



**Regular Meeting
Commission on the Status of Women
Wednesday, August 4, 2021
6:00 P.M.**

Members

Beverley Morgan-Sandoz, Chair, District 1
Dr. Valinda M. Bowens, Vice-Chair, District 3
Peggy Sisson, Mayor
Lorraine Montgomery, District 2
Sandra Lindoerfer, District 4
Vanessa F. Rodriguez, District 5
Maura Harrington Roggero, District 6
Charlotte Lacey, District 7
Vacant, At Large

Staff

Ali Everett, Accessibility Coordinator
Tamer Sabha, Recording Secretary

Meeting Information

Commission on the Status of Women meetings are held on the 1st Wednesday of each month

Agendas and related documents are available for public review on the City website at:
www.cityofpasadena.net/commissions/commission-on-the-status-of-women/

To request meeting materials in alternative formats or other disability-related modifications or accommodations necessary to facilitate meeting participation, please contact the Parks, Recreation, and Community Services Department as soon as possible at (626) 744-7295 or tsabha@cityofpasadena.net. Providing at least 72-hour advance notice will help ensure availability.

Language translation services may also be requested with 72-hour advance notice by at (626) 744-7295 or tsabha@cityofpasadena.net. Habrá servicio de interpretación disponible para éstas juntas llamando (626) 744-7295.

Public Participation

Pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020, the following meeting will take place solely by teleconference/videoconference.

Members of the public may participate electronically in the open session portion of the meeting.

Access to the meeting is as follows:

Video Conference: <https://us02web.zoom.us/j/83443305965>

OR

Phone: 1 (669) 900-6833 – Webinar ID: 834 4330 5965

Public Comment Instructions

If you wish to provide comments, you may do so as follows:

1. Advance Correspondence, to become part of the record:

Submit public comment of any length to tsabha@cityofpasadena.net prior to the meeting day. Please be aware that, while these comments will be provided to the members of the body and will become part of the meeting record, they will not be read aloud.

2. Comments to be read aloud at the meeting

Submit public comment of up to 200 words regarding items on the agenda to: www.cityofpasadena.net/commissions/public-comment. The body reserves the right to summarize comments if necessary for the orderly and timely flow of the meeting. All comments in their entirety will become part of the meeting record.

If you need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act because you are unable to participate electronically as set forth above, please contact the Parks, Recreation and Community Services Department as soon as possible at (626) 744-7295 or tsabha@cityofpasadena.net.



Agenda
Regular Meeting
Commission on the Status of Women
Wednesday, August 4, 2021
6:00 P.M.

1. **Call to order**
2. **Roll call**
3. **Public comments**
4. **Approval of minutes**
 - July 7, 2021*
5. **New business**
Information item
 - Presentation about the impact of the digital divide on women and girls – Norma E. Fernandez (CEO, EveryoneOn and former Chair, Commission on the Status of Women)
6. **Old business**
Action item
 - Commission work plan updates and discussion*
7. **Reports/comments from the Chair**
8. **Comments from Commissioners**
9. **Staff comments**
10. **Upcoming meeting agenda items**
11. **Adjournment**

*Attachments

Posting statement: I hereby certify that this Agenda, in its entirety was posted on the City Council Chamber Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on or before the 29th day of July 2021, by 5:30 p.m. The agenda may be viewed at the City's website at www.cityofpasadena.net/commissions/commission-on-the-status-of-women.



Beverley Morgan-Sandoz
Beverley Morgan-Sandoz, Chair
Commission on the Status of Women



Tamer Sabha
Tamer Sabha, Recording Secretary



Draft Minutes

**Regular Meeting
Commission on the Status of Women
Wednesday, July 7, 2021
6:00 P.M.**

Commissioners Present: Valinda Bowens, Maura Harrington, Charlotte Lacey, Sandra Lindoerfer, Lorraine Montgomery*, Beverley Morgan-Sandoz, Vanessa Rodriguez, Peggy Sisson (joined at 6:06 PM)

*Due to technical difficulties, Commissioner Montgomery departed the meeting at 7:26 PM and rejoined at 7:40 PM.

Commissioners Absent: None

Staff Present: Ali Everett, Tamer Sabha

1. Call to Order

Chair Morgan-Sandoz called the meeting to order at 6:02 PM.

2. Roll Call

Staff (Sabha) called the roll and a quorum was established for the Commission.

