



**SPECIAL MEETING  
HISTORIC PRESERVATION COMMISSION MEETING  
TUESDAY, JULY 20, 2021  
4:30 P.M.**

**MEMBERS**

Carrie Chasteen-Elfarra, Chair, At Large  
Phyllis Mueller, Vice-Chair Rep., District 6  
Stephen Lipira, Rep., District 1  
Tina Miller, Rep., District 2  
Susan Kranwinkle, Rep., District 3  
John Arbogast, Rep., District 4  
Sophia Gutierrez, Rep., District 5  
Alejandro Menchaca, Rep., District 7  
Juan De La Cruz, Mayor

**STAFF**

Kevin Johnson, Senior Planner  
Amanda Landry, Senior Planner  
Michi Takeda, Recording Secretary

Historic Preservation Commission meetings are held on the 1<sup>st</sup> & 3<sup>rd</sup> Tuesday of each month.

Agendas and related documents are available for public review on the City website at: <https://www.cityofpasadena.net/commissions/historic-preservation-commission/>

*To request meeting materials in alternative formats or other disability-related modifications or accommodations necessary to facilitate meeting participation, please contact Michi Takeda as soon as possible at (626) 744-7135 or [mtakeda@cityofpasadena.net](mailto:mtakeda@cityofpasadena.net). Providing at least 72-hour advance notice will help ensure availability.*

*Language translation services may also be requested with 72-hour advance notice by calling (626) 744-7135. Habrá servicio de interpretación disponible para éstas juntas llamando (626) 744-7135 al por lo menos con 24 horas de anticipación.*

## **PUBLIC PARTICIPATION**

PURSUANT TO EXECUTIVE ORDER N-29-20 ISSUED BY GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, THE FOLLOWING MEETING WILL TAKE PLACE ***SOLELY BY TELECONFERENCE/VIDEOCONFERENCE***.

MEMBERS OF THE PUBLIC MAY PARTICIPATE ELECTRONICALLY IN THE OPEN SESSION PORTION OF THE MEETING.

ACCESS TO THE MEETING IS AS FOLLOWS:

**Video Conference:** <https://us02web.zoom.us/j/82097509321>

**OR**

**Phone: 1 (669) 900 6833 - Webinar ID: 820 9750 9321**

## **PUBLIC COMMENT INSTRUCTIONS**

If you wish to provide comment you may do so as follows:

**1. ADVANCE CORRESPONDENCE, TO BECOME PART OF THE RECORD:**

Submit public comment of any length to [mtakeda@cityofpasadena.net](mailto:mtakeda@cityofpasadena.net) prior to the meeting day. Please be aware that, while these comments will be provided to the members of the body and will become part of the meeting record, they will not be read aloud.

**2. COMMENTS TO BE READ ALOUD AT THE MEETING:**

At the start of the meeting you may submit public comment of up to 200 words regarding items on the agenda to: [www.cityofpasadena.net/planning/public-comment](http://www.cityofpasadena.net/planning/public-comment). The body reserves the right to summarize comments if necessary for the orderly and timely flow of the meeting. All comments in their entirety will become part of the meeting record. Comments will not be accepted after the public comment period has closed.

Public comments will be limited to matters on this agenda.

If you need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act because you are unable to participate electronically as set forth above, please contact the Planning Department as soon as possible at (626) 744-7135 or [mtakeda@cityofpasadena.net](mailto:mtakeda@cityofpasadena.net).



**AGENDA  
SPECIAL MEETING  
HISTORIC PRESERVATION COMMISSION  
TUESDAY, JULY 20, 2021  
4:30 P.M.**

**1. ROLL CALL**

**2. APPROVAL OF MINUTES - NONE**

**3. CERTIFICATE OF APPROPRIATENESS**

**A. 795 MAR VISTA AVE – (COUNCIL DISTRICT 5)**

Construction of a new 167 square-foot front porch and a 225 square-foot rear addition. The project also includes new front and side yard fences, the demolition of an existing detached porte-cochere, and a new 355 square-foot garage.

Staff Recommendations:

1. Find that this project is exempt from environmental review pursuant to the guidelines of the California Environmental Quality Act (Public Resources Code Section 21080(b)(9); Administrative Code, Title 14, Chapter 3, Section 15301, Class 1, pertaining to existing facilities such as the existing house, and there are no features that distinguish this project from others in the exempt class; therefore, there are no unusual circumstances.
2. Approve the Certificate of Appropriateness, subject to the conditions of approval noted in the staff report, to be verified by staff during the permitting process.

(Case Planner: Amanda Landry)  
Owner/Applicant: Ricardo Santos  
Architect: Curt Sturgill

**4. APPEAL OF HISTORIC RESOURCE EVALUATION**

**A. 249-253 S. CATALINA AVE/SOUTH CATALINA AVENUE LANDMARK DISTRICT – (COUNCIL DISTRICT 7)**

Appeal of staff's determination of eligible landmark district status for five properties on South Catalina Avenue in conjunction with an application for historic resource evaluation of the property at 249-253 S. Catalina Avenue.

Staff Recommendations:

1. Uphold the Director's May 24, 2021 determination that the identified properties on South Catalina Avenue meet the criteria in PMC Section 17.62.040 and are therefore eligible for designation as a landmark district.

(Case Planner: Kevin Johnson)

Appellant: John Poindexter – Envirotecture, Inc.,

Applicant: Envirotecture, Inc.

Owner: CKCK, LLC

**5. COMMENTS AND REPORT FROM STAFF**

**6. COMMENTS AND REPORTS FROM COMMISSIONERS**

**7. COMMENTS AND REPORTS FROM COMMITTEES**

**A. NEW OFFICER SUBCOMMITTEE FOR FY 2021-2022**

Subcommittee will announce their nomination for new chair and vice chair.

(Subcommittee: Commissioners De La Cruz, Arbogast, and Gutierrez)

**B. SELECT NEW DESIGN COMMISSION REPRESENTATIVE**

Volunteers requested to represent Historic Preservation at the Design Commission meetings.

**8. ADJOURNMENT**

POSTING STATEMENT: I HEREBY CERTIFY that this Agenda, in its entirety was posted on the City Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on or before the 15th day of July 2021, by 5:30 p.m. The agenda will also be posted at the Hale Building, 175 N. Garfield Ave, and the agenda may be viewed at the City's website at: <http://ww5.cityofpasadena.net/commissions/historic-preservation-commission/>.



Leon White, Principal Planner



Michi Takeda, Recording Secretary