.5 hours	California Preservation Foundation	April 15, 2020
	Learning from Large-Scale Adaptive Reuse Projects (webinar)	1.5 hours	California Preservation Foundation	March 25, 2020
	Historic Context Statements: A Primer (webinar)	1 hour	California Preservation Foundation	February 5, 2020
Tina Miller (Commissioner)	"Buildings on Film: Bridging Art and Architecture" w/ Jeannine Oppewall	1.5 hours	California Preservation Foundation	April 23, 2020
	"Modernist: An Online Festival Celebrating Modern Architecture" (Webinar)	1.5 hours	California Preservation Foundation	August 18, 2020
Philip Chiao (Commissioner)	Historic Preservation Ordinance Update Public Workshop	1 hour	City of Pasadena	July 1, 2020
Phyllis Mueller (Commissioner)	Docent Training	2 hours	Pasadena Heritage	October 3, 2019
	Docent for Private Home Tour	3 hours	Pasadena Heritage	November 3, 2019
	Furnishings and Decorative Arts Sale	1 hour	Pasadena Heritage	November 3, 2019
	Docent for Private Home Tour	4 hours	Pasadena Women's Committee	November 8, 2019
	Docent Training	2 hours	Pasadena Heritage	January 25, 2020
	Pasadena Heritage Annual Meeting	2 hours	Pasadena Heritage	January 30, 2020

# Certified Local Government Program -- 2019-2020 Annual Report

(Reporting period is from October 1, 2019 through September 30, 2020)

	Wallace Neff Webinar	1.5 hours	Pasadena Heritage	February 23, 2020
	Kenton Nelson Webinar	2 hours	Pasadena Heritage	August 13, 2020

### III. Maintain a System for the Survey and Inventory of Properties that Furthers the Purposes of the National Historic Preservation Act

#### A. Historical Contexts: initiated, researched, or developed in the reporting year (excluding those funded by OHP)

**NOTE:** California CLG procedures require CLGs to submit survey results, including historic contexts, to OHP. (If you have not done so, submit an electronic copy or link if available online with this report.)

Context Name	Description	How it is Being Used	Date Submitted to OHP
NONE	N/A	N/A	N/A

#### B. New Surveys or Survey Updates (excluding those funded by OHP)

**NOTE:** The evaluation of a single property is not a survey. Also, material changes to a property that is included in a survey, is not a change to the survey and should not be reported here.

Survey Area	Context Based-yes/no	Level: Reconnaissance or Intensive	Acreage	# of Properties Surveyed	Date Completed	Date Submitted to OHP
NONE	N/A	N/A	N/A	N/A	N/A	N/A

How are you using the survey data? N/A

# Certified Local Government Program -- 2019-2020 Annual Report

(Reporting period is from October 1, 2019 through September 30, 2020)

## IV. Provide for Adequate Public Participation in the Local Historic Preservation Program

### A. Public Education

What public outreach, training, or publications programs has the CLG undertaken? How were the commissioners and staff involved? Please provide an electronic link to all publications or other products not previously provided to OHP.

Item or Event	Description	Date
Historic Marketing Tools	<p>We continue to promote and update the City’s “Historic Pasadena” smart phone application, website, and walking/driving tour brochures. The application was comprehensively updated and re-released in June 2020.</p> <p>Staff/Commission involvement: Staff developed the software with the selected vendor in consultation with the Commission for the program launch, and its continued updates. The Commission members regularly test the updates to provide real-user feedback on its performance</p>	Ongoing
Mills Act Workshop with Pasadena Heritage	A workshop was conducted by staff in concert with the local preservation organization, Pasadena Heritage, to provide an overview of the City’s Mills Act program and discussion on best practices for what to include in the Work Plans.	April 2020
Commission Study Session: Historic Preservation Ordinance Amendments	A study session with the Commission to review and propose amendments to the City’s Historic Preservation Ordinance and its planned update.	November 19, 2019
Commission Training Session: Historic Preservation Ordinance Amendments	A training session overview of Pasadena’s historic preservation program and the duties of powers of purview of the Commission and Staff.	November 5, 2019
Public Workshop: Historic Preservation Ordinance Amendments	A public outreach and workshop session held to inform the public of proposed Ordinance amendments and receive their comments and suggestions.	July 1, 2020