3. Public Comments

None

4. Approval of Minutes

After review, it was moved (Montgomery) and seconded (Lindoerfer) to approve the Minutes of the May 5, 2021 regular meeting. (Motion carried)

In Favor: Morgan-Sandoz, Bowens, Montgomery, Lindoerfer, Rodriguez, Harrington
Abstain: Lacey

After review, it was moved (Rodriguez) and seconded (Lacey) to approve the Minutes of the June 9, 2021 special meeting. (Motion carried)

In Favor: Morgan-Sandoz, Bowens, Sisson, Montgomery, Rodriguez, Harrington, Lacey
Abstain: Lindoerfer

5. New Business

- **Overview of the Convention on the Elimination of All Forms of Discrimination Against Women (CEDAW) – Char Bland (Former Chair, Commission on the Status of Women)**

The Commission received a presentation about the status of the Convention on the Elimination of All Forms of Discrimination Against Women (CEDAW). Questions from the Commission followed.

6. Old Business

- **Discussion and approval of the Commission on the Status of Women Work Plan for FY 2021-2022**

After discussion, it was moved (Bowens) and seconded (Harrington) to approve the Commission on the Status of Women Work Plan for FY 2021-2022. (Motion unanimously carried)

In Favor: Morgan-Sandoz, Bowens, Sisson, Montgomery, Lindoerfer, Rodriguez, Harrington, Lacey

Chair Morgan-Sandoz appointed the following Commissioners to the work plan ad hoc committees below for FY 2021-2022:

- Advise City Council – Lacey (lead), Lindoerfer (lead)
- CEDAW – Lacey and Montgomery
- Survival Guide – Bowens (lead), Harrington (lead), Morgan-Sandoz (lead)
- Outreach and Awareness – Montgomery (lead), Rodriguez (lead)
- Herstory – Lacey, Lindoerfer, Rodriguez
- Proclamations for Women's History Month and Denim Day – Morgan-Sandoz
- Pasadena Youth Council – Bowens, Lindoerfer
- Report on the Status of Women – Rodriguez, Harrington
- Art Night activity recognizing women in the arts – Lindoerfer
- Investigation of plaques recognizing women – Harrington, Montgomery
- Financial Resources – Lacey (lead), Sisson (lead)

7. Reports/Comments from the Chair

Chair Morgan-Sandoz commented on:

- Expecting to receive the updated draft of the Report on the Status of Women in Pasadena from Mount Saint Mary's University before the next Commission meeting in August; and
- Attending a virtual discussion about the science and politics of health disparity and its impact on women by Dr. Rick Kittles (City of Hope).

8. Comments from Commissioners

Vice-Chair Bowens commented on presenting as the keynote speaker at the City of Hope Juneteenth celebration on Friday, June 18.

9. Staff Comments

Staff (Everett) provided the following comments:

- Congratulated the Commission on finalizing their work plan for FY 2021-2022.
- Provided information about sharing commissioner contact information and requesting commission presentations.

10. Upcoming Meeting Agenda Items

- Discussion of identifying speakers for presentations about hot topics of interest
- Presentation about addressing the digital divide in Pasadena

11. Adjournment

It was moved (Montgomery) and seconded (Lindoefer) to adjourn the regular meeting. (Motion unanimously carried) The meeting was adjourned at 8:00 PM.

**City of Pasadena Commission on the Status of Women
Work Plan: 07/01/21 – 06/30/22**

Mission:

The purpose of the commission is to advise the council on the special needs and concerns of women of all ages, races, religions, ethnic and cultural backgrounds, and economic and social circumstances.

The commission shall:

1. Study and examine through the conduct of meetings, conferences, public hearings or other appropriate methods those conditions which indicate discrimination or prejudice encountered by women;
2. Recommend procedures, programs and legislation to promote and ensure equal rights and opportunities for all women in the city;
3. Consult and cooperate with other public agencies and commissions on matters relevant to the commission

FY 21-22 Objectives:

Objective #1 – Advise City Council

Objective #2 – Survival Guide

Objective #3 – Outreach and Awareness

Objective #4 – Financial Resources

Objective #1 – Advise City Council

Commissioners: Lacey, Lindoerfer

Action Items:

- Invite City Council representatives (Councilmembers and Liaisons) to attend meetings of the Commission on the Status of Women.
- Strengthen the Commission’s link with City Council through quarterly updates, attending City Council meetings, and other appropriate methods.
- Share information about outreach and awareness activities with City Councilmembers for disseminating the information to the community through Councilmember newsletters, community meetings, and the City’s website.
- Research “hot topics” that affect women and invite subject matter experts to present on the topics in order to inform possible recommendations to the City Council. Examples of hot topics include:
 - Female Economics: equal pay, flexible work schedules, expansion of childcare, and maternity rights in the workplace
 - Equal Rights Amendment

As appropriate, the Commission will collaborate with other City Commissions addressing similar hot topics.

