

**ENVIRONMENTAL ADVISORY COMMISSION
ANNUAL REPORT OF ACCOMPLISHMENTS: JULY 1, 2020 TO JUNE 30, 2021
AND WORK PLAN: JULY 1, 2021 TO JUNE 30, 2022**

BACKGROUND:

As set forth in the Municipal Code, the primary function of the Environmental Advisory Commission (EAC) is to provide policy advice to the City Council for promoting environmental stewardship and urban sustainability in accordance with the City's adopted Environmental Charter, the City's adopted Climate Action Plan, and other related environmental policies adopted by the City Council.

The Commission consists of nine members with each Councilmember appointing one member and the Mayor appointing two members. See Attachment A for a roster of Commission members for Fiscal Year ("FY") 2021. Members serve on several committees. See Attachment A for a roster of committees. Members are appointed for three years and may be reappointed to serve a maximum of six years.

On July 14, 2020, the Commission elected Daniel Rossman as Chair and Jonathan Levy as Vice Chair to serve until the end of the 2021 fiscal year. On June 8, 2021, the Commission elected [NAME] as Chair and [NAME] as Vice Chair to serve until the end of the 2022 fiscal year.

The EAC meets monthly on the second Tuesday of the month. Meetings are normally held in the Hale Building located at 175 N Garfield Ave. However, due to the ongoing COVID-19 pandemic, all meetings scheduled during FY 2021 were held virtually via Zoom. Over this past fiscal year, the Commission met 13 times, including two special meetings. The regular monthly meeting in November 2020 was canceled. Please see Attachment B for the FY 2021 Attendance Record of each Commissioner.

ANNUAL REPORT OF ACCOMPLISHMENTS – JULY 1, 2020 TO JUNE 30, 2021

At a special meeting held on November 17, 2020, the EAC heard a presentation from the Planning Department regarding the Climate Action Plan Annual Report for 2019. Staff from Water & Power, Public Works, and Transportation also attended. The Commission voted to form a Climate Action Plan Draft Response Ad Hoc Committee. The resulting draft letter was approved by the Commission on February 9, 2021, and subsequently submitted to the City Council.

1. Sustainable Mobility

- a. Monitor implementation of Climate Action Plan Strategy #1 and provide feedback to staff and Council.
- b. Coordinate with Transportation Advisory Commission to provide input regarding implementation and strategy.

STATUS: ON-GOING

At the EAC meeting on April 13, 2021, Commissioner Cutter reported that he attended a meeting of the Complete Streets Coalition, and brought up the topic of connecting bike paths through Pasadena.

The EAC has not yet coordinated with the Transportation Advisory Commission.

2. Energy Efficiency and Conservation

- a. Monitor implementation of Climate Action Plan Strategy #2 and provide feedback to staff and Council.
- b. Provide input to Pasadena Water and Power regarding the Power Delivery Master Plan.
- c. Evaluate community educational strategies to increase energy efficiency and conservation.

STATUS: ON-GOING

The EAC is represented on the Power Delivery Master Plan Stakeholder Group by Commissioner Kurkjian.

On April 13, 2021, PWP staff made a presentation regarding the City's 10-Year Energy Efficiency Goals, on which the Commission gave their feedback and recommendations.

3. Water Conservation

- a. Monitor implementation of Climate Action Plan Strategy #3 and provide feedback to staff and Council.
- b. Review the Water System and Resources Plan draft and make recommendations.

STATUS: ON-GOING

On March 9, 2021, the EAC heard a presentation from community members Tim Brick, Ken Kules, and Morey Wolfson on the topic of the Raymond Basin.

The EAC is represented on the Water System and Resources Plan (WSRP) Advisory Group by Commissioner Nay. At the regular October 27, 2021 meeting, the EAC formed a WSRP Response Ad Hoc committee, chaired by Commissioner Nay, to draft and approve the commission's feedback on the WSRP. A draft response letter was approved by the Commission on April 13, 2021.

4. Waste Management

- a. Monitor implementation of Climate Action Plan Strategy #4 and provide feedback to staff and Council.
- b. Evaluate community educational strategies to reduce waste.
- c. Review and analyze policy practices at Public Works and the Zero Waste Plan.

STATUS: ON-GOING

The Waste Management Ad Hoc Committee, chaired by Commissioner Levy, continues to monitor and research issues relating to waste management.

At the February 9, 2021 meeting, Commission Levy reported that members of the Waste Management Ad Hoc Committee met with Public Works staff to receive updates and give feedback on upcoming City waste-reduction projects.

5. Urban Greening

- a. Monitor implementation of Climate Action Plan Strategy #5 and provide feedback to staff and Council.
- b. Participate in the Hahamongna Watershed Park Advisory Committee through EAC representation.
- c. Attend and report on activities of the Urban Forestry Advisory Committee.

