



**Regular Meeting
Accessibility and Disability Commission
Tuesday, July 27, 2021
5:30 P.M.**

Members

James Farr, Chair, District 3
Andrea Jennings, Vice-Chair, District 7
Cy Estabrook, Mayor
Danielle Friberg, District 1
Casey Jagusch, District 2
Sharon Rogers, District 4
Michael Warner II, District 5
Martin Sweeney, District 6
Mark Waterson, At Large

Staff

Ali Everett, Accessibility Coordinator
Tamer Sabha, Recording Secretary

Meeting Information

Accessibility and Disability Commission meetings are held on the 4th Tuesday of each month

Agendas and related documents are available for public review on the City website at: www.cityofpasadena.net/commissions/accessibility-and-disability-commission

To request meeting materials in alternative formats or other disability-related modifications or accommodations necessary to facilitate meeting participation, please contact the Parks, Recreation, and Community Services Department as soon as possible at (626) 744-7295 or tsabha@cityofpasadena.net. Providing at least 72-hour advance notice will help ensure availability.

Language translation services may also be requested with 72-hour advance notice by at (626) 744-7295 or tsabha@cityofpasadena.net. Habrá servicio de interpretación disponible para éstas juntas llamando (626) 744-7295.

Public Participation

Pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020, the following meeting will take place solely by teleconference/videoconference.

Members of the public may participate electronically in the open session portion of the meeting.

Access to the meeting is as follows:

Video Conference: <https://us02web.zoom.us/j/85361784599>

OR

Phone: 1 (669) 900-6833 – Webinar ID: 853 6178 4599

Public Comment Instructions

If you wish to provide comments, you may do so as follows:

1. Advance Correspondence, to become part of the record:

Submit public comment of any length to tsabha@cityofpasadena.net prior to the meeting day. Please be aware that, while these comments will be provided to the members of the body and will become part of the meeting record, they will not be read aloud.

2. Comments to be read aloud at the meeting

Submit public comment of up to 200 words regarding items on the agenda to: www.cityofpasadena.net/commissions/public-comment. The body reserves the right to summarize comments if necessary for the orderly and timely flow of the meeting. All comments in their entirety will become part of the meeting record.

If you need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act because you are unable to participate electronically as set forth above, please contact the Parks, Recreation and Community Services Department as soon as possible at (626) 744-7295 or tsabha@cityofpasadena.net.



Agenda
Regular Meeting
Accessibility and Disability Commission
Tuesday, July 27, 2021
5:30 P.M.

1. **Call to order**
2. **Roll call**
3. **Public comments**
4. **Approval of minutes**
 - May 25, 2021*
 - June 22, 2021*
5. **New business**
 - Information items**
 - Presentation about the Maintenance Assistance, Solutions, and Hiring (MASH) Program – Sherreeta White (Acting Program Coordinator, Housing Department)
 - Presentation about the Realizing Opportunities through Summer Employment (ROSE) Internship Program – Pamela Cantero-More (Program Coordinator I, Parks, Recreation and Community Services Department) and Alexis Taylor (Program Coordinator I, Parks, Recreation and Community Services Department)
6. **Old business**
 - Action item**
 - Discussion and approval of the Accessibility and Disability Commission Work Plan for FY 2021-2022*
7. **Reports/comments from the Chair**
8. **Comments from Commissioners**
9. **Staff comments**
10. **Upcoming meeting agenda items**
11. **Adjournment**

*Attachments

Posting statement: I hereby certify that this Agenda, in its entirety was posted on the City Council Chamber Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on or before the 23nd day of July 2021, by 5:30 p.m. The agenda may be viewed at the City's website at www.cityofpasadena.net/commissions/accessibility-and-disability-commission.



James Farr, Chair
Accessibility and Disability Commission



Tamer Sabha, Recording Secretary



Draft Minutes

**Regular Meeting
Accessibility and Disability Commission
Tuesday, May 25, 2021
5:30 P.M.**

Commissioners Present: Cy Estabrook, James Farr, Danielle Friberg (joined at 5:33 PM), Casey Jagusch, Andrea Jennings, Sharon Rogers, Martin Sweeney, Michael Warner II, Mark Waterson

Commissioners Absent: None

Staff Present: Ali Everett, Tamer Sabha

1. Call to Order; Roll call

Chair Farr called the meeting to order at 5:32 PM. Staff (Sabha) called the roll and a quorum was established for the Commission.

