Special Meeting Minutes
FINANCE COMMITTEE
Monday, November 8, 2021 ▪ 3:00 p.m.
Videoconference/Teleconference Council Chambers Room S249, Pasadena City Hall

A. CALL TO ORDER: The special meeting of the Finance Committee was called to order at 3:09 p.m. with Mayor Gordo, Vice Mayor Wilson, and Councilmember Kennedy

Attendees (Absent as indicated):

| **Councilmembers** | **Staff** | |
|---|---|---|
| Mayor Gordo, Chair | Julie Gutierrez | Alberto Felix |
| Andy Wilson | Steve Mermell | Phyllis Hallowell |
| John Kennedy | Matthew Hawkesworth | Tony Olmos |
| Felicia Williams (Absent) | Theresa Fuentes | Anne Lansing |
| | Laura Rubio-Cornejo | Jim Wong |
| | Kris Markarian | |

Recording Secretary: Gloria Acevedo

B. PUBLIC COMMENT- None

C. APPROVAL OF MINUTES

- October 25, 2021 Special Meeting

The minutes were approved as submitted.

D. OLD BUSINESS

**1. FINANCIAL UPDATE OCTOBER 2021**

Matthew Hawkesworth, Director of Finance, provided a PowerPoint presentation on the General Fund Revenue Projections and on the status of the General Fund Reserves.

Vice Mayor Wilson requested an update on the total outstanding FEMA reimbursements, in particular the items for the medical center at the Pasadena Center Operating Company (PCOC) and asked for funds that have been received so far. Mr. Hawkesworth stated that there are $30 million in outstanding requests of that $700,000 to $1 million are for the PCOC and that a couple million have been received. Mr. Hawkesworth will provide a FEMA reimbursements update at a future Finance Committee Meeting.

Councilmember Kennedy inquired if staff is recommending for the City Council to lock money into the 5% Operating Reserves. Mr. Hawkesworth responded that the reserve policy in the General Fund states any excess Fund Balance in the General Fund go towards the reestablishing of the 5% Operating Reserve. City Manager, Steve Mermell, reminded the Committee that the second allocation of the American Rescue Plan Act funds are expected in the spring of 2022 and suggested the topic be discussed in a February Finance Committee Meeting.

Councilmember Kennedy informed the Committee of the reimbursements received by the Rose Bowl Operating Company (RBOC), stated the City Council has an obligation to ensure City assets are performing well, and thanked Mayor Gordo for his efforts in winning the appeal from the Shuttered Venues Grant. Mayor Gordo elaborated on the news; the RBOC received $9.6 million from the appeal in addition to $300,000-400,000 thousand. Mayor Gordo thanked United States Representative, Judy Chu and Senator, Alex Padilla for their support in the tremendous victory of the appeal for the RBOC and its Board and expressed concern for the PCOC as the center is not seeing a robust return of conventions.

The Finance Committee acknowledged receiving the report.

E. NEW BUSINESS

**2. PURCHASE ORDER TO MERIDIAN DEFENSE GROUP FOR ARCHER ANTI-VEHICLE BARRIERS NOT TO EXCEED $249,244**

Steve Mermell, City Manager, introduced the item and Laura Rubio- Cornejo, Director Department of Transportation, introduced Alberto Felix, Engineer, who presented the item. The Department of Transportation is asking the City Council to authorize the City Manager to approve an exemption from the competitive selection process for the purchase of 34 Archer-Anti-Vehicle Barriers and two haulers for an amount not to exceed $249,244.

Vice Mayor Wilson asked for clarification on whether $500,000 had been previously allocated for this purchase. Mrs. Rubio-Cornejo indicated that the previous appropriation was for the purchase of K-rails, at that time, the City was renting the anti-vehicle barriers.

The Finance Committee approved forwarding this report to the full City Council.

**3. AUTHORIZATION TO ENTER INTO CONTRACT AMENDMENT NO. 3 TO THE INTERAGENCY AGREEMENT WITH THE LOS ANGELES COMMUNITY DEVELOPMENT AUTHORITY IN THE AMOUNT OF $103,667 IN MEASURE H FUNDS FOR THE HOMELESS INCENTIVE PROGRAM.**

Steve Mermell, City Manager, introduced the item and Anne Lansing, Housing Assistance Officer, presented a PowerPoint presentation. The Department of Housing asking the City Council to authorize the City Manager to amend contract

NO. 3 with the Los Angeles Community Development Authority in the amount of $103,667 in Measure H Funds for the Homeless Incentive program.

Mayor Gordo commented that no City other than the City of Los Angeles receives a fair share of Measure H funds, leaving the San Gabriel Valley short-changed, and that change is needed as the Los Angeles County Board of Supervisors lacks transparency on the subject. The Mayor considers Measure H a tax failure in need of change.

Councilmember Kennedy suggested the Mayor have a private conversation with Kathryn Barger, 5th District Supervisor, to express the City Council's concerns or to reach out for support to the San Gabriel Valley Council of Governments. Mayor Gordo responded that the actions are in progress.

Vice Mayor Wilson expressed discontent with County's allocation of Measure H funds to the City, he stated that in five-years the City receives less than a 10 %, local return, the City should receive $4 million annually instead of $4 million over five-years based on the homeless population; he stated that the discrepancy needs critical resolution. Mayor Gordo added he believes that the City is better off having its own initiative and urged homeless advocacy groups to get involved.

The Finance Committee approved forwarding this report to the full City Council.

F. INFORMATION ONLY

**4. FY 2022 CAPITAL IMPROVEMENT PROGRAM – FIRST QUARTER MONITORING REPORT**

Councilmember Kennedy asked for clarification on the cost allocations of sidewalk improvements, traffic signals, and complete streets projects. Mr. Mermell stated costs related to sidewalk and street resurfacing are $30 million over 5-years; City Council appropriated $17 million and that the complete streets project is fully funded. Kris Markarian, Engineer, said that several phases of high voltage street light conversion are ongoing as the plan is to convert high voltage citywide at a cost of $30 million; the fund received a $3 million allocation from the American Rescue Plan Act.

Vice Mayor Wilson asked if a placeholder for the library retrofit and restoration project was in place. Mr. Mermell indicated that the existing project is estimated at $30 million; however, as the project moves along modifications are expected. Currently, there is a $4 million allocation in the Capital improvement Budget.

The Finance Committee acknowledged receiving the report.

G. ADJOURN

With no further business to come before the Finance Committee, the meeting adjourned at 4:01 p.m.

Victor M. Gordo 12/20/21

Victor M. Gordo — Date
Chair, Finance Committee

1/3/22

ATTEST: Gloria Acevedo, — Date
Recording Secretary