# Certified Local Government Program -- 2019-2020 Annual Report

(Reporting period is from October 1, 2019 through September 30, 2020)

Item or Event	Description	Date
Proposed Amendment to the Historic Preservation Ordinance	A public hearing before the Commission seeking recommendation to City Council on the drafted amendments to the City's Historic Preservation Ordinance Update.	August 5, 2020

## ADDITIONAL INFORMATION FOR NATIONAL PARK SERVICE ANNUAL PRODUCTS REPORTS FOR CLGS

**NOTE: OHP will forward this information to NPS on your behalf. Please read “Guidance for completing the Annual Products Report for CLGs” located at [http://www.nps.gov/clg/2015CLG\\_GPRA/FY2013\\_BaselineQuestionnaireGuidance-May2015.docx](http://www.nps.gov/clg/2015CLG_GPRA/FY2013_BaselineQuestionnaireGuidance-May2015.docx).**

### A. CLG Inventory Program

During the reporting period (October 1, 2019-September 30, 2020) how many historic properties did your local government **add** to the CLG inventory? This is the total number of historic properties and contributors to districts (or your best estimate of the number) added to your inventory **from all programs**, local, state, and Federal, during the reporting year. These might include National Register, California Register, California Historic Landmarks, locally funded surveys, CLG surveys, and local designations.

Program area	Number of Properties added
Local designation of individual resources	<p>All three (3) properties that were newly designated as Landmarks were previously listed in the CLG Inventory.</p> <p>The one (1) property that was redesignated, was previously listed as a designated Landmark under a different address, and therefore was already listed in the CLG inventory.</p>
Local designation of landmark districts	0: No landmark district was designated during the reporting period.

# Certified Local Government Program -- 2019-2020 Annual Report

(Reporting period is from October 1, 2019 through September 30, 2020)

CLG Surveys	0: A CLG survey was not conducted during the reporting period.
National Register listing of individual properties	0: No new properties were identified for listing in the National Register.
National Register listing of districts	0: No new districts were identified for listing in the National Register.

## B. Local Register (i.e., Local Landmarks and Historic Districts) Program

- During the reporting period (October 1, 2019-September 30, 2020) did you have a local register program to create local landmarks and/or local districts (or a similar list of designations) created by local law?  Yes  No
- If the answer is yes, then how many properties have been added to your register or designated from October 1, 2018 to September 30, 2019? *Three (3) properties were added as designated Landmarks, and one (1) property was redesignated with a new address due to its relocation.*

## C. Local Tax Incentives Program

- During the reporting period (October 1, 2019-September 30, 2020) did you have a Local Tax Incentives Program, such as the Mills Act?  Yes  No
- If the answer is yes, how many properties have been added to this program from October 1, 2018 to September 30, 2019? *Click or tap here to enter text.*

Name of Program	Number of Properties Added During 2019-2020	Total Number of Properties Benefiting From Program
Historic Property Contract Program	23	349

## D. Local “bricks and mortar” grants/loan program

- During the reporting period (October 1, 2019-September 30, 2020) did you have a local government historic preservation grant and/or loan program for rehabilitating/restoring historic properties?  Yes  No



# Certified Local Government Program -- 2019-2020 Annual Report

(Reporting period is from October 1, 2019 through September 30, 2020)

2. If the answer is yes, then how many properties have been assisted under the program(s) from October 1, 2019 to September 30, 2020? [N/A](#)

Name of Program	Number of Properties that have Benefited
<a href="#">N/A</a>	<a href="#">N/A</a>

## E. Design Review/Local Regulatory Program

1. During the reporting period (October 1, 2019-September 30, 2020) did your local government have a historic preservation regulatory law(s) (e.g., an ordinance) authorizing Commission and/or staff review of local government projects or impacts on historic properties?  Yes  No
2. If the answer is yes, how many historic properties did your local government review for compliance with your local government's historic preservation regulatory law(s) from October 1, 2019 to September 30, 2020? [202 applications](#)

