



Draft Minutes

**Regular Meeting
Northwest Commission
Tuesday, May 11, 2021
6:30 P.M.**

Commissioners Present: Pat Amsbry, Ryan Bell, Michael Anthony Cullins, Kimberly Douglas, Cindy Schnuelle, Allen Shay

Commissioners Absent: Alfred Carr (excused), Monique Preyer (unexcused), Beverly Sims (excused)

Staff Present: Lola Osborne, Tamer Sabha

1. Call to order; Roll call

Vice-Chair Shay called the meeting to order at 6:31 PM. Staff (Sabha) called the roll and a quorum was established for the Commission.

2. Public comment for items not on the agenda

None

3. Approval of minutes

After review, it was moved (Amsbry) and seconded (Schnuelle) to approve the Minutes of the April 13, 2021 meeting. (Motion unanimously carried)

In Favor: Shay, Cullins, Amsbry, Schnuelle, Bell, Douglas

4. Update from Lt. Marcia Taglioretti (Pasadena Police Department)

Lt. Taglioretti presented the Statistical Report on incidents and traffic collision information for April 2021. Questions from the Commission followed.

5. New business

- **Establish Nominating Committee for election of FY2021-2022 Commission officers.**

After discussion, it was moved (Bell) and seconded (Douglas) to approve Commissioners Amsbry, Schnuelle, and Cullins being appointed to the Nominating Committee for the election of officers for FY 2021-2022. (Motion unanimously carried)

In Favor: Shay, Cullins, Amsbry, Schnuelle, Bell, Douglas

- **Select date and time of annual meeting**

After discussion, it was moved (Amsbry) and seconded (Cullins) to schedule the annual meeting on Tuesday, June 8, beginning at 5:30pm. (Motion unanimously carried)

In Favor: Shay, Cullins, Amsbry, Schnuelle, Bell, Douglas

6. Old business

- **Update of strategic plan for FY 2020-2021**

After discussion, it was moved (Schnuelle) and seconded (Cullins) to accept the work plan updates as discussed. (Motion unanimously carried)

In Favor: Shay, Cullins, Amsbry, Schnuelle, Bell, Douglas

7. Comments and updates

- **Staff Comments**

Staff (Osborne) provided the following comments:

- The updated Northwest Commission Rules and Regulations were approved by the City Council on Monday, May 3, and will be included in the annual meeting agenda packet in June;
- The Central Library was closed due to seismic safety issues found during a structural assessment, however library services are being offered at La Pintoresca Library and other branches;
- Asked Commissioners for any follow-up questions related to the North Lake Avenue and Fair Oaks/Orange Grove Specific Plans;
- The Legislative Policy Committee will be reviewing all Commission agendas to ensure the Commissions agenda items are complying with their purpose and functions; and
- Asked Commissioners if they had any questions or comments about work plans from other Commissions from the Parks, Recreation and Community Services Department.

- **Comments and announcements from Commissioners**

Vice-Chair Shay thanked the Commission for their work at tonight's meeting and shared information about a rally on Monday hosted by Benjamin Crump, attorney for the McClain family.

Commissioner Amsbry shared his background information and experience and asked about the procedure for sharing Commissioner's contact information.

Commissioner Schnuelle commented that the Orange Heights Neighborhood Association was invited by Councilmember Rivas to have a conversation later this month.

8. Suggested agenda items for future Commission meetings

- Presentation from the Redistricting Task Force on how the redistricting effort affects representation in Northwest Pasadena

9. Adjournment

It was moved (Amsbry) and seconded (Bell) to adjourn the regular meeting. (Motion unanimously carried) The meeting was adjourned at 8:08 PM.

/s/ Kimberly Douglas

Kimberly Douglas, Chair
Northwest Commission

/s/ Tamer Sabha

Tamer Sabha, Recording Secretary
Parks, Recreation and Community Services Department