STATUS: ON-GOING

The EAC is represented on the Hahamongna Watershed Park Advisory Committee by Chair Rossman.

In September 2020, Commissioner Glenn and Commissioner Cutter met to discuss potential avenues for research and public outreach on the topic of Urban Forestry.

6. Environmental Health

- a. Conduct a public forum on the topic of gas-powered landscape equipment to share the findings of the Landscape Equipment Ad Hoc Committee, and to solicit public opinion.
- b. Compile and submit findings from the public forum to the City Council.

STATUS: ON-GOING

The EAC's Landscape Equipment Ad Hoc Committee (chaired by Commissioner Cobleigh) held a public workshop on October 13, 2020 on the topic of gas-powered landscape equipment. Public comment was solicited both prior to and following the workshop, with approximately 80 comments received. Based on the committee's research, as well as opinions gathered at the workshop, the Landscape Equipment Ad Hoc Committee drafted a recommendation letter and information package, which the EAC approved at its February 9, 2021 meeting. The letter was subsequently submitted to the City's Public Safety Committee.

ATTACHMENT A

**ENVIRONMENTAL ADVISORY COMMISSION ROSTER
FISCAL YEAR 2020-2021**

July 2020 – March 2021

MEMBER	DISTRICT
Chair Daniel Rossman	District 6
Vice-Chair Jonathan Levy	District 7
Nicole Cobleigh	Mayor
David Cutter	District 3
Weslee Glenn	District 1
Robert Kurkjian	At Large/District 4
Mark R. Nay	District 2
Julie Vallante	District 4
Vacant	District 5

April 2021 – June 2021

MEMBER	DISTRICT
Chair Daniel Rossman	District 6
Vice-Chair Jonathan Levy	District 7
Nicole Cobleigh	Mayor
David Cutter	District 3
Weslee Glenn	District 1
Robert Kurkjian	At Large/District 4
Mark R. Nay	District 2
Iesha Siler	District 5
Julie Vallante	District 4

**ENVIRONMENTAL ADVISORY COMMISSION
2020-2021 COMMITTEE ASSIGNMENTS**

Climate Action Plan Draft Response Ad Hoc Committee
Committee Chair – David Cutter

Hahamongna Watershed Park Advisory Committee
EAC Representative – Daniel Rossman

Landscape Equipment Ad Hoc Committee
Committee Chair – Nicole Cobleigh

Power Delivery Master Plan Stakeholder Group
EAC Representative – Robert Kurkjian

Water System and Resources Plan Advisory Group
EAC Representative – Mark R. Nay

Water System and Resources Plan Draft Response Ad Hoc Committee
Committee Chair – Mark R. Nay

Waste Management Ad Hoc Committee
Committee Chair – Jonathan Levy

ATTACHMENT B
ENVIRONMENTAL ADVISORY COMMISSION ATTENDANCE ROSTER
JULY 2020 – JUNE 2021
TO BE UPDATED AFTER JUNE 2021 MEETING

Environmental Advisory Commission MEETING ATTENDANCE RECORD July 2020 - June 2021																
MEMBERS	07/14/2020 REG	08/11/2020 REG	09/08/2020 REG	10/13/2020 REG	10/27/2020 SPEC	11/10/2020 REG	11/17/2020 SPEC	12/08/2020 REG	01/12/2021 REG	02/09/2021 REG	03/09/2021 REG	04/13/2021 REG	05/11/2021 REG	06/08/2021 REG	TOTAL MEETINGS ATTENDED	ATTENDANCE RECORD PERCENTAGE
NICOLE COBLEIGH	P	P	P	P	P	XX	A	P	P	P	P	A	A		9	75%
DAVID CUTTER	P	P	P	P	P	XX	P	P	P	P	P	P	P		12	100%
WESLEE GLENN	P	P	P	P	P	XX	P	P	P	P	P	P	P		12	100%
ROBERT KURKJIAN	P	P	P	P	P	XX	P	P	A	P	P	P	A		10	83%
JONATHAN LEVY	P	P	P	P	P	XX	P	A	P	P	P	P	P		11	92%
MARK R. NAY	P	P	P	P	P	XX	A	P	P	P	P	P	P		11	92%
DANIEL ROSSMAN	P	P	P	P	P	XX	P	P	P	P	P	P	P		12	100%
IESHA SILER												P	P		2	100%
JULIE VALLANTE	P	P	P	P	P	XX	A	P	P	P	P	P	P		11	92%

LEGEND
P - PRESENT
A - EXCUSED ABSENCE
U - UNEXCUSED ABSENCE
XX - CANCELED MEETING
NQ - NO QUORUM