



**\*Minutes\***

**Regular Meeting  
Northwest Commission  
Tuesday, October 12, 2021  
6:30 P.M.**

**Commissioners Present:** Julieta Aragon, Ryan Bell, Alfred Carr, Michael Cullins, Kimberly Douglas, Cindy Schnuelle, Beverly Sims

**Commissioners Absent:** Pat Amsbry (excused), Monique Preyer (excused), Allen Shay (unexcused)

**Staff Present:** Lola Osborne, Tamer Sabha

**1. Call to order**

Chair Douglas called the meeting to order at 6:32 PM.

**2. Roll call**

Staff (Sabha) called the roll and a quorum was established for the Commission

**3. Public comments**

None

**4. Approval of minutes**

After review, it was moved (Schnuelle) and seconded (Bell) to approve the Minutes of the September 14, 2021 meeting. (Motion carried)

In Favor: Douglas, Schnuelle, Sims, Aragon, Cullins, Bell  
Abstain: Carr

After review, it was moved (Douglas) and seconded (Schnuelle) to rescind the approval of the Minutes of the September 14, 2021 meeting. (Motion unanimously carried)

In Favor: Douglas, Schnuelle, Carr, Sims, Aragon, Cullins, Bell

After review, it was moved (Douglas) and seconded (Bell) to approve the Minutes of the September 14, 2021 regular meeting as amended below. (Motion unanimously carried)

In Favor: Douglas, Schnuelle, Carr, Sims, Aragon, Cullins, Bell

## 7. Old business

- **Commission strategic plan updates and discussion**

*Staff (Osborne) provided an update that City management, directed staff to inform the Commission that the Northwest Commission Newsletter will not be allowed to be produced, without approval by the City Council. The Commission has the option of submitting articles, after a departmental review, to be included in the various City Council district newsletters, the Parks, Recreation and Community Services Department newsletter, the Public Information Office press releases, and the Pasadena In Focus newsletter.*

## 5. Update from Pasadena Police Department – Lt. Marcia Taglioretti

Lt. Taglioretti presented the Statistical Report on incidents and traffic collision information for October 2021. Questions from the Commission followed.

The Commission requested a presentation from the Pasadena Police Department about the ShotSpotter gunfire detection system that was approved by the City Council on Monday, October 4, and how the ShotSpotter system will be implemented in the Northwest Pasadena.

## 6. New business

- **Presentation of PY 2020 Community Development Block Grant (CDBG) accomplishments – Randy Mabson (Program Coordinator, Housing Department)**

The Commission received a presentation from the Housing Department about Community Development Block Grant funding for non-public service projects for Program Year 2020. Questions from the Commission followed.

- **Review recommended Capital Improvement Program (CIP) projects – Vice Chair Schnuelle**

After discussion, it was moved (Cullins) and seconded (Sims) to approve the Northwest Commission recommended 2022-2023 Capital Improvement Program (CIP) projects list and for Staff (Osborne) to submit the CIP list to the Public Works Department. (Motion unanimously carried)

In Favor: Douglas, Schnuelle, Carr, Sims, Aragon, Cullins, Bell

## 7. Old business

- **Commission strategic plan updates and discussion**

After discussion, it was moved (Sims) and seconded (Schnuelle) to approve the strategic plan updates as discussed. (Motion unanimously carried)

In Favor: Douglas, Schnuelle, Carr, Sims, Aragon, Cullins, Bell

## 8. Reports/comments from the Chair

Chair Douglas commented on attending the “Coffee with Community Services” event, along with Commissioners Aragon and Amsbry, at the Jackie Robinson Community Center on Tuesday, September 21, and shared information about the Pasadena City College Dental Hygiene Clinic.

## 9. Comments from Commissioners

Vice-Chair Schnuelle provided the following comments:

- The Pasadena Neighborhood Network will be receiving a presentation about the proposed Chick-fil-A on Lake Avenue on Thursday, October 21; and

- Attended the first event of the “Meet Your Neighbor” series, hosted by Mayor Gordo, on Sunday, October 10, where community members listened to stories about the life of Gladys Miles.

Commissioner Carr commented that he will be participating as a “white suiter” volunteer for the Rose Parade.

Commissioner Aragon shared information about the Latino Heritage Celebration concert on Saturday, October 16 at Memorial Park.

#### **10. Staff comments**

Staff (Osborne) provided the following comments:

- The City Council extended teleconferencing/videoconferencing for all Commissions with members of the public now being able to submit a live public comment during virtual meetings;
- Asked the Commission if they are interested in reviewing the Conditional Use Permit for the proposed Chick-fil-A restaurant on Lake Avenue; and
- Shared information about the Latino Heritage Celebration on Saturday, October 16 at Memorial Park.

#### **11. Upcoming meeting agenda items**

- Presentation from the Economic Development Division about economic opportunities in Northwest Pasadena commercial corridors
- Presentation from the Citizen Service Center about issues reported in Northwest Pasadena

#### **12. Adjournment**

It was moved (Carr) and seconded (Schnuelle) to adjourn the regular meeting. (Motion unanimously carried) The meeting was adjourned at 9:27 PM.

**/s/ Kimberly Douglas**

Kimberly Douglas, Chair  
Northwest Commission

**/s/ Tamer Sabha**

Tamer Sabha, Recording Secretary  
Parks, Recreation and Community Services Department