



Minutes

**Regular Meeting
Northwest Commission
Tuesday, July 13, 2021
6:30 P.M.**

Commissioners Present: Pat Amsbry, Julieta Aragon*, Michael Anthony Cullins, Kimberly Douglas, Monique Preyer (joined at 6:42 PM), Cindy Schnuelle (departed at 8:40 PM), Allen Shay, Beverly Sims

*Due to technical difficulties, Commissioner Aragon departed the meeting at 7:09 PM and rejoined at 7:21 PM.

Commissioners Absent: Ryan Bell (excused), Alfred Carr (excused)

Staff Present: Lola Osborne, Tamer Sabha

1. Call to Order

Chair Douglas called the meeting to order at 6:32 PM, and welcomed new Commissioner Julieta Aragon (District 3).

2. Roll Call

Staff (Sabha) called the roll and a quorum was established for the Commission.

3. Public Comments

None

4. Approval of Minutes

After review, it was moved (Amsbry) and seconded (Schnuelle) to approve the Minutes of the May 11, 2021 and June 8, 2021 meetings. (Motion unanimously carried)

In Favor: Douglas, Schnuelle, Sims, Aragon, Cullins, Amsbry

Absent: Shay

5. Update from Pasadena Police Department – Lt. Marcia Taglioretti

Lt. Taglioretti presented the Statistical Report on incidents and traffic collision information for July 2021. Questions from the Commission followed.

Jay Kamuzar, a Pasadena resident, submitted a question to Staff (Osborne) asking what is the offense category in the police statistical report for weapons found in vehicles during traffic stops. Lt. Taglioretti responded to the question.

6. New Business

- **Review and Amend the Document Entitled, Introduction to the Northwest Commission**

After discussion, it was moved (Schnuelle) and seconded (Amsbry) to accept the amendments and new text to the Introduction to the Northwest Commission document. (Motion unanimously carried)

In Favor: Douglas, Schnuelle, Sims, Preyer, Cullins, Shay, Amsbry
Absent: Aragon

- **Brief Overview of the Ralph M. Brown Act – Javan Rad (Chief Assistant City Attorney, Office of the City Attorney)**

The Commission received a presentation from the Chief Assistant City Attorney about the Ralph M. Brown Act. Questions from the Commission followed.

- **Overview of the Northwest Commission Rules and Regulations – Lola Osborne (Deputy Director, Parks, Recreation and Community Services Department)**

The Commission received a presentation from Staff (Osborne) about the Northwest Commission Rules and Regulations. Questions from the Commission followed.

- **Discussion Regarding the Purpose of the Northwest Commission Strategic Plan (Chair Douglas)**

Chair Douglas spoke to the Commission about the importance of the Northwest Commission Strategic Plan and using it as a tool to document what the Commission is accomplishing on a monthly basis.

7. Old Business

- **Commission Strategic Plan Updates and Discussion for FY 2021-2022**

After review, it was moved (Amsbry) and seconded (Cullins) to approve the work plan updates as discussed. (Motion unanimously carried)

In Favor: Douglas, Sims, Preyer, Aragon, Cullins, Shay, Amsbry
Absent: Schnuelle

8. Reports/Comments from the Chair

Chair Douglas provided the following comments:

- Thanked Commissioners for attending the July meeting;
- Commented on the one year anniversary of the death of Anthony McClain;
- Commented on the discussion between Councilmembers Hampton and Kennedy, at yesterday's City Council meeting, about Northwest businesses in being invited to bid on the City's contracts; and
- Commented on the Housing Element meeting on Wednesday, July 14.

9. Comments from Commissioners

Commissioner Amsbry commented on Councilmember Rivas' innovative District 5 office hours in the community on Saturdays at local parks and businesses.

10. Staff Comments

Staff (Osborne) provided the following updates:

- Shared information regarding the City of Pasadena Events Calendar;
- Staff is working to update the Northwest Commissioner binders and will notify the Commission when they are available for pick-up at the Jackie Robinson Community Center;
- Asked about the Commission's preference in continuing to receive work plans from other Commissions staffed by the Parks, Recreation and Community Services Department; and
- Shared that construction at La Pintaresca Park is tentatively scheduled for completion in late August 2021, and staff will be sending invitations for the Grand Re-Opening to the Commission.

11. Upcoming meeting agenda items

- Chick-fil-A redesign presentation
- Presentation from Dave Klug (Economic Development Division)
- Update on Heritage Square South Senior Project

12. Adjournment

It was moved (Amsbry) and seconded (Sims) to adjourn the regular meeting. (Motion unanimously carried) The meeting was adjourned at 9:10 PM.

/s/ Kimberly Douglas

Kimberly Douglas, Chair
Northwest Commission

/s/ Tamer Sabha

Tamer Sabha, Recording Secretary
Parks, Recreation and Community Services Department