



**MEETING  
CODE ENFORCEMENT COMMISSION  
Thursday, August 5, 2021  
4:00 P.M.**

**PANEL NO. 1 MEMBERS**

**Commissioner Imran Chaudhry, District 7 Appointee  
Commissioner Harvey Cordner, District 4 Appointee  
Commissioner Michael Warner, District 5 Appointee**

**STAFF**

**Jon Pollard, Code Compliance Manager  
Lt. Nemesio Arteaga, Pasadena Humane  
Code Enforcement Officer, Diana Torre  
Valeria Castillo, Recording Secretary**

Code Enforcement Commission meetings are held on the 1<sup>st</sup> Thursday of each month.

Agendas and related documents are available for public review on the City website at:  
[www.cityofpasadena.net/commissions/code-enforcement-commission](http://www.cityofpasadena.net/commissions/code-enforcement-commission) .

*To request meeting materials in alternative formats or other disability-related modifications or accommodations necessary to facilitate meeting participation, please contact the Code Enforcement Department as soon as possible at (626) 744-3806 or [vcastillo@cityofpasadena.net](mailto:vcastillo@cityofpasadena.net). Providing at least 72-hour advance notice will help ensure availability.*

*Language translation services may also be requested with 72-hour advance notice by calling (626) 744-3806. Habrá servicio de interpretación disponible para éstas juntas llamando (626) 744-3806 al por lo menos con 24 horas de anticipación.*

## PUBLIC PARTICIPATION

PURSUANT TO EXECUTIVE ORDER N-29-20 ISSUED BY GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, THE FOLLOWING MEETING WILL TAKE PLACE ***SOLELY BY TELECONFERENCE/VIDEOCONFERENCE***.

MEMBERS OF THE PUBLIC MAY PARTICIPATE ELECTRONICALLY IN THE OPEN SESSION PORTION OF THE MEETING.

ACCESS TO THE MEETING IS AS FOLLOWS:

**Video Conference:** <https://us02web.zoom.us/j/83066630867>

or One tap mobile :

US: +16699006833, 83066630867#

or

+13462487799, 83066630867#

or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833

or

+1 346 248 7799

or

+1 253 215 8782

or

+1 929 205 6099

or

+1 301 715 8592

or

+1 312 626 6799

Webinar ID: 830 6663 0867

International numbers available: <https://us02web.zoom.us/j/83066630867>

## **PUBLIC COMMENT INSTRUCTIONS**

If you wish to provide comment you may do so as follows:

### **1. ADVANCE CORRESPONDENCE, TO BECOME PART OF THE RECORD:**

Submit public comment of any length to [vcastillo@cityofpasadena.net](mailto:vcastillo@cityofpasadena.net) prior to the meeting day. Please be aware that, while these comments will be provided to the members of the body and will become part of the meeting record, they will not be read aloud.

### **2. COMMENTS TO BE READ ALOUD AT THE MEETING:**

At the start of the meeting you may submit public comment of up to 200 words regarding items on the agenda to: [www.cityofpasadena.net/commissions/code-enforcement-commission](http://www.cityofpasadena.net/commissions/code-enforcement-commission). The body reserves the right to summarize comments if necessary for the orderly and timely flow of the meeting. All comments in their entirety will become part of the meeting record. Comments will not be accepted after the public comment period has closed.

Public comments will be limited to matters on this agenda.

If you need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act because you are unable to participate electronically as set forth above, please contact the Code Enforcement Department as soon as possible at (626) 744-3806 or [vcastillo@cityofpasadena.net](mailto:vcastillo@cityofpasadena.net)



**AGENDA  
MEETING  
CODE ENFORCEMENT COMMISSION  
Thursday, August 5, 2021  
4:00 P.M.**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC HEARING**

**A. CASE NO. A21-329209                      651 ST. JOHN AVENUE-SINGER PARK  
COUNCIL DISTRICT # 6**

**Violation of the Pasadena Municipal Code:**

**Section 1.24.010(A) – General penalty**

“No person shall violate or fail to comply with any provision or requirement of this code. Any person who violates or fails to comply with any provision or requirement of this code shall be guilty of a misdemeanor, unless (1) such violation or failure is designated as an infraction or is subsequently prosecuted as an infraction, in which case such person is guilty of an infraction; or (2) such a violation or failure is prosecuted as a civil administrative action pursuant to Chapter 1.25 or Chapter 1.26 of this title.”

