




MEMORANDUM

DATE: SEPTEMBER 28, 2021

TO: DESIGN COMMISSION

FROM:  DAVID M. REYES, DIRECTOR OF PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT

SUBJECT: DOCUMENTS FOR DESIGN COMMISSION ORGANIZATION MEETING (ANNUAL TRAINNG)

The September 28, 2021 Design Commission meeting has been set aside to allow the Commission and staff to discuss issues related to the organization and administration of the Commission's activities and project reviews. Attached are documents to provide background for the discussion.

Attachments:

- A. PMC Chapter 2.80 - Design Commission Ordinance
- B. Resolution of the Design Commission, Adoption of Rules, April 26, 1988
- C. Summary of Roberts Rules of Order