



**MEETING MINUTES
SPECIAL MEETING
HISTORIC PRESERVATION COMMISSION
TUESDAY, JULY 20, 2021**

**SPECIAL PUBLIC MEETING 4:30 P.M.
VIRTUAL MEETING**

For a complete and detailed recap of the meeting, please log on to:

<https://ww5.cityofpasadena.net/commissions/commission-meetings-archived-recordings/>

1. ROLL CALL– CHAIR ELFARRA CALLED THE MEETING TO ORDER AT 4:32 P.M.

Present: Commissioners, Miller, Lipira, Kranwinkle (left early) Gutierrez, De La Cruz, Arbogast, Mueller, and Elfarra

Absent: Commissioner Menchaca (Excused)

Staff: Kevin Johnson, Amanda Landry, and Michi Takeda

2. APPROVAL OF MINUTES - NONE

3. CERTIFICATE OF APPROPRIATENESS

A. 795 MAR VISTA AVE – (COUNCIL DISTRICT 5)

Construction of a new 167 square-foot front porch and a 225 square-foot rear addition. The project also includes new front and side yard fences, the demolition of an existing detached porte-cochere, and a new 355 square-foot garage.

(Case Planner: Amanda Landry)

Owner/Applicant: Ricardo Santos

Architect: Curt Sturgill

Public Comments: None

Commission Comments:

- The porch posts shall be revised so that they appear more substantial, or be revised to a paired porch post design.
- The proposed fiber cement lap siding and shingles shall have a smooth textured finish.

- The orientation of the fence pickets shall be revised to vertical pickets.
- A final color and material palette shall be provided to staff for review and approval prior to submittal of the project for building plan check.
- This project will be subject to a framing, exterior lathing, and final site inspection (50%, 75%, and 100% inspection points) and sign-off by staff of the Design & Historic Preservation section to ensure that the work plan undertaken, as described above, is as indicated and specified in the decision letter and that all work is performed consistent with the approved plans and the Guidelines for Historic Districts

Commission Recommendations:

- The applicant shall work with staff to revise the design to incorporate references to the original building details, as depicted in the documentary evidence, to the extent feasible.

Motion

Motion made to approve the Certificate of Appropriateness subject to the modified conditions of approval recommended by staff. Moved and seconded by Commissioners De La Cruz and Representative Polanskey.

AYES: Commissioners, Miller, Lipira, Gutierrez, De La Cruz, Arbogast, Mueller, Elfarra and Bungalow Heaven Representative Polanskey
 NOES: None
 ABSENT: Commissioners Menchaca (Excused) and Kranwinkle (left early)
 ABSTAIN: None
 APPROVED: 8-0-2

4. APPEAL OF HISTORIC RESOURCE EVALUATION

A. 249-253 S. CATALINA AVE/SOUTH CATALINA AVENUE LANDMARK DISTRICT – (COUNCIL DISTRICT 7)

Appeal of staff’s determination of eligible landmark district status for five properties on South Catalina Avenue in conjunction with an application for historic resource evaluation of the property at 249-253 S. Catalina Avenue.

(Case Planner: Kevin Johnson)
 Appellant: John Poindexter – Envirotecture, Inc.,
 Applicant: Envirotecture, Inc.
 Owner: CKCK, LLC

Public comments: K. Hargreaves, Pasadena Heritage

(Motion continued on next page)

Motion:

Motion to continue the public hearing for this project to Tuesday August 17, 2021 to allow staff to meet with owners to provide more information for landmark district designation. Moved and seconded by Commissioners Miller and De La Cruz.

AYES: Commissioners, Miller, Lipira, Gutierrez, De La Cruz, Arbogast, Mueller, and Elfarra
NOES: None
ABSENT: Commissioners Menchaca (Excused) and Kranwinkle (left early)
ABSTAIN: None
APPROVED: 7-0-2

5. COMMENTS AND REPORT FROM STAFF

Staff reported on upcoming meetings.

6. COMMENTS AND REPORTS FROM COMMISSIONERS - NONE

7. COMMENTS AND REPORTS FROM COMMITTEES

A. NEW OFFICER SUBCOMMITTEE FOR FY 2021-2022

The nomination committee presented their recommendations as follows:
Commissioner Mueller as Chair and Commissioner Arbogast as Vice Chair

Motion:

Moved and seconded by Commissioners Elfarra and De La Cruz.

AYES: Commissioners, Miller, Lipira, Gutierrez, De La Cruz, Arbogast, Mueller, and Elfarra
NOES: None
ABSENT: Commissioners Menchaca (Excused) and Kranwinkle (left early)
ABSTAIN: None
APPROVED: 7-0-2

B. SELECT NEW DESIGN COMMISSION REPRESENTATIVE

Commissioner Gutierrez volunteered to be the representative for Design Commission.

Motion:

Moved and seconded by Commissioners Elfarra and De La Cruz.

AYES: Commissioners, Miller, Lipira, Gutierrez, De La Cruz, Arbogast, Mueller, and Elfarra
NOES: None
ABSENT: Commissioners Menchaca (Excused) and Kranwinkle (left early)
ABSTAIN: None
APPROVED: 7-0-2

8. ADJOURNMENT – CHAIR ELFARRA AJOURNED THE MEETING AT 6:15 P.M.



Leon White, Principal Planner



Michi Takeda, Recording Secretary