2. Public Comments for Items Not on the Agenda

None

3. Approval of Minutes

After review, it was moved (Warner II) and seconded (Rogers) to approve the Minutes of the April 27, 2021 meeting. (Motion unanimously carried)

In Favor: Farr, Jennings, Estabrook, Waterson, Friberg, Jagusch, Rogers, Sweeney, Warner II

4. New business

• Select Date and Time of Annual Meeting

After discussion, it was moved (Warner II) and seconded (Friberg) to schedule the annual meeting for Tuesday, June 22, beginning at 5:00pm. (Motion unanimously carried)

In Favor: Farr, Jennings, Estabrook, Waterson, Friberg, Jagusch, Rogers, Warner II, Sweeney

**• Establish Nominating Committee for Election of FY 2021-2022
Commissioner Officers**

Chair Farr appointed himself and Commissioners Friberg and Jagusch to the Nominating Committee for the election of officers for FY 2021-2022.

5. Old business

- **Commission Work Plan Updates and Discussion**

After discussion, it was moved (Waterson) and seconded (Jennings) to approve the Robert Gorski Access Award ad hoc committee's proposed process for selecting and recognizing the annual Robert Gorski Access Award recipient. (Motion unanimously carried)

In Favor: Farr, Jennings, Estabrook, Waterson, Friberg, Jagusch, Rogers, Warner II, Sweeney

Chair Farr appointed:

- Commissioners Sweeney, Jennings, and Estabrook to the Robert Gorski Access Award selection committee; and
- Commissioner Jagusch to the Transportation ad hoc committee, Social Justice ad hoc committee, and Employment ad hoc committee.

BREAK: At 6:36 PM the Commission took a break. The meeting resumed at 6:46 PM.

After discussion, it was moved (Jennings) and seconded (Estabrook) to approve the public information accessibility recommendations, with an addendum to be added listing dates and activities of significance to the disability community for the City to consider for recognition through social media. (Motion carried)

In Favor: Farr, Jennings, Estabrook, Waterson, Friberg, Jagusch, Rogers, Warner II
Abstain: Sweeney

After discussion, it was moved (Sweeney) and seconded (Estabrook) to accept the work plan updates as discussed. (Motion unanimously carried)

In Favor: Farr, Jennings, Estabrook, Waterson, Friberg, Jagusch, Rogers, Warner II, Sweeney

Chair Farr asked the work plan ad hoc committees to review the existing work plan updates and provide any final updates to staff by Tuesday, June 8

6. Comments and Updates

- **Staff Comments**

None

- **Comments and Announcements from Commissioners**

Commissioner Sweeney commented on the Pasadena Media show he hosts called "In The Space", highlighting a recent episode featuring guest Andrew Skinner, Executive Director of the Triumph Foundation.

7. Suggested Agenda Items for Future Commission Meetings

None

8. Adjournment

It was moved (Warner II) and seconded (Jennings) to adjourn the regular meeting. (Motion unanimously carried) The meeting was adjourned at 7:51 PM.



Draft Minutes

**Special Meeting
Accessibility and Disability Commission
Tuesday, June 22, 2021
5:00 P.M.**

Commissioners Present: Cy Estabrook, James Farr, Danielle Friberg (joined at 5:24 PM), Casey Jagusch, Andrea Jennings, Sharon Rogers, Martin Sweeney, Michael Warner II

Commissioners Absent: Mark Waterson (excused)

Staff Present: Ali Everett, Lola Osborne, Tamer Sabha

1. Call to order

Chair Farr called the meeting to order at 5:02 PM.

2. Roll call

Staff (Sabha) called the roll and a quorum was established for the Commission.

3. New business

• Report from the Robert Gorski Access Award Ad Hoc Committee and Selection of the 2021 Award Recipient

After discussion, it was moved (Warner II) and seconded (Rogers) to support the Robert Gorski Access Award ad hoc committee's recommendation of selecting Donna Pomerantz as the 2021 Robert Gorski Access Award recipient. (Motion unanimously carried)

In Favor: Farr, Jennings, Estabrook, Jagusch, Rogers, Warner II, Sweeney

• Review and Approval of Commission Attendance Record for FY 2020-2021

After discussion, it was moved (Sweeney) and seconded (Estabrook) to approve the Accessibility and Disability Commission Meeting Attendance Record for FY 2020-2021. (Motion unanimously carried)

In Favor: Farr, Jennings, Estabrook, Jagusch, Rogers, Warner II, Sweeney

- **Review and Approval of Commission Accomplishments for FY 2020-2021**
After discussion, it was moved (Sweeney) and seconded (Rogers) to approve the Accessibility and Disability Commission Report of Accomplishments for FY 2020-2021. (Motion unanimously carried)

In Favor: Farr, Jennings, Estabrook, Friberg, Jagusch, Rogers, Warner II, Sweeney

- **Report from the Nominating Committee for Recommended FY 2021-2022 Commission Officers (Oral Report)**
The Nominating Committee recommended Commissioner Farr to serve as Chair and Commissioner Jennings to serve as Vice-Chair for FY 2021-2022.

