



**Regular Meeting  
Accessibility and Disability Commission  
Tuesday, September 28, 2021  
5:30 P.M.**

**Members**

James Farr, Chair, District 3  
Andrea Jennings, Vice-Chair, District 7  
Cy Estabrook, Mayor  
Danielle Friberg, District 1  
Casey Jagusch, District 2  
Sharon Rogers, District 4  
Michael Warner II, District 5  
Martin Sweeney, District 6  
Mark Waterson, At Large

**Staff**

Ali Everett, Accessibility Coordinator  
Tamer Sabha, Recording Secretary

**Meeting Information**

Accessibility and Disability Commission meetings are held on the 4<sup>th</sup> Tuesday of each month

Agendas and related documents are available for public review on the City website at: [www.cityofpasadena.net/commissions/accessibility-and-disability-commission](http://www.cityofpasadena.net/commissions/accessibility-and-disability-commission)

To request meeting materials in alternative formats or other disability-related modifications or accommodations necessary to facilitate meeting participation, please contact the Parks, Recreation, and Community Services Department as soon as possible at (626) 744-7295 or [tsabha@cityofpasadena.net](mailto:tsabha@cityofpasadena.net). Providing at least 72-hour advance notice will help ensure availability.

Language translation services may also be requested with 72-hour advance notice by at (626) 744-7295 or [tsabha@cityofpasadena.net](mailto:tsabha@cityofpasadena.net). Habrá servicio de interpretación disponible para éstas juntas llamando (626) 744-7295.

## **Public Participation**

Pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020, the following meeting will take place solely by teleconference/videoconference.

Members of the public may participate electronically in the open session portion of the meeting.

Access to the meeting is as follows:

**Video Conference:** <https://us02web.zoom.us/j/88439077498>

**OR**

**Phone:** 1 (669) 900-6833 – Webinar ID: 884 3907 7498

## **Public Comment Instructions**

If you wish to provide comments, you may do so as follows:

### **1. Advance Correspondence, to become part of the record:**

Submit public comment of any length to [tsabha@cityofpasadena.net](mailto:tsabha@cityofpasadena.net) prior to the meeting day. Please be aware that while these comments will be provided to the members of the body and will become part of the meeting record they will not be read aloud.

### **2. Comments to be read aloud at the meeting**

Submit public comment of up to 200 words regarding items on the agenda to: [www.cityofpasadena.net/commissions/public-comment](http://www.cityofpasadena.net/commissions/public-comment). The body reserves the right to summarize comments if necessary for the orderly and timely flow of the meeting. All comments in their entirety will become part of the meeting record.

If you need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act because you are unable to participate electronically as set forth above, please contact the Parks, Recreation and Community Services Department as soon as possible at (626) 744-7295 or [tsabha@cityofpasadena.net](mailto:tsabha@cityofpasadena.net).



**Agenda**  
**Regular Meeting**  
**Accessibility and Disability Commission**  
**Tuesday, September 28, 2021**  
**5:30 P.M.**

1. **Call to order**
2. **Roll call**
3. **Public comments**
4. **Approval of minutes**
  - August 24, 2021\*
5. **New business**  
**Information item**
  - Presentation on Redistricting process update – Mark Jomsky (City Clerk, Office of the City Clerk)
6. **Old business**  
**Action item**
  - Commission work plan updates and discussion\*
7. **Reports/comments from the Chair**
8. **Comments from Commissioners**
9. **Staff comments**
10. **Upcoming meeting agenda items**
11. **Adjournment**

\*Attachments

Posting statement: I hereby certify that this Agenda, in its entirety was posted on the City Council Chamber Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on or before the 23<sup>rd</sup> day of September 2021, by 5:30 p.m. The agenda may be viewed at the City's website at [www.cityofpasadena.net/commissions/accessibility-and-disability-commission](http://www.cityofpasadena.net/commissions/accessibility-and-disability-commission).



James Farr, Chair  
Accessibility and Disability Commission



Tamer Sabha, Recording Secretary



**\*Draft Minutes\***

**Regular Meeting  
Accessibility and Disability Commission  
Tuesday, August 24, 2021  
5:30 P.M.**

**Commissioners Present:** Cy Estabrook, James Farr, Casey Jagusch, Andrea Jennings, Sharon Rogers, Martin Sweeney, Michael Warner II, Mark Waterson

**Commissioners Absent:** Danielle Friberg (excused)

**Staff Present:** Ali Everett, Tamer Sabha

**1. Call to order**

Chair Farr called the meeting to order at 5:31 PM.

**2. Roll call**

Staff (Sabha) called the roll and a quorum was established for the Commission.

