



Draft Minutes

**Special Meeting
Northwest Commission
Tuesday, June 8, 2021
5:30 P.M.**

Commissioners Present: Pat Amsbry, Ryan Bell, Alfred Carr, Michael Anthony Cullins, Kimberly Douglas, Monique Preyer, Cindy Schnuelle, Allen Shay, Beverly Sims (joined at 5:40pm)

Commissioners Absent: None

Staff Present: Lola Osborne, Tamer Sabha

1. Call to order

Chair Carr called the meeting to order at 5:37 PM.

2. Roll call

Staff (Sabha) called the roll and a quorum was established for the Commission.

3. New business

• **Review and approval of Commission Attendance Record for FY 2020-2021**

After discussion, it was moved (Bell) and seconded (Carr) to approve the Northwest Commission Meeting Attendance Record for FY 2020-2021. (Motion carried)

In Favor: Carr, Shay, Sims, Preyer, Cullins, Schnuelle, Bell, Douglas

Abstain: Amsbry

• **Review and approval of Commission accomplishments for FY 2020-2021**

After discussion, it was moved (Amsbry) and seconded (Bell) to approve the Northwest Commission Report of Accomplishments for FY 2020-2021. (Motion unanimously carried)

In Favor: Carr, Shay, Sims, Preyer, Cullins, Amsbry, Schnuelle, Bell, Douglas

• **Report from the Nominating Committee for recommended FY 2021-2022 Commission officers (Oral Report)**

The Nominating Committee recommended Commissioner Douglas to serve as Chair and Commissioner Schnuelle to serve as Vice-Chair for FY 2021-2022.

- **Election of Commission Officers for FY 2021-2022**

After discussion, it was moved (Bell) and seconded (Amsbry) to elect Commissioner Douglas to serve as Chair and Commissioner Schnuelle as Vice-Chair for FY 2021-2022. (Motion unanimously carried)

In Favor: Carr, Shay, Sims, Preyer, Cullins, Amsbry, Schnuelle, Bell, Douglas

- **Chair to appoint Parliamentarian for FY 2021-2022**

Chair-elect Douglas appointed Commissioner Carr to serve as Parliamentarian for FY 2021-2022.

- **Establish Strategic Plan for FY 2021-2022**

After discussion, it was moved (Amsbry) and seconded (Schnuelle) to approve the Northwest Commission Strategic Plan for FY 2021-2022. (Motion unanimously carried)

In Favor: Carr, Shay, Sims, Preyer, Cullins, Amsbry, Schnuelle, Bell, Douglas

4. **Old business**

- None

5. **Reports/comments from the Chair**

Chair Carr thanked Commissioners and staff for their enthusiasm and dedication to the Northwest Commission this year.

6. **Comments from Commissioners**

Vice-Chair Shay thanked Chair Carr for his work serving as Chair during a year of virtual meetings.

Commissioner Schnuelle thanked Chair Carr for his service this year as Chair.

7. **Staff comments**

Staff (Osborne) provided the following updates:

- PRCS-staffed Commission meeting agendas, minutes, and work plans have been updated to improve document accessibility and readability;
- In-person Commission meetings will resume after Labor Day, Monday, September 6 at the Jackie Robinson Community Center, while following direction from the Public Health Department on any safety protocol;
- Chick-fil-A Restaurant has requested to present their redesign at the Northwest Commission meeting in July;
- The Washington Theatre has received its final certificate of occupancy and can begin recruiting tenants (businesses and residents); and
- Staff has contacted the Lincoln Parsons Group to request an update about the Cultural Signage Project at 10 W. Walnut.

8. Upcoming meeting agenda items

- None

9. Adjournment

It was moved (Amsbry) and seconded (Schnuelle) to adjourn the special meeting. (Motion unanimously carried) The meeting was adjourned at 8:24 PM.

/s/ Kimberly Douglas

Kimberly Douglas, Chair
Northwest Commission

/s/ Tamer Sabha

Tamer Sabha, Recording Secretary
Parks, Recreation and Community Services Department