



## MEETING MINUTES

### HISTORIC PRESERVATION COMMISSION TUESDAY, SEPTEMBER 7, 2021

#### SPECIAL PUBLIC MEETING 4:30 P.M. VIRTUAL MEETING

For a complete and detailed recap of the meeting, please log on to:

<https://ww5.cityofpasadena.net/commissions/commission-meetings-archived-recordings/>

#### 1. ROLL CALL– CHAIR MUELLER CALLED THE MEETING TO ORDER AT 4:30 P.M.

Present: Commissioners, Miller, Menchaca, Lipira, Kranwinkle, Gutierrez, Elfarra, De La Cruz, Arbogast, and Mueller

Absent: None

Staff: Leon White, Theresa Fuentes, Kevin Johnson, Amanda Landry, and Michi Takeda

#### 2. APPROVAL OF MINUTES

Moved and seconded by Commissioners De La Cruz and Kranwinkle to approve **July 20, 2021** minutes. Commissioner Elfarra abstained. No opposition, minutes were approved.

Staff pulled the **August 3, 2021** minutes to continue to the next meeting.

The Chair called to approve **August 17, 2021** minutes with corrections as discussed. Commissioners Elfarra, Gutierrez, and Menchaca abstained. Commissioner Lipira opposed; minutes were approved.

#### 3. INFORMATION ITEMS

##### A. ADMINISTRATION

Educational presentation on the administrative functions of the Commission, conflicts of interest, bias, Brown Act and other guidelines for Commission conduct.

(Presenters: Theresa Fuentes & Leon White)

**B. HISTORIC PRESERVATION ORDINANCE**

Educational presentation on the Historic Preservation Ordinance and guidelines.

(Presenters: Kevin Johnson & Amanda Landry)

**4. COMMENTS AND REPORTS FROM STAFF**

Staff reported on upcoming agenda items.

**5. COMMENTS AND REPORTS FROM COMMISSIONERS**

- Design Commission (Gutierrez) - No Reports
- Commissioner De La Cruz requested a discussion at a future meeting regarding best practices in historic preservation regarding periods of significance, particularly with respect to buildings that are 50 years old or more.
- Chair Mueller requested a discussion of the Mills Act.

**6. COMMENTS AND REPORTS FROM COMMITTEES - NO REPORTS**

**7. ADJOURNMENT – CHAIR MUELLER AJOURNED THE MEETING AT 7:30 P.M.**



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Leon White, Principal Planner



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Michi Takeda, Recording Secretary