**3. Public comments**

None

**4. Approval of minutes**

After review, it was moved (Warner II) and seconded (Estabrook) to approve the Minutes of the July 27, 2021 meeting. (Motion carried)

In Favor: Farr, Jennings, Estabrook, Waterson, Jagusch, Rogers, Warner II

Abstain: Sweeney

**5. New business**

**• Recognition of Robert Gorski Access Award recipient Donna Pomerantz**

The Commission recognized Donna Pomerantz as the inaugural recipient of the Robert Gorski Access Award. Ms. Pomerantz thanked the Commission and commented on the importance of accessibility in the Pasadena community.

**• Presentation about housing programs and services for individuals with disabilities – Jim Wong (Senior Project Manager, Housing Department) and Jennifer O'Reilly-Jones (Homeless Programs Coordinator, Housing Department)**

The Commission received a presentation from the Housing Department about housing programs and services for people with disabilities. Questions from the Commission followed.

In response to questions about programs and services for individuals with disabilities experiencing homelessness, the Housing Department staff offered to present information about the results of the “2022 Point-in-Time Homeless Count” once they are available.

**6. Old business**

• **Commission work plan updates and discussion**

After discussion, it was moved (Rogers) and seconded (Sweeney) to approve the work plan updates as discussed. (Motion unanimously carried)

In Favor: Farr, Jennings, Estabrook, Waterson, Jagusch, Rogers, Warner II, Sweeney

**7. Reports/comments from the Chair**

None

**8. Comments from Commissioners**

None

**9. Staff comments**

Staff (Everett) provided the following comments:

- National Disability Employment Awareness Month, which occurs annually in October, will be recognized with a proclamation at the City Council meeting on Monday, October 4;
- The History of the Accessibility and Disability Commission and Robert Gorski Access Award is available on the Commission’s webpage;
- At its meeting on Monday, August 16, the City Council approved using American Rescue Plan funds for Capital Improvement Projects previously approved and budgeted prior to the pandemic, including \$2.0 million for the annual ADA Sidewalk and Curb Ramp Improvements projects; and
- Staff (Everett) is collaborating with the Public Works Department to identify 70 curb ramp installation locations for the FY 2022 CIP Curb Ramp Improvement project and will provide an update to the Transportation and Public Rights-of-Way ad hoc committee prior to the Commission’s September meeting.

**10. Upcoming meeting agenda items**

None

**11. Adjournment**

It was moved (Waterson) and seconded (Jagusch) to adjourn the regular meeting. (Motion unanimously carried) The meeting was adjourned at 7:51 PM.

**City of Pasadena Accessibility and Disability Commission  
Work Plan: 07/01/2021 – 06/30/2022**

**Mission:**

The purpose of the commission is to advise the council on accessibility issues in Pasadena. The commission shall:

1. Study and examine: (a) existing inequities in access to the physical, work, communication, civic involvement, social and cultural environments for all residents of Pasadena, particularly those who have disabilities, and (b) policies, procedures, programs and legislation for eliminating those inequities.
2. Recommend policies, procedures, programs and legislation to promote and ensure the accessibility of the physical, work, communication, civic involvement, social and cultural environments to all residents of Pasadena, particularly those who have disabilities; and
3. Consult and cooperate with other public agencies and commissions on matters relevant to the commission.

**FY 2021-2022 Objectives:**

Objective #1 – Outreach and Awareness

Objective #2 – Robert Gorski Access Award

Objective #3 – Transportation and Public Rights-of-Way

Objective #4 – Housing

Objective #5 – Public Safety

Objective #6 – Adaptive and Inclusive Recreation

Objective #7 – Employment

## **Objective #1 – Outreach and Awareness**

To increase awareness, visibility, and inclusion of the Accessibility and Disability Commission and the disability community, including reflecting the intersectionality of disability community

Commissioners: Sweeney (lead), Friberg, Rogers, Waterson

### **Action Items:**

- Table at a minimum of two community events.
- Review the existing Accessibility and Disability Commission brochure and modify it as needed.
- Invite local disability and social justice organizations to provide informational presentations to the Commission about their services and the individuals they serve.
- Update the history of the Commission section on the Commission's webpage, which was last revised in 2015.
- Further develop and utilize the ACCESS Network to build and strengthen Pasadena's disability community.
- Identify collaboration opportunities with community partners to sustain and grow the iBookClub.
- Facilitate monthly iBookClub meetings in partnership with the Pasadena Public Library.
- Hosts one online event highlighting disability culture and identity.