- **Election of Commission Officers for FY 2021-2022**
After discussion, it was moved (Rogers) and seconded (Warner II) to accept the Nominating Committee's recommendation for Commissioner Farr to serve as Chair and Commissioner Jennings to serve as Vice-Chair for FY 2021-2022. (Motion unanimously carried)

In Favor: Farr, Jennings, Estabrook, Friberg, Jagusch, Rogers, Warner II, Sweeney

- **Chair to Appoint Parliamentarian for FY 2021-2022**
Chair Farr appointed Commissioner Jagusch to serve as Parliamentarian for FY 2021-2022.

BREAK: At 6:12 PM, the Commission took a break. The meeting resumed at 6:23 PM

- **Establish Work Plan for FY 2021-2022**
After discussion, it was moved (Sweeney) and seconded (Warner II) to approve the Accessibility and Disability Commission draft work plan for FY 2021-2022, subject to review and recommendation by the work plan ad hoc committee prior to the Commission's July meeting. (Motion unanimously carried)

In Favor: Farr, Jennings, Estabrook, Friberg, Jagusch, Rogers, Warner II, Sweeney

Chair Farr appointed Commissioners Jagusch, Jennings, and Warner II to the FY 21-22 draft work plan review ad hoc committee.

Public Comment:

Donna Pomerantz, a Pasadena resident, submitted a public comment requesting the Commission hold a study session about the accessibility impacts of protected bike lanes/cycle tracks.

4. Old business

- None

5. Reports/comments from the Chair

None

6. Comments from Commissioners

Vice-Chair Jennings thanked staff for their hard work and dedication, and thanked Deputy Director Osborne for attending the Commission's annual meeting.

Commissioner Sweeney commented on the Pasadena Media show he hosts called "In The Space", highlighting a recent episode featuring Zebreda Dunham, a Pasadena resident who provides assistive technology instructional videos on her website www.zebredamakesitwork.com.

7. Staff comments

Staff (Osborne) congratulated the Commission on completing their work plan and thanked them for their commitment.

Staff (Everett) provided the following comments:

- The Commission's updated Rules and Regulations were approved at the City Council meeting on Monday, May 3, and were included in the June meeting agenda packet;
- Formatting of the Commission's meeting agendas, meeting minutes, and work plan have been updated to improve document accessibility and readability, and the new format will be used beginning in July;
- The City's Public Works Director recently retired and the City is now seeking feedback from the community through an online public comment form to guide recruitment and selection strategies for a new Public Works Director; and
- Commissions will resume meeting in person after Labor Day (Monday, September 6), the Accessibility and Disability Commission's first in person meeting will occur on Tuesday, September 28.

8. Upcoming meeting agenda items

None

9. Adjournment

It was moved (Sweeney) and seconded (Friberg) to adjourn the special meeting. (Motion unanimously carried) The meeting was adjourned at 8:26 PM.

City of Pasadena Accessibility and Disability Commission Draft Work Plan: 07/01/21 – 06/30/22

Mission:

The purpose of the commission is to advise the council on accessibility issues in Pasadena. The commission shall:

1. Study and examine: (a) existing inequities in access to the physical, work, communication, civic involvement, social and cultural environments for all residents of Pasadena, particularly those who have disabilities, and (b) policies, procedures, programs and legislation for eliminating those inequities.
2. Recommend policies, procedures, programs and legislation to promote and ensure the accessibility of the physical, work, communication, civic involvement, social and cultural environments to all residents of Pasadena, particularly those who have disabilities.
3. Consult and cooperate with other public agencies and commissions on matters relevant to the commission.
4. Assist the accessibility and disability issues coordinator to carry out assigned programs and responsibilities.

FY 21-22 Objectives:

Objective #1 – Outreach and Awareness

Objective #2 – Robert Gorski Access Award

Objective #3 – Transportation and Public Rights-of-Way

Objective #4 – Housing

Objective #5 – Public Safety

Objective #6 – Adaptive and Inclusive Recreation

Objective #7 – Employment

Objective #1 – Outreach and Awareness

To increase awareness, visibility, and inclusion of the Accessibility and Disability Commission and the disability community, including reflecting the intersectionality of disability community

Commissioners: TBD (FY 20-21 Leads: Sweeney (Lead), Waterson)

Action Items:

- Table at a minimum of two community events
- Review existing Accessibility and Disability Commission brochure and modify as needed
- Invite local disability and social justice organizations to provide informational presentations to the Commission about their services and the individuals they serve.
- Update the history of the Commission section on the Commission's webpage, which was last revised in 2015.
- Further develop and utilize the ACCESS Network to build and strengthen Pasadena's disability community.
- Identify collaboration opportunities with community partners to sustain and grow the iBookClub.
- Facilitate monthly iBookClub meetings in partnership with the Pasadena Public Library.
- Hosts one online event highlighting disability culture and identity

Work Plan Updates:

July 2021:

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Status:

Objective #2 – Robert Gorski Access Award

Conduct and manage the nomination and selection process for the *Robert Gorski Access Award*. The *Robert Gorski Access Award* is presented to a Pasadena resident with a disability who has made a significant contribution toward improving accessibility and quality of life for people with disabilities and the City of Pasadena's disability community. The *Robert Gorski Access Award* will be presented annually by the Mayor and City Council at a City Council meeting in July and the awardee will be recognized at the Commission's July meeting.

