



**MEETING MINUTES  
SPECIAL MEETING  
HISTORIC PRESERVATION COMMISSION  
TUESDAY, AUGUST 17, 2021**

**SPECIAL PUBLIC MEETING 4:30 P.M.  
VIRTUAL MEETING**

For a complete and detailed recap of the meeting, please log on to:  
<https://ww5.cityofpasadena.net/commissions/commission-meetings-archived-recordings/>

**1. ROLL CALL– CHAIR MUELLER CALLED THE MEETING TO ORDER AT 4:30 P.M.**

Present: Commissioners, Miller, Lipira, Kranwinkle, De La Cruz, Arbogast, and Mueller,

Absent: Commissioners Gutierrez, Elfarra (Excused) and Menchaca (Unexcused)

Staff: Kevin Johnson, Edwar Sissi, and Michi Takeda

**2. APPROVAL OF MINUTES - NONE**

**3. APPEAL OF HISTORIC RESOURCE EVALUATION**

**A. 249-253 S. CATALINA AVE/SOUTH CATALINA AVENUE LANDMARK DISTRICT – (COUNCIL DISTRICT 7) (CONTINUED FROM 7/20)**

Appeal of staff's determination of eligible landmark district status for five properties on South Catalina Avenue in conjunction with an application for historic resource evaluation of the property at 249-253 S. Catalina Avenue.

(Case Planner: Kevin Johnson)

Appellant: John Poindexter – Envirotecture, Inc.,

Applicant: Envirotecture, Inc.

Owner: CKCK, LLC

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Public Comments: None

Motion

Motion to continue the public hearing to Tuesday, October 5, 2021. Moved and seconded by Commissioners De La Cruz and Miller

AYES: Commissioners, Miller, Lipira, Kranwinkle, De La Cruz, Arbogast, and Mueller  
NOES: Commissioner Lipira  
ABSENT: Commissioners Gutierrez, Elfarra (Excused) and Menchaca (Unexcused)  
ABSTAIN: None  
APPROVED: 5-1-3

**4. CERTIFICATE OF APPROPRIATENESS**

**A. 695 BELVIDERE ST – (COUNCIL DISTRICT 5)**

Remove existing stucco layers and replace with historically correct material to closely match the original.

(Case Planner: Edwar Sissi)  
Owner: Cynthia Boyd

Public Comments: None

Motion

Motion to approve the Certificate of Appropriateness subject to the condition of approval noted in the staff report. Moved and seconded by Commissioners Kranwinkle and Lipira

AYES: Commissioners, Miller, Lipira, Kranwinkle, De La Cruz, Arbogast, and Mueller  
NOES: None  
ABSENT: Commissioners Gutierrez, Elfarra (Excused) and Menchaca (Unexcused)  
ABSTAIN: None  
APPROVED: 6-0-3

**5. COMMENTS AND REPORTS FROM STAFF**

Staff reported on upcoming agenda items and informed the Commission that the Pasadena Avenue Historic District was listed in the National Register on August 10, 2021. The Commission requested that staff provide an update on the status of the Colorado Street Bridge barrier project at a future meeting.

**6. COMMENTS AND REPORTS FROM COMMISSIONERS**

**• DESIGN COMMISSION (GUTIERREZ) – NO REPORTS**

- The Commission requested more information and training regarding the procedures for Commission discussions of calls for review of staff decisions, requested that photograph attachments to staff decision letters be placed first after the decision letter itself, and inquired about one of the duties of the HPC in PMC chapter 2.75 related to identifying and documenting historic resources. Staff committed to following up on this inquiries.

**7. COMMENTS AND REPORTS FROM COMMITTEES – NO REPORTS**

**8. ADJOURNMENT – CHAIR MUELLER AJOURNED THE MEETING AT 5:02 P.M.**



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Leon White, Principal Planner



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Michi Takeda, Recording Secretary