### **Work Plan Updates:**

July 2021:

- Chair Farr appointed Commissioners Sweeney (lead), Friberg, Rogers, and Waterson to the Outreach and Awareness ad hoc committee.
- Commissioners Rogers, Warner II, and Friberg facilitated the monthly iBookClub meeting on the topic of American History and the Americans with Disability Act of 1990 on Monday, July 12. There were 12 members in attendance.
- The Outreach and Awareness ad hoc committee volunteered to table at the Adaptive Sports Festival on Saturday, November 20.

August 2021:

- Commissioner Rogers facilitated the monthly iBookClub meeting on the topic of Poetry on Monday, August 9. There were 19 members in attendance.
- Commissioner Rogers provided information to Library staff about the iBook Club for inclusion in the Library's response to the California State Library 2021 Summer Library Program Participation Survey.

**Status:**

## Objective #2 – Robert Gorski Access Award

Conduct and manage the nomination and selection process for the *Robert Gorski Access Award*. The *Robert Gorski Access Award* is presented to a Pasadena resident with a disability who has made a significant contribution toward improving accessibility and quality of life for people with disabilities and the City of Pasadena's disability community. The *Robert Gorski Access Award* will be presented annually by the Mayor and City Council at a City Council meeting in July and the awardee will be recognized at the Commission's July meeting.

Commissioners: Sweeney (lead), Estabrook

### Action Items:

- Recognize the inaugural recipient of the *Robert Gorski Access Award* at the Commission's August 2021 meeting.
- Review and recommend any changes to the *Robert Gorski Access Award* criteria and nomination process for 2022.
- Select the honoree of the *Robert Gorski Access Award* for recognition in July 2022.

### Work Plan Updates:

July 2021:

- Chair Farr appointed Commissioners Sweeney (lead) and Estabrook to the Robert Gorski Access Award ad hoc committee.
- Commissioner Sweeney provided staff with information about the Robert Gorski Access Award to post on the Commission's webpage and to use in the City's press release about the award.

August 2021:

- Donna Pomerantz, the inaugural Robert Gorski Access Award recipient, was recognized at the City Council meeting on Monday, August 2, and the Commission meeting on Tuesday, August 24.

### Status:

## **Objective #3 – Transportation and Public Rights-of-Way**

Monitor and advise the City Council on accessibility considerations for transportation, paratransit, and public rights-of-way.

Commissioners: Estabrook, Farr, Jagusch, Jennings

### **Action Items:**

- Study, examine, and provide recommendations regarding accessibility considerations for bike lanes, including the Union Street Protected Bike Lane project and the proposed protected bike lane for the North Lake Avenue Traffic and Pedestrian Safety Enhancement Plan.
- Explore a City-sponsored ride share program that provides discounted fares for trips within the City as a means to make all destinations within the City more accessible for people with disabilities who use public transit.
- Study, examine, and recommend policies and procedures that establish a communication strategy to inform the public of sidewalk and intersection closures.
- Provide input on accessibility improvements in the public right-of-way, including identifying priority locations for the installation of curb cuts.

### **Work Plan Updates:**

July 2021:

- Chair Farr appointed Commissioners Estabrook, Farr, Jagusch, and Jennings to the Transportation and Public Rights-of-Way ad hoc committee.
- Staff (Everett) shared that there will be an upcoming public meeting of the North Lake Avenue Traffic and Pedestrian Safety Enhancement Plan and will share the details once they are available.
- Staff (Everett) shared information about the Metro Micro on-demand rideshare program as it relates to the Commission's action item of exploring a City sponsored ride share program.

August 2021:

- Commissioners Estabrook and Jagusch attended the City Council District 5 Walk & Talk with the Department of Transportation on Saturday, August 7. They spoke with Department of Transportation staff and other attendees about accessibility considerations for protected bike lanes and opportunities for collaboration on the topic.

- Chair Farr shared that he had a good experience using the Metro Micro on-demand rideshare program and encouraged other Commissioners and individuals with disabilities to try the service.

**Status:**

## **Objective #4 – Housing**

To promote inclusive housing solutions for the disability community.

Commissioners: Jennings (lead), Warner II

### **Action Items:**

- Research a possible recommendation to City Council about the quantity of accessible housing units available through the City of Pasadena housing programs.
- Select a representative to attend Draft Housing Element update public meetings on behalf of the Commission and report to the Commission about the content of the meetings as it relates to accessibility and disability.

### **Work Plan Updates:**

July 2021:

- Chair Farr appointed Commissioners Jennings (lead) and Warner II to the Housing ad hoc committee.
- The Commission unanimously voted to approve Commissioners Jennings and Warner II to serve as representatives and speak on behalf of the Commission at the Draft Housing Element meetings.

August 2021:

- The Commission received a presentation from the Housing Department about housing programs and services for individuals with disabilities.
- Chair Farr requested the Housing ad hoc committee draft a recommendation for discussion at the Commission's September meeting about the quantity of accessible housing units available through the City's housing programs.