**Section 6.12.010 – Running at Large**

“No person owning, having an interest in, harboring or having charge, care, control, custody or possession of any dog shall permit such dog to be in or upon any public street, alley or other public place or in or upon any unenclosed lot or premises, unless such dog is securely confined by a strong cord, chain or leash, not exceeding 6 feet, securely and continuously held by a competent person owning, having an interest in, harboring or having charge, care, control, custody or possession of such dog, unless such dog is confined to an automobile.”

**Section 6.16.010 – License and Registration Required**

“No person owning, having an interest in, or having control, custody or possession of any dog, shall fail, neglect or refuse to license and register any dog if over 4 months of age.”

**Section 6.18.015 – Prohibited Activities**

“It is unlawful and a public nuisance for any person to own, harbor or keep a vicious dog.”<sup>1</sup>

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<sup>1</sup> Section 6.18.020(A)(1)(3)(7) P.M.C. states: “As used in this chapter, “public nuisance dog” or “vicious dog” means any dog that unreasonably annoys humans, endangers the life or health of other animals or persons, or substantially interferes with the rights of citizens, other than their owners or family members, to the enjoyment of life or property. The term “public nuisance dog” means and includes, but is not limited to, a dog who exhibits any of the following types of behavior: (1) When unprovoked, in a vicious and

**B. CASE NO. CTP2021-00105 2009-2011 N. SUMMIT AVE COUNCIL  
DISTRICT #1**

**Violation of the Pasadena Municipal Code:**

**Section 1.24.010(A) – General penalty**

“No person shall violate or fail to comply with any provision or requirement of this code. Any person who violates or fails to comply with any provision or requirement of this code shall be guilty of a misdemeanor, unless (1) such violation or failure is designated as an infraction or is subsequently prosecuted as an infraction, in which case such person is guilty of an infraction; or (2) such a violation or failure is prosecuted as a civil administrative action pursuant to Chapter 1.25 or Chapter 1.26 of this title.”

**§ 14.12.320 – Permit – Separate for Each Building**

“No person shall erect, construct, enlarge, alter, repair, move, improve, remove, convert or demolish any building, or cause or permit the same to be done, without first obtaining a separate building permit for each such building from the housing and community development department, in the manner and according to the applicable conditions prescribed in Chapter 3 of the Pasadena building code.”

**Violation of the California Building Code :**

**§ 105.1 Required**

“Any owner or owner’s authorized agent who intends to construct, enlarge, alter, repair, move, demolish or change the occupancy of any building or structure, or to erect, install, enlarge, alter, repair, remove, convert or replace any electrical, gas, mechanical or plumbing system, the installation of which is regulated by this code, or to cause any such work to be performed, shall first make application to the building official and obtain the required permit.”

- 3. REPORTS AND COMMENTS FROM COMMITTEES**
- 4. REPORTS AND COMMENTS FROM STAFF**
- 5. REPORTS AND COMMENTNS FROM COMMISSION**
- 6. ADJOURNMENT**

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terrorizing manner, approaches any person and attempts to attack upon private or public property, except inside an owner’s home or fenced rear yard to which all gates and other places of general ingress or egress to the fenced area are posted with a warning sign stating that a dog is on the premises. The letters on said sign shall be at least 1 inch in height and said sign shall be visible within 10 feet of the entrances to the fenced area. [3] Bites, inflicts injury, assaults or otherwise attacks a human being or domestic animal without provocation on public or private property, except inside a home or fenced rear yard to which all gates or other places of general ingress and egress to the fences are posted with a warning sign stating that a dog is on the premises. The letters on said sign shall be at least 1 inch in height and said sign shall be visible within 10 feet of the entrance to the fenced area, [7] Molests or intimidates pedestrians, bicyclists.”

**POSTING STATEMENT:** I HEREBY CERTIFY that this Agenda, in its entirety was posted on the City Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on or before the 27<sup>th</sup> day of May 2021, by 5:30 p.m. The agenda will also be posted on the bulletin board outside the front entrance of the Hale Building, 175 N. Garfield Avenue; the agenda may be viewed at the City's website at: <https://www.cityofpasadena.net/commissions/code-enforcement-commission/>



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Jon Pollard, Code Compliance Manager



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Valeria Castillo, Recording Secretary