- Review City Council Resolution No. 9762 recognizing women’s equality and in support of the elimination of all forms of discrimination against women, and research and discuss possible recommendations for further action in support of the Convention on the Elimination of All Forms of Discrimination against Women (CEDAW).
 - CEDAW ad hoc committee: Lacey, Montgomery

Work Plan Updates:

July 2021:

- Chair Morgan-Sandoz appointed Commissioners Lacey and Lindoerfer as leads for Advise City Council ad hoc committee.
- The Commission received a presentation about the status of CEDAW and Chair Morgan-Sandoz appointed Commissioners Lacey and Montgomery to the CEDAW ad hoc committee.
- Commissioners volunteered for dates to attend City Council meetings during FY 2021-2022.
- Commissioners identified the following hot topics of interest:

- Digital Divide: Lacey
- Workplace equity, safety, and success (equal pay, childcare, sexual harassment, etc.): Harrington, Rodriguez, Sisson
- Engaging girls and young women: Bowens
- Community Police Oversight Commission: Lindoerfer
- Health inequity (maternal and infant health): Morgan-Sandoz
- Domestic Violence: Montgomery

Objective #2 – Survival Guide

Commissioners: Bowens, Harrington, Morgan-Sandoz

Action Items:

- Develop the "Survival Guide at a Glance" as a one page document with the following content:
 - Contact information for:
 - Pasadena Citizen Service Center
 - 2-1-1 LA
 - 24-hour services
 - QR Code to scan for easy access to the Survival Guide at a Glance online
- Consult with the Human Services Commission regarding the Survival Guide at a Glance content.
- Work with staff to post the "Survival Guide at a Glance" on the City's webpage at www.cityofpasadena.net/SurvivalGuide and other easy to access locations on the City's website.
- Request printed postcards with the online link and QR code for distribution throughout the community.

Work Plan Updates:

July 2021:

- Chair Morgan-Sandoz appointed Commissioners Bowens, Harrington, and Morgan-Sandoz as leads for Survival Guide ad hoc committee.

Objective #3 – Outreach and Awareness

Commissioners: Montgomery, Rodriguez

Action Items:

- Celebrate Women’s History month with community events that engage diverse attendees, including organizing Herstory 2022 and requesting the Mayor and City Council to issue a proclamation declaring March as Women’s History month.
 - Herstory ad hoc committee: Lacey, Lindoerfer, Rodriguez
 - Women’s History Month proclamation lead: Morgan-Sandoz
- In April 2022, support the City of Pasadena’s recognition of Denim Day and request the Mayor and City Council issue a proclamation that acknowledges Denim Day and its significance.
 - Denim Day proclamation lead: Morgan-Sandoz
- Engage young girls involved in organizations such as Delta Sigma Theta Sorority’s Young African American Women’s Conference and the Alpha Kappa Alpha Sorority Scholar’s Chat program at John Muir High School by offering them opportunities to give back to the community through assisting with Commission activities such as Herstory and the Survival Guide.
- Collaborate with the PRCS Department and other Commissions to mentor members of the Pasadena Youth Council, including providing opportunities to give back to the community by assisting with events such as Herstory and giving input on issues related to young women.
 - Pasadena Youth Council ad hoc committee: Bowens, Lindoerfer
- Improve the quality of life for women and young girls by engaging in opportunities to stimulate discussion on the status of women of all ages and young girls, including attending and tabling at such events as the YWCA Racial Justice Breakfast, the Southern California Women’s Health Conference, and League of Women Voters activities.