**Status:**

## **Objective #5 – Public Safety**

To promote and support the public safety of persons with disabilities, their families and neighborhoods.

Commissioners: Farr, Jennings

### **Action Items:**

- Assist in facilitating positive interactions and community relations between the Police Department and the disabled community through means including, but not limited to: requesting a community meeting where the disabled community can interact with the Pasadena Police Department; developing a list of best practices for police interactions with people with disabilities that includes contributions from disability organizations; and providing information about the needs of disabled individuals to the Community Police Oversight Commission.
- Explore data about police categorical use of force toward people with disabilities.
- Select a representative to observe City Council Public Safety Committee meetings and report to the Commission about the content of the meetings as it relates to accessibility and disability.

### **Work Plan Updates:**

July 2021:

- Chair Farr appointed himself and Vice-Chair Jennings to the Public Safety ad hoc committee.
- Chair Farr reported that he is observing the Community Police Oversight Commission training meetings and will report back to the Commission as it relates to accessibility and disability.

August 2021:

- Chair Farr observed four of the Community Police Oversight Commission training meetings and reported that the training included police procedures and policies about interacting with persons who have a disability.

### **Status:**

## **Objective #6 – Adaptive and Inclusive Recreation**

To promote health and recreational opportunities for persons with disabilities and their families.

Commissioners: Estabrook, Waterson, Friberg

### **Action Items:**

- Research and recommend information about accessibility features at City parks to add to the information posted on the City's website about the parks.
- Support and promote the annual Adaptive Sports Festival.
- Consult with other Commissions regarding recreation related objectives.

### **Work Plan Updates:**

July 2021:

- Chair Farr appointed Commissioners Estabrook, Friberg, and Waterson to the Adaptive and Inclusive Recreation ad hoc committee.

August 2021:

- Staff (Everett) reported that the Adaptive Sports Festival will occur on Saturday, November 20, and that the City is partnering with Triumph Foundation to conduct the event.
- Chair Farr requested the Adaptive and Inclusive Recreation ad hoc committee discuss with Commissioner Sweeney whether the Commission should request time be allotted during the Adaptive Sports Festival opening ceremonies to recognize Donna Pomerantz as the first Robert Gorski Access Award recipient.

### **Status:**

## **Objective #7 – Employment**

To promote the employment of people with disabilities in the Pasadena community.

Commissioners: Rogers, Estabrook, Jagusch

### **Action Items:**

- Study and examine opportunities for and barriers to employment for people with disabilities in order to inform potential recommendations about increasing the employment of people with disabilities in the Pasadena community, including researching support and resources that employers may need.
- Research information about the City of Pasadena ROSE program outreach, application, and interview process and recommend opportunities to increase participation for young people with disabilities.
- Research information about the MASH program outreach, application, and interview process and make recommendations about how to decrease barriers to participation for people with disabilities.

### **Work Plan Updates:**

July 2021:

- Chair Farr appointed Commissioners Rogers, Estabrook, and Jagusch to the Employment ad hoc committee.
- The Employment ad hoc committee met on Monday, July 26, to discuss possible questions for the ROSE and MASH presenters at the Commission's meeting on Tuesday, July 27.

August 2021:

- Commissioner Rogers reported that the City Council meeting on Monday, October 4 will celebrate National Disability Employment Awareness Month with a proclamation from the City Council and comments from Chair Farr and Staff (Everett) about employment for persons with disabilities.
- Commissioner Estabrook contacted the Southern California Resources Services for Independent Living (SCRS-IL) and Commissioner Rogers contacted Jennifer Pringle (Assistant Principal of Special Education & Student Support Services, Pasadena High School) and the Frostig School to share information about the ROSE and MASH programs.
- The Employment ad hoc committee drafted a list of agencies in Pasadena that support individuals with disabilities who are seeking employment and presented it

to the Commission. The list will be further reviewed and discussed at the September meeting.

**Status:**

## Accessibility and Disability Commission Draft Presentation Calendar FY 2021-2022

To be scheduled:

- Presentation on the accessibility of the City's website and digital communication

July 2021

- City of Pasadena MASH and ROSE employment program information

August 2021:

- Housing Department presentation on programs and services for people with disabilities
- Robert Gorski Access Award recognition

September 2021:

- Presentation about the City's Redistricting process

October 2021:

- TBD

November 2021:

- TBD

December 2021:

- TBD

January 2022:

- (Tentative) Human Resources presentation on policies and procedures for providing accommodations to job applicants.

February 2022:

- TBD

March 2022:

- TBD

April 2022:

- TBD

May 2022:

- TBD

June 2022:

- Annual Meeting