Commissioners: TBD (FY 20-21 Leads: Sweeney (Lead), Estabrook)

Action Items:

- Recognize the inaugural recipient of the *Robert Gorski Access Award* at the Commission's August 2021 meeting.
- Review and recommend any changes to the *Robert Gorski Access Award* criteria and nomination process for 2022.
- Select the honoree of the *Robert Gorski Access Award* for recognition in July 2022.

Work Plan Updates:

July 2021:

-

Status:

Objective #3 – Transportation and Public Rights-of-Way

Monitor and advise the City Council on accessibility considerations for transportation, paratransit, and public rights-of-way.

Commissioners: TBD (FY 20-21 Leads: Estabrook, Farr, Jagusch)

Action Items:

- Study, examine, and provide recommendations regarding accessibility considerations for bike lanes, including the Union Street Protected Bike Lane project and the proposed protected bike lane for the North Lake Avenue Traffic and Pedestrian Safety Enhancement Plan.
- Explore a City-sponsored ride share program that provides discounted fares for trips within the City as a means to make all destinations within the City more accessible for people with disabilities who use public transit.
- Study, examine, and recommend policies and procedures that establish a communication strategy to inform the public of sidewalk and intersection closures.
- Provide input on accessibility improvements in the public right-of-way, including identifying priority locations for the installation of curb cuts.

Work Plan Updates:

July 2021:

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Status:

Objective #4 – Housing

To promote inclusive housing solutions for the disability community.

Commissioners: TBD (FY 20-21 Leads: Jennings (Lead), Warner II)

Action Items:

- Research a possible recommendation to City Council about the quantity of accessible housing units available through the City of Pasadena housing programs.
- Select a representative to attend Housing Element update public meetings on behalf of the Commission and report to the Commission about the content of the meetings as it relates to accessibility and disability.

Work Plan Updates:

July 2021:

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Status:

Objective #5 – Public Safety

To promote and support the public safety of persons with disabilities, their families and neighborhoods.

Commissioners: TBD (FY 20-21 Leads: Farr (Lead), Jennings)

Action Items:

- Assist in facilitating positive interactions and community relations between the Police Department and the disabled community through means including, but not limited to: requesting a community meeting where the disabled community can interact with the Pasadena Police Department; developing a list of best practices for police interactions with people with disabilities that includes contributions from disability organizations; and providing information about the needs of disabled individuals to the Community Police Oversight Commission.
- Explore data about police categorical use of force toward people with disabilities.
- Select a representative to observe City Council Public Safety Committee meetings and report to the Commission about the content of the meetings as it relates to accessibility and disability.

Work Plan Updates:

July 2021:

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Status:

Objective #6 – Adaptive and Inclusive Recreation

To promote health and recreational opportunities for persons with disabilities and their families.

Commissioners: TBD (FY 20-21 Leads: Estabrook, Waterson)

Action Items:

- Research and recommend information about accessibility features at City parks to add to the information posted on the City's website about the parks.
- Support and promote the annual Adaptive Sports Festival.
- Consult with other Commissions regarding recreation related objectives.

Work Plan Updates:

July 2021:

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Status:

Objective #7 – Employment

To promote the employment of people with disabilities in the Pasadena community.

Commissioners: TBD (FY 20-21 Leads: Rogers (Lead), Estabrook, Jagusch)

Action Items:

- Study and examine opportunities for and barriers to employment for people with disabilities in order to inform potential recommendations about increasing the employment of people with disabilities in the Pasadena community, including researching support and resources that employers may need.
- Research information about the City of Pasadena ROSE program outreach, application, and interview process and recommend opportunities to increase participation for young people with disabilities.
- Research information about the MASH program outreach, application, and interview process and make recommendations about how to decrease barriers to participation for people with disabilities.

Work Plan Updates:

July 2021:

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Status:

Accessibility and Disability Commission Draft Presentation Calendar FY 2021-2022

To be scheduled:

- Presentation on the accessibility of the City's website and digital communication

July 2021

- City of Pasadena MASH and ROSE employment program information

August 2021:

- Housing Department presentation on programs and services for people with disabilities
- Robert Gorski Access Award recognition

September 2021:

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October 2021:

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November 2021:

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December 2021:

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January 2022:

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February 2022:

-

March 2022:

-

April 2022:

-

May 2022:

-

June 2022: Annual Meeting