Cost: \$1,000
- Collaborate with Mount Saint Mary’s University to update the 2015 Report on the Status of Women in Pasadena and develop a plan for disseminating the report once completed. (Rodriguez)
 - Report on the Status of Women ad hoc committee: Harrington, Morgan-Sandoz, Rodriguez
- Recommend Art Night include an activity recognizing women in the arts. Consult with City staff in making the recommendation. If accepted, develop

content for the virtual Art Night activity or partner with a local arts organization to develop content recognizing women in the arts.

- Art Night lead: Lindoerfer
- Research and possibly recommend the placement of plaques around the City recognizing women who contributed to Pasadena's history, current and past.
 - Plaques ad hoc committee: Harrington, Montgomery

Work Plan Updates:

July 2021:

- Chair Morgan-Sandoz appointed Commissioners Montgomery and Rodriguez as leads for Outreach and Awareness) ad hoc committee.
- Chair Morgan-Sandoz appointed Commissioners Lacey, Lindoerfer, and Rodriguez to the Herstory ad hoc committee.
- Chair Morgan-Sandoz appointed herself as the lead for the Women's History Month and Denim Day proclamations.
- Chair Morgan-Sandoz appointed Commissioners Bowens and Lindoerfer to the Youth Council ad hoc committee.
- Chair Morgan-Sandoz reported that the procurement process for the updated Report on the Status of Women in Pasadena is almost complete and appointed Commissioners Harrington, Morgan-Sandoz, and Rodriguez, to the report on the Status of Women ad hoc committee.
- Chair Morgan-Sandoz appointed Commissioner Lindoerfer as the lead for the Art Night activity.
- Chair Morgan-Sandoz appointed Commissioners Harrington and Montgomery to the Plaques ad hoc committee.

Objective #4 – Financial Resources

Commissioners: Lacey, Sisson

Action Items:

- Explore/identify funding and in-kind donation sources for FY 2021-2022 and beyond in order to fulfill the Commission purpose and functions as stated in Pasadena Municipal Code 2.65.110, including but not limited to participation in the Association of California Commissions for Women (ACCW) and the National Association of Commissions for Women (NACW).

Work Plan Updates:

July 2021:

- Chair Morgan-Sandoz appointed Commissioners Lacey and Sisson as leads for Financial Resources ad hoc committee.
- Chair Morgan-Sandoz reported that the Parks, Recreation and Community Services Department committed to funding the ACCW and NACW memberships for FY 2021-2022.

**Work Plan Objective #1 (Advise City Council)
Commissioner Sign-Up To Observe City Council Meetings**

(updated 07/07/21)

July 2021:

5th – Cancelled
12th – Lindoerfer
19th – Lindoerfer
26th – Cancelled

August 2021:

2nd – Rodriguez
9th – Rodriguez
16th – Rodriguez
23rd – Rodriguez

September 2021:

6th – Harrington
13th – Harrington
20th – Harrington
27th – Harrington

October 2021:

4th – Bowens
11th – Bowens
18th – Bowens
25th – Bowens

November 2021:

1st – Sisson
8th – Sisson
15th – Sisson
22nd – Sisson

December 2021:

6th – Lacey
13th – Lacey
20th – Lacey
27th – Lacey

January 2022:

3rd – Montgomery
10th – Montgomery
17th – Montgomery
24th – Montgomery
31st – Montgomery

February 2022:

7th – Bowens
14th – Bowens
21st – Bowens
28th – Bowens

March 2022:

7th – Morgan-Sandoz
14th – Morgan-Sandoz
21st – Morgan-Sandoz
28th – Morgan-Sandoz

April 2022:

4th – Lindoerfer
11th – Lindoerfer
18th – Morgan-Sandoz
25th – Morgan-Sandoz

May 2022:

2nd – Lacey
9th – Lacey
16th – Lacey
23rd – Rodriguez
30th – Rodriguez

June 2022:

6th – Lindoerfer
13th – Lindoerfer
20th – Morgan-Sandoz
27th – Morgan-Sandoz

**Commission on the Status of Women
Draft Presentation Calendar FY 2021-2022**

***Presentations to be scheduled on “hot topics” that affect women, identified under Objective #1 – Advise City Council.**

August 2021:

- Digital Divide – Norma E. Fernandez, CEO of EveryoneOn

September 2021

-

October 2021

-

November 2021

-

December 2021

-

January 2022

-

February 2022

-

March 2022

-

April 2022

-

May 2022

-

June 2022

- Annual Meeting