## F. Local Property Acquisition Program

1. During the reporting period (October 1, 2019-September 30, 2020) did you have a local program to acquire (or help to acquire) historic properties in whole or in part through purchase, donation, or other means?  Yes  No
2. If the answer is yes, then how many properties have been assisted under the program(s) from October 1, 2019 to September 30, 2020? [N/A](#)

Name of Program	Number of Properties that have Benefited
<a href="#">Acquisition by Eminent Domain for the Protection of Historic Resources</a>	<a href="#">0</a>

## IN ADDITION TO THE MINIMUM CLG REQUIREMENTS, OHP IS INTERESTED IN A SUMMARY OF LOCAL PRESERVATION PROGRAMS

- A. What are your most critical preservation planning issues? [The most critical preservation planning issues include: 1\) alterations/demolitions of eligible, undesignated historic properties; 2\) Designating eligible landmark districts and updating outdated surveys; and 3\) The prevention of demolition to non-surveyed, potentially eligible historic resources.](#)

# Certified Local Government Program -- 2019-2020 Annual Report

(Reporting period is from October 1, 2019 through September 30, 2020)

- B. What is the single accomplishment of your local government this year that has done the most to further preservation in your community? [The City continues to expand upon protecting its notable historic heritage with the addition of new Landmark designations, the continued preservation efforts of historical properties through useful incentives such as the Mills Act Program, and the Historic Preservation Ordinance Update that will ensure the continued protection of the City's designated and eligible historical resources.](#)
- C. What recognition are you providing for successful preservation projects or programs? [Due to the ongoing Covid-19 health pandemic, the City's annual Historic Preservation Awards was postponed for 2020. However, the City continues to recognize the significance of several important preservation efforts, and anticipates to resume the in-person awards program once health safety guidelines indicate it is safe to do so.](#)
- D. What are your local historic preservation goals for 2020-2021?
- 1) [Continue to implement the historic preservation goals, policies, and programs of the Comprehensive General Plan by supporting the development of new landmark districts and developing strategies for preservation of eligible but undesignated properties.](#)
  - 2) [Continue the Mills Act inspection program to ensure that recipients are following through with required work projects.](#)
  - 3) [Continuing CHRID database enhancements to ensure accuracy of the smart phone application.](#)
  - 4) [Continue in the evaluation and improvement of the Mills Act contract selection criteria and inspection program.](#)
  - 5) [Continue to evaluate public outreach programs using social media and other traditional means.](#)
  - 6) [Resume the annual Historic Preservation Awards program as part of National Historic Preservation Month, along with the continued evaluation of award criteria as necessary.](#)
  - 7) [Educate the public on new historic preservation policies and practices required as part of the amended Ordinance.](#)
  - 8) [Apply for a CLG grant to update specific outdated historic context reports and surveys.](#)
- E. So that we may better serve you in the future, are there specific areas and/or issues with which you could use technical assistance from OHP? [None at this time](#)
- F. In what subject areas would you like to see training provided by the OHP? How you like would to see the training delivered (workshops, online, technical assistance bulletins, etc.)?

# Certified Local Government Program -- 2019-2020 Annual Report

(Reporting period is from October 1, 2019 through September 30, 2020)

Training Needed or Desired	Desired Delivery Format
Evaluating 1970s and 1980s buildings and their architectural significance.	Webinar and field training
Historic construction methodology and identification of original historic building fabric.	Webinar and field training (active construction projects)

G. Would you be willing to host a training working workshop in cooperation with OHP?  Yes  No

H. Is there anything else you would like to share with OHP? *N/A*

## **XII Attachments (electronic)**

- Resumes and Statement of Qualifications forms for **all** commission members/alternatives and staff  
(Exhibit A – Commission Members)  
(Exhibit B – Staff Members)
- Minutes from commission meetings  
(Exhibit C – Historic Preservation Commission)  
(Exhibit D – Design Commission)
- Commission and staff meeting attendance records  
(Exhibit E – Historic Preservation Commission)  
(Exhibit F – Design Commission)
- Drafts of proposed changes to the ordinance
- Drafts of proposed changes to the General Plan
- Public outreach publications

Email to [Lucinda.Woodward@parks.ca.gov](mailto:Lucinda.Woodward@